

Lafayette Public Library Board meeting minutes (draft)

Lafayette Public Library downstairs meeting room

September 10, 2018

- I. **Call to order** at 6:30pm

Present: Susan Curtis, Warren Hite, Ed Knight, Courtney Messenbaugh, Ellen Smith, Jody Tracy, Director Melissa Hisel, Assistant Director Patty Frobisher, City Council Member Alexandra Lynch.
- II. **Library Mission:** “The Lafayette Public Library brings community, information, and ideas together to inspire learning, literacy, and discovery.”
- III. **Comments from Public:** None
- IV. **Approval of Minutes:** Smith moved to accept the minutes from the July 2018 meeting, Curtis seconded. Motion passed unanimously.
- V. **Director’s Report:** Director Hisel provided the board with updates on a variety of topics including the children’s area updates and the Makerspace fall hours.
- VI. **Security Camera Policy Draft Review:** The board reviewed a new security camera policy. Curtis made a motion, Messenbaugh seconded to approve the security camera policy as written. Motion passed unanimously.
- VII. **Collection Development Policy Renewal:** The board reviewed the Collection Development Policy which had last been approved in 2014. Smith made a motion, seconded by Messenbaugh to approve the Collection Development Policy as written. Motion passed unanimously.
- VIII. **Proposed 2019 Closures:** The board reviewed 2 staff training days and holiday closures. Tracy made a motion, seconded by Curtis to approve the 2019 library closures. Motion passed unanimously.
- IX. **Strategic Plan Final Draft Review:** Hisel reported that the library staff will be working on the final draft.
- X. **Discussion – Board Vacancy:** Hisel reported that there have been no applications. The deadline has been extended until the end of September.
- XI. **Discussion – Presentation to City Council:** Presentation is scheduled for October 16, 2018. The board discussed content for the presentation.
- XII. **Friends of the Library Liaison Report:** Hite updated the board about the most recent FOLF meeting. The August book sale made about \$3,800. The next sale is scheduled for December.
- XIII. **City Council Liaison Report:** Lynch reported that there will be a comprehensive city plan and a citizen survey and a new city administrator is being hired.

- XIV. **Other Business:** None
- XV. **Next Meeting Date and Agenda:** October 8, 2018. Topics for discussion include City Council presentation preparation.
- XVI. **Adjourn:** Smith motioned to adjourn, Curtis seconded. Motion passed unanimously. Meeting adjourned at 7:20pm.