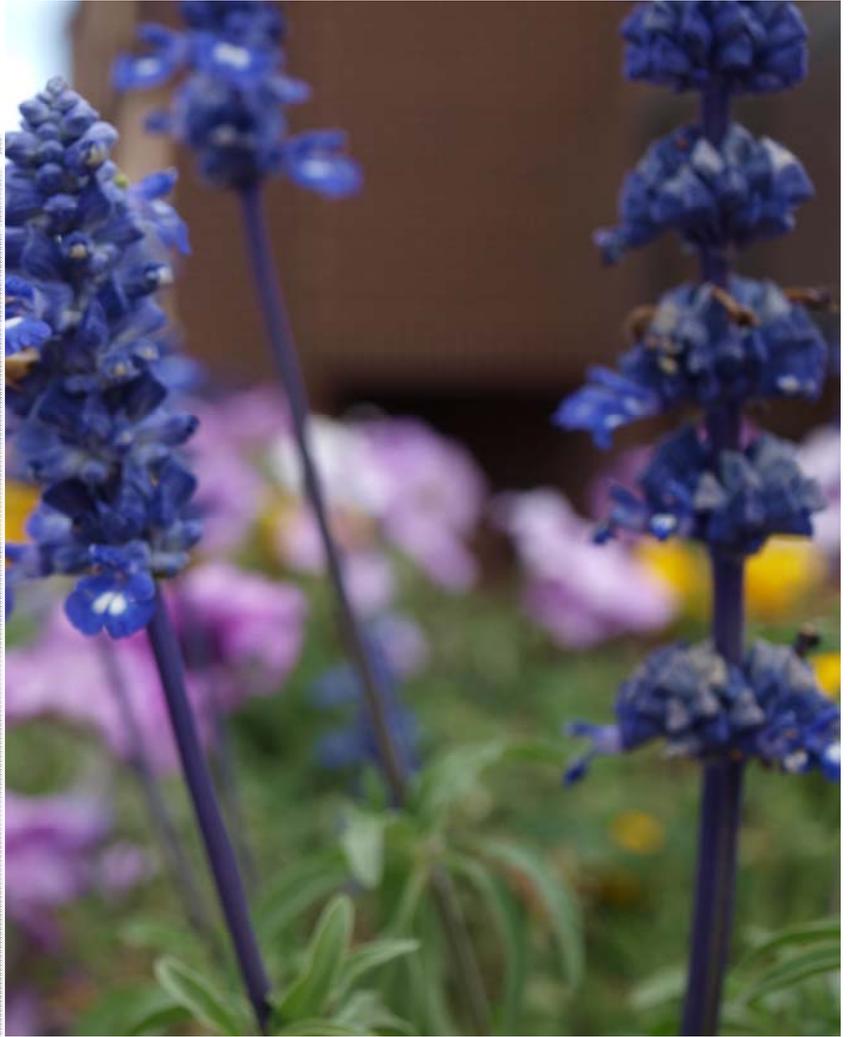


CITY OF LAFAYETTE

ANNUAL BUDGET

2016



**City of Lafayette
Lafayette, Colorado**

ANNUAL BUDGET

City of Lafayette Statement of Vision

Lafayette's panoramic view of the Rocky Mountains inspires our view into the future. We value our heritage, our unique neighborhoods, a vibrant economy and active life-styles. We envision a future that mixes small town livability with balanced growth and superior city services.



City of Lafayette, Colorado

Prepared by: Finance Department

2016

**CITY OF LAFAYETTE, COLORADO
2016 BUDGET**

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December 14, 2015

Honorable Mayor Christine Berg and
Members of the City Council:

We are pleased to transmit the 2016 operating and capital budget. This budget was prepared by the Finance Department based on draft budgets submitted by the City's department heads. These submissions were reviewed by the Finance Director and City Administrator. In addition the budget has gone through a review by the City Council.

Sales and use tax revenues, which comprise approximately 40% of the General Fund budget, are expected to increase 3% in 2016. Property tax revenue is also budgeted to increase. Based on preliminary estimates, the increase will be 11% over 2015. In addition, construction activity is gradually returning to a more consistent level. Building permits for single family dwellings have recovered to previous levels and several commercial projects are projected to start in 2016. Costs will continue to be controlled to assure the continuing financial viability of the City. The economic recovery is still in a state of flux, especially with intergovernmental revenue sources dependent on appropriations and allocations outside the City's control.

