



Planning & Building Department

REZONING REVIEW Application Form

Planning & Building Department
1290 S. Public Road, Lafayette, CO 80026

303-665-5588 \* Fax: 303-665-2153
Email: planning@cityoflafayette.com

An application must be received at least 30 days prior to the Planning Commission meeting.

Applicant \_\_\_\_\_ Date Filed: \_\_\_\_\_
Address \_\_\_\_\_ Amount Paid: \_\_\_\_\_
Phone \_\_\_\_\_ File Number: \_\_\_\_\_
Fax: \_\_\_\_\_ Email \_\_\_\_\_

Table with 2 columns: Conference Date, Fee Paid. Rows for First and Second Pre-Application Conferences.

Required information to be submitted with this form:

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- 1. Application signed by all legal owners...
2. Legal description of property...
3. 10 copies - 8 1/2" x 11" drawings...
4. Submission shall include a JPEG image...
5. A public hearing fee shall be included...
6. Mailing labels and funds for first class postage...
7. Certification of Mineral Interest Notice completed.

Complete the following information (if more space is needed, use back of this sheet).

- 1. Location of property requesting rezoning
2. Current zoning of property
3. Zoning of surrounding properties to the: north, south, east, west
4. Zoning requested
5. Reasons why the requested zoning is compatible...
6. Proposed uses for the property in question

Pre-application conference(s) with the community development director or director's representative is required prior to submitting an application.

A rezoning requires a public hearing with the Planning Commission and City Council. If the request is approved by the Planning Commission, it will be forwarded to the City Council for a public hearing at the first available meeting.

The applicant or a duly authorized representative must be present at any and all public meetings to answer any questions raised by the Planning Commission or the general public.

I hereby certify that I am the legal owner(s) at the above-described property; that I desire to apply for a rezoning of my property from \_\_\_\_\_ to \_\_\_\_\_ and that the information contained herein is true and accurate to the best of my knowledge.

Owner/Applicant Signature(s) \_\_\_\_\_ Date \_\_\_\_\_

Costs of Legal Notice in the Newspaper are paid by the Applicant

**CERTIFICATION OF NOTICE PURSUANT TO C.R.S. 24-65.5-103**

The undersigned do(es) hereby certify that an examination of the records in the office of the County Clerk and Recorder was made in accordance with C.R.S. 24-65.5-103 et seq. and

(check applicable box and fill in the information)

- Thereafter, on \_\_\_\_\_, 201\_\_, which is not less than thirty (30) days before the date scheduled for the initial public hearing, or, which is not less than thirty (30) days before the date of submittal of an application for staff action, on the application for the development known as \_\_\_\_\_, notice was sent, by first class mail, to the below-named mineral right owner(s) as listed in the records of the County Clerk and Recorder, containing the time and place of the initial public hearing, or the date of submittal of an application for staff action and contact information of the Community Development Department, the nature of the hearing or staff action, the location and legal description of the property that is the subject of the hearing or staff action, and the name of the applicant(s).

Listing of Mineral Right Owner(s):

Name(s):

Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Such records do not identify any mineral right owners.

\_\_\_\_\_  
Development Applicant's Signature

\_\_\_\_\_  
Surface Owner's Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

**Acknowledgment**

State of Colorado )

County of \_\_\_\_\_ ) ss

The foregoing instrument was acknowledged before me this \_\_\_ day of \_\_\_\_\_, 201\_, A.D. by

\_\_\_\_\_ of \_\_\_\_\_,

as Applicant of the property described hereon.

Witness my hand and official seal.

My commission expires \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

**Acknowledgment**

State of Colorado )

County of \_\_\_\_\_ ) ss

The foregoing instrument was acknowledged before me this \_\_\_ day of \_\_\_\_\_, 201\_, A.D. by

\_\_\_\_\_ of \_\_\_\_\_,

as Owner of the property described hereon.

