

# Lafayette Public Library Board meeting minutes

Lafayette Public Library downstairs meeting room

August 13, 2018

- I. **Call to order** at 6:30pm  
  
Present: Olivia Ameigh, Dave Belin, Susan Curtis, Warren Hite, Ed Knight, Courtney Messenbaugh, Ellen Smith, Jodi Tracy, Director Melissa Hisel, Assistant Director Patty Frobisher, Adult Services Librarian Cailin Cullen.
- II. **Library Mission:** “The Lafayette Public Library brings community, information, and ideas together to inspire learning, literacy, and discovery.”
- III. **Comments from Public:** None.
- IV. **Approval of Minutes:** Curtis moved to accept the minutes from the June 2018 meeting, Messenbaugh seconded. Motion passed unanimously.
- V. **Archives Policy Draft Review:** Cullen updated the board on the purpose, goal, and benefits of the Archives Policy. A motion to approve the policy was made by Smith, which was seconded by Tracy. Motion passed unanimously.
- VI. **Director’s Report:** Director Hisel provided the board with updates on a variety of topics including summer reading, staffing, programs/events attendance, Makerspace, Labor Day closure/deep cleaning, a remodel of the Children’s Area to better accommodate story time attendance, Flatiron Library Consortium software upgrades, FOLF book sale, and BVSD proposed use of library databases.
- VII. **Presentation/Discussion – Homework Center Statistics:** Knight reviewed his analysis of Homework Center statistics and possible next steps based on that analysis.
- VIII. **Strategic Plan Final Draft Review:** Hisel shared with the board the final draft of the Strategic Plan, which includes Mission Statement, Vision Statement, and Guiding Principles. The board provided feedback on the Strategic Plan.
- IX. **Discussion – Board Vacancy:** The board discussed the options for filling the current board vacancy. Ameigh moved to nominate that Hite transition from an alternate board member to a regular board member, Belin seconded. Motion passed unanimously.
- X. **Discussion – Presentation to City Council:** Presentation is scheduled for October 16, 2018. The board discussed an outline for the presentation.
- XI. **Friends of the Library Liaison Report:** Hite updated the board about the most recent FOLF meeting. Finance and communication topics were discussed. The book sale will be held August 18 to 26, 2018.
- XII. **City Council Liaison Report:** None.

- XIII. **Other Business:** None
- XIV. **Next Meeting Date and Agenda:** September 10, 2018. Topics for discussion include final strategic plan update and City Council presentation preparation.
- XV. **Adjourn:** Ameigh motioned to adjourn, Smith seconded. Motion passed unanimously. Meeting adjourned at 8:20pm.