Operating revenues of the Water, Storm Water, and Golf Course funds are expected to be flat to slightly higher. Water Reclamation rates will increase by 25% based on the need for substantial unfunded improvements at the plant. This will be the second of five years of increases approved in 2015.

GENERAL FUND

For the past few years, the City of Lafayette General Fund budget has been prepared using a base budget developed over time. Expenditure levels have been maintained within a reasonable range. The 2016 budget has been prepared using the 2015 original budget as the base budget. Modifications were made according to priorities needing to be addressed in the coming year.

In order to address accumulating pay issues, a lump sum amount was set aside as a reserve for payroll adjustments for the 2016 budget that was adopted in October. This budget includes the addition of three new police officers and three new firefighters.

There were only minor changes in the supplies and services accounts, not to exceed a 1% total budget increase. The City generally maintains capital expenditures at replacement levels. In addition, an ordinance was adopted in 2010 providing for an annual transfer to the Capital Projects Fund of \$250,000 for major projects such as streets. The 2016 budget includes a \$1 million transfer for the purpose of accumulating funds for projects postponed in the past.

The 2016 budget maintains an unreserved fund balance at a minimum of 25% of expenditures as required by financial policies. This is an important provision for bond investors, bankers, and rating agencies when evaluating the City's financial condition.

DEBT SERVICE FUND

The 2015 budget for the Debt Service Fund remains steady as compared to 2015. As a result of prepayment of certain debt obligations over the past several years, less property and sales tax revenues are required to be allocated for debt service for 2016 and future years. On the horizon is a bond issue for the repair and expansion of LaMont Does park.

AMBULANCE & FIRE SPECIAL REVENUE FUND

The Ambulance & Fire Special Revenue Fund was established in 2009 to account for the mill levy increase approved by the voters in 2008 to support the ambulance and fire budget. The 4.500 mill levy is estimated to generate \$1.8 million in property tax revenues in 2016. The 2016 budget includes the addition of three firefighters in addition to the three budgeted in the General Fund. Operating expenses will be flat and capital expenditures include the purchase of an additional ambulance and equipment in the amount of \$230,000.

LEGACY OPEN SPACE FUND

Revenues for this fund accumulate from a 0.25% sales and use tax in effect through 2024. It is dedicated to open space acquisition and maintenance.

PARKS, OPEN SPACE, AND TRAILS (POST) FUND

This fund was established in 1993 with the adoption of the first open space sales and use tax of 0.25%. This tax is permanently in effect and is dedicated for POST acquisition and maintenance. This fund is primarily for support of parks and open space maintenance.

CONSERVATION TRUST FUND

The purpose of this fund is to account for lottery revenues allocated to the City by the Colorado State Lottery. Annual proceeds have been stable over the past few years at over \$250,000, and are required to be used for recreation related purposes.

CAPITAL PROJECTS FUND

Towards the end of 2010, Council passed an ordinance setting aside \$250,000 annually beginning in 2012 for needed capital projects funded by transfers from the General Fund. Since that time, in addition to required transfers, any excess revenue has been transferred from the General Fund. Two major street projects are planned with the anticipated participation of Boulder County. In addition to those two major projects, many other, smaller projects are planned.

PERMANENT FUND

The purpose of this fund is to provide a separate accounting for a cemetery endowment care fund that was established by the previous owners of the Coal Creek Cemetery located on Highway 42. The principal is to remain intact, and only the annual earnings from investing the principal can be used for maintenance of the cemetery. The principal balance of the fund is \$46,398.

WATER FUND

Revenues were previously discussed. Operating expenses are budgeted to remain flat as compared to 2015. Capital appropriations for 2012 and future budgets were increased as a result of the signing of a seven year contract to construct two water storage cells at the Goose Haven location. The City will continue to seek out opportunities to enhance the City's water portfolio in both the Boulder Creek watershed and by acquiring west slope water through the Northern Colorado Water Conservancy District. The City is also continuing its participation in the two water storage projects – Windy Gap and Northern Integrated Supply Project (NISP). Annual investments are required for the long permit process, which should be concluded shortly. Additional investments will be required in future years as the design and construction phases begin.