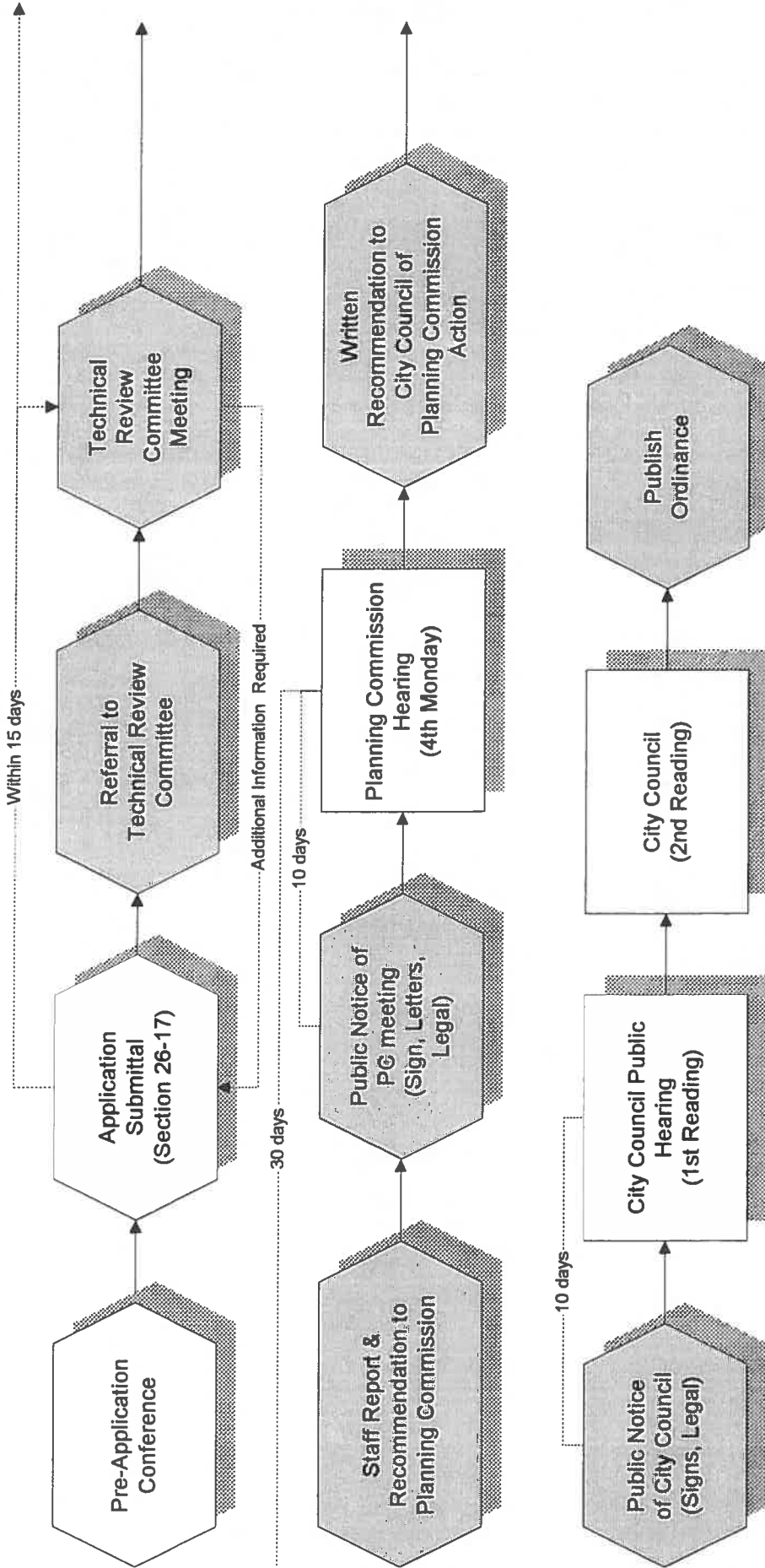
Witness my hand and official seal.

My commission expires \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

**FAILURE TO PROVIDE THIS CERTIFICATION, INDICATING COMPLIANCE WITH C.R.S. 24-65.5-103 ET SEQ., IS LIKELY TO RESULT IN A CONTINUANCE OF THE HEARING OR STAFF ACTION.**

ZONING AND REZONING (Section 26-16-8)  
PROCESS



Notes: Shaded boxes represent tasks completed by City staff.  
Squares represent public meetings or hearings.  
Estimated process time from application submittal  
\* To 2nd reading by City Council - 60 to 90 days