WATER RECLAMATION FUND

Revenues were previously discussed. Capital outlay decreased although capital requirements in future years could dwarf the operating budget as more stringent regulations are implemented involving discharge of treated effluent.

STORM WATER FUND

Revenues and operating expenses are flat and capital outlay has been eliminated. Due to sluggish revenues and ongoing operating costs, maintaining working capital for completion of large projects is difficult.

GOLF COURSE FUND

Revenues for 2015 were higher than expected due to the neighboring course having a delayed opening date. Revenues for 2016 are trending slightly upward based on increased rounds. Since the neighboring course has reopened, operating costs will need to be more closely monitored, as they were in past years. This business is impacted just as much by the weather as it is by economic conditions.

EMPLOYEE BENEFIT FUND AND INSURANCE FUND

These funds collect payments from the other funds and use this money to purchase health, dental, life, vision, property/casualty, unemployment, and workers' compensation insurance coverage.

The expenses in the Insurance Fund are budgeted to increase 18.7% over 2015, based primarily on an increase in workers' compensation premiums associated with firefighter claims. Throughout the CIRSA membership, members of the pool are affected by both their claims and the overall results of the entire membership.

CITIZEN INPUT

Citizens were provided with extensive opportunities to comment on the 2016 Budget. In addition to the preliminary public hearing our citizens had the opportunity to speak at any Council meeting, and provide comments via the City's web site. There were very few comments in this year's budget process and no significant changes occurred as a result of this input.

CONCLUSION

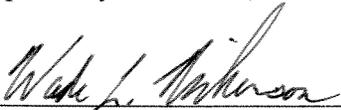
Revenues are expected to increase by 20.5% for 2016, based mostly on increased taxes and user charges. This increase assists the City of Lafayette's operating funds to remain financially strong. The City Council has determined to maintain the General Fund fund balance at the current (25%) level, with money available to weather economic slowdowns. The remaining operating funds retain strong or improving working capital positions.

Finally, the City Council, citizens, and staff contributed significantly to the 2016 Budget process. Council invested thought, time, and effort to arrive at the proposed budget. A few citizens provided their input as well.

This letter would not be complete if we did not recognize the efforts of the entire Finance Department, Information Technology Department, and the Human Resources Department for their efforts in completing this year's budget. Accounting staff assembled a huge amount of data on a timely and accurate basis. Human Resources staff worked with health, liability, and workers' compensation insurers to provide a workable benefits and insurance package. Information Technology maintained its usual excellent reliability in the City's computer systems so that the budget could be updated at any time. Our sincerest thanks go out to their efforts on the City's behalf.

As a result of everyone's input and efforts, this year's budget was passed at final reading on October 20, 2015. Staff is pleased to present the adopted 2016 Budget with this transmittal letter.

Respectfully Submitted,



Wade L. Nickerson
Finance Director



Gary Klaphake, CCM
City Administrator

ANNUAL BUDGET

INTRODUCTION

This section contains general information about the City of Lafayette. The organizational chart, fund structure, budget preparation process, and financial policies are covered in this section.

2016

**CITY OF LAFAYETTE
2016 BUDGET**

INTRODUCTION

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**CITIZENS OF LAFAYETTE
2016**

CITY COUNCIL

BOARDS & COMMISSIONS

- Cultural Arts Commission
- Employee Pension Board
- Energy Sustainability Advisory Committee
- Historic Preservation Board
- Latino Advisory Board
- Library Board
- Planning Commission
- Public Art Committee
- Open Space Advisory Board
- Senior Center Advisory Board
- Urban Renewal Authority
- Waste Reduction Advisory Committee
- Youth Advisory Committee
- Zoning Board of Adjustment

MUNICIPAL JUDGE

- Traffic Violation
- Code Violation

CITY ADMINISTRATOR

- General City Administration
- Economic Development
- Urban Renewal
- Public Information
- Boards and Commissions

CITY ATTORNEY

- Municipal Prosecution

PLANNING & BUILDING

- Planning
 - Planning/ Zoning
 - Growth Management
 - Historic Preservation
 - Community Housing
- Neighborhood Services
- Building
 - Code Admin
 - Permits
 - Inspections

FIRE

- Suppression
- Inspection
- Training
- EMS

POLICE

- Patrol
- Investigation
- Animal Control
- Emergency Management
- School Resource Officers
- Records and Evidence
- Community Affairs Unit

RECREATION & FACILITY MANAGEMENT

- Recreation
- Leisure Programs
- Aquatics
- Recreation Center
- Building Maintenance
- Senior Services
- Energy Sustainability

LIBRARY

- Library Services
- Community Information

CITY CLERK

- Records Management
- Licensing
- Court Administration
- Elections
- Cemetery
- Broadcast Services

FINANCE

- Accounting
- Budget
- Utility Billing
- Cash Management
- Ambulance Billing
- Information Technology

PARKS, OPEN SPACE & GOLF

- Parks
- Cemeteries
- Open Space
- Golf Course

PUBLIC WORKS

- Engineering
- Equipment Maintenance
- Streets/Traffic Control
- Water Utilities
- Storm Water
- Water Reclamation

HUMAN RESOURCES

- Risk Management
- Benefits Administration
- Pay Classification
- Employee Relations
- Employee Recruitment and Selection

COMMUNITY DEVELOPMENT

- Economic Development
- Community Development
- Cultural Resources

**CITY OF LAFAYETTE
2016 BUDGET**

CITY COUNCIL



Standing from l. to r.: City Attorney Dave Williamson, Councilor Dowling, Mayor Pro Tem Reyna, Councilor Lynch, Councilor Wiesley, City Administrator Gary Klaphake. Seated, l. to r.: Councilor Mazza, Mayor Berg, Councilor Walton

ADMINISTRATION

Gary Klaphake
City Administrator

Directors

Curt Cheesman Recreation and Facilities Management Director
 Susan Koster City Clerk
 Karen Westover Planning & Building Director
 Doug Short Public Works Director
 Pam Spring Human Resources Director
 Monte Stevenson Parks, Open Space & Golf Director
 Elizabeth Stroomer Library Director
 Wade Nickerson Finance Director

Public Safety

Rick Bashor Police Chief
 Gerry Morrell Fire Chief

Municipal Court

Roger Buchholz Municipal Court Judge
 David Williamson City Attorney

Public Works

Ken Kelgard City Engineer



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Lafayette
Colorado**

For the Fiscal Year Beginning

January 1, 2015

Executive Director

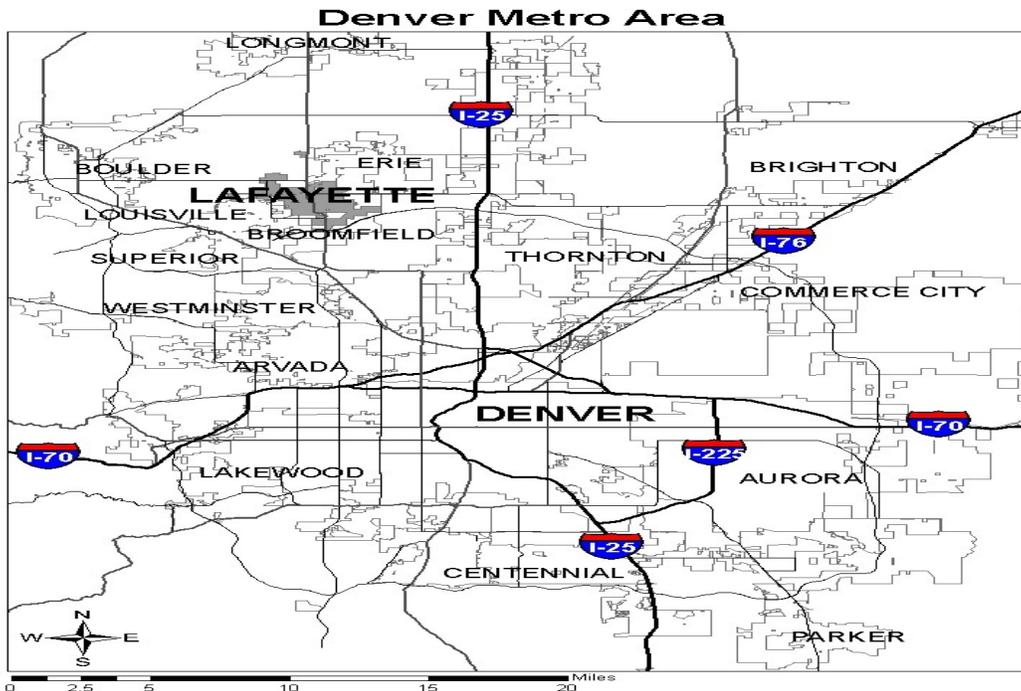
CITY OF LAFAYETTE 2016 BUDGET

History and Location

The City of Lafayette is located on the eastern edge of Boulder County, just northwest of Denver, combining a small-town atmosphere with the convenience of easy access to a major metropolitan area. The City enjoys a central location between Boulder, Denver, and Longmont. It has good highway access to the entire region, with Interstate 25 located 6 miles east, the Northwest Parkway located on the City's southern edge, and the U.S. 36 Freeway (Boulder Turnpike) 5 miles south of the City. The four-lane U.S. Highway 287 and two-lane Colorado State Highway 7 intersect in the City. Lafayette's location, accessibility, and high quality of life combine to make the City a desirable location for residential, commercial, and light-industrial development.

Lafayette and Mary Miller were among the thousands of immigrants to make their homes along the front range of the Rocky Mountains in 1862. They originally stopped in a small settlement now known as Longmont, and two years later made their permanent home in the present site of Lafayette. Mr. Miller died in 1877, leaving his wife to raise six small children. In 1864, the richest vein of coal in the Boulder Valley was discovered on the Miller Ranch. Mary Miller platted a 150 acre site in 1888 and named it Lafayette, after her late husband. The City was incorporated in 1889 and continued to flourish for the next 50 years in an economy based on coal mining. The last coal mine in Lafayette closed in 1956.

By 1960, the City's population had grown to 2,612 as Boulder County's population grew from 49,000 to 74,000 in the period between 1950 and 1960. Recognizing that growth was in their future, on April 1, 1958, electors within the City voted to adopt a home rule charter and became a home rule city. Rapid growth accelerated thereafter, and by 2000 the City had grown to a population of 23,197 people, while Boulder County had grown to over 290,000 people. In the 2010 census, the City ranked as the 31st largest city in Colorado with a population of 24,453.



Governing Body

The City Charter provides for a strong council/administrator form of government. The City Council is elected and is the policy determining body and overall governing agent of the City. The City Council constitutes the City's legislative and governing body, having power to pass ordinances, determine policy, and appoint certain City officials. The City Council consists of seven members, elected at large, who serve staggered two-year and four-year terms of office. At each regular City election four City Council members are elected. The three nominees receiving the highest number of votes are elected to four-year terms of office, and the nominee receiving the fourth highest number of votes is elected to a two-year term of office. Any vacancies on the City Council being filled at the regular City election are filled by those nominees receiving the next highest number of votes, and each shall be elected for a two-year term of office. Vacancies in the City Council which occur more than 90 days before the next regular City election must be filled within 30 days by a majority vote of the remaining members of City Council. The appointee is to hold office until the Monday following such election, at which election, such vacancy shall be filled. Any vacancy which occurs in the City Council 90 days or less before the next regular City election may not be filled. If any vacancy in the office of a City Council member which the City Council is authorized to fill is not so filled within 30 days after such vacancy occurs, or if three or more vacancies exist simultaneously in the City Council, such vacancies shall be filled for the respective unexpired terms at a special election. Regular elections for City Council members are held in odd-numbered years on the first Tuesday in November.

The City Council elects from its membership the mayor and the mayor pro-tem, to serve for a term expiring at the first City Council meeting following each regular City election. The mayor is the recognized head of government for all ceremonial and legal purposes and the mayor pro-tem serves in case of the mayor's absence or inability to act. City Council meetings are held on the first and third Tuesday of each month. A quorum at City Council meetings consist of four members.

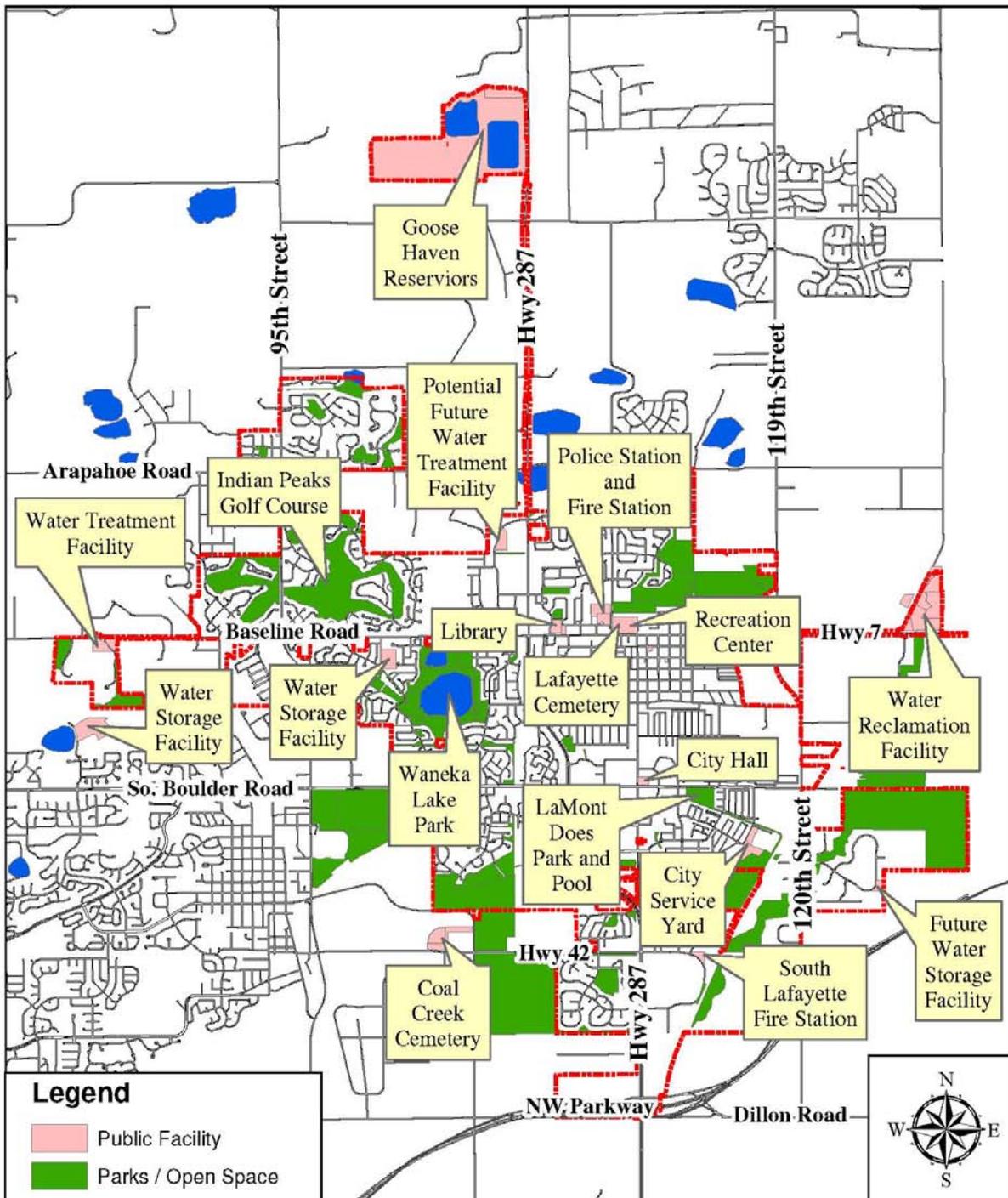
Pursuant to statute, with certain exceptions, no non-judicial elected official of any political subdivision of the State can serve more than two consecutive terms in office; however, such term limitation may be lengthened, shortened, or eliminated pursuant to voter approval. Pursuant to Charter, City Councilors are limited to 8 years of office.

Management & Department Organization

All departments of the City are under the supervision and control of the Council-appointed City Administrator who serves as the Chief Administrative Officer of the City of Lafayette. Directors appointed by the City Administrator head the City Clerk, Human Resources, Community Development, Finance, Fire, Open Space & Golf, Parks, Police, Public Works & Utilities, Recreation & Facility Management, and Library departments.

The Municipal Judge is appointed by the City Council. City Attorney services are handled by an outside law firm appointed by the City Council.

City of Lafayette - City Facilities Map



Prepared by the Community Development Department, December, 2013

Employees and Benefits

For 2016, the City of Lafayette anticipates employing 190 regular full-time and 77.62 full-time equivalents in part-time positions.

As mandated by the City of Lafayette Charter, the compensation of all employees and officers shall be fixed by the City Council within the limits of budget appropriations and in accordance with the adopted pay plan. Actual salaries and benefits are calculated into the budget system assuming that each authorized position is filled for the entire budget period.

Other benefits provided City employees include vacation leave, sick leave, and paid holidays. The City also offers pre-tax options on health premiums and a flexible spending account under Section 125 of the Internal Revenue code. These plans allow employees to realize substantial income tax savings.

The City's employees are covered by four separate retirement plans. The City has established social security replacement defined contribution plans for full-time employees under the provisions of Section 401(a) of the Internal Revenue code. For general employees, the plan is a defined contribution plan administered by the International City/County Management Association-Retirement Corporation (ICMA-RC). In this plan, the City is the only non-employee contributor and contributes 10.2% of the participant's salary and the participant is required to contribute 8% of their salary. Commissioned police officers, firefighters, and ambulance personnel are covered by one of three plans administered by the Colorado Fire and Police Pension Association (FPPA). In these plans, the City is required to contribute 10.2% of the participant's salary and the participant is required to contribute at rates varying from 8.0% to 10.2%.

Along with the employee plans above, volunteer fire fighters are covered by a defined benefit pension plan administered by the Colorado Fire and Police Pension Association (FPPA).

Local Economy

The City is experiencing an up turn in the economic environment; and because of this, residential construction has experienced an increase in activity. The increase in residential construction expected to continue into the future.

Businesses are attracted by many of the same factors that attract new residents to the City. A strong mix of business types currently drives Lafayette's economy. The City is home to laser optics, software development, data processing products, specialized wholesale trade, professional services, and retail businesses.

The City continues its efforts to improve the quality of life within its borders by attracting desirable development. In addition, emphasis has been placed on small business retention and attracting new businesses within the community. The City Council funds business retention activities through a grant to the Lafayette Chamber of Commerce. An economic development team, consisting of City staff and Chamber representation, is responsible for new business development. The team also works on business retention. One of the tangible results of this approach is an increase in sales tax revenues over the past ten years. In addition, the number of employees on the rolls of City businesses is approximately 12,574 in 2016.

Major employers within the City of Lafayette are as follows:

Good Samaritan Medical Center/SCL Health	Epsilon/Abacus	City of Lafayette
UFP Lafayette	Imagine!	Wal-Mart
Rocky Mountain Instruments	King Soopers	Thermo Fisher Scientific
Jax Outdoor Gear	NOA Brands	Clinica Campersina
Crystal Electric	Sprouts Farmers Market	Data Trax
Rockmont Industries, Inc.	Lafayette Florist	Goodwill
Boulder Blimp		

Source: Lafayette Chamber of Commerce, 2015 Business Directory and Community Guide

The largest property taxpayers within the City are as follows:

<u>Name</u>	<u>Type of Business</u>	<u>Assessed Valuation</u>	<u>Percent of Assessed Valuation</u>
Kaiser Foundation Health Plan	Healthcare Corporation	\$ 12,329,959	3.00%
Public Service Co of Colorado	Utilities	9,504,337	2.31%
2650 Crescent LLC	Real Estate Investment	4,785,677	1.17%
Wal-Mart Real Estate Bus Trust	Commercial Corporation	4,508,630	1.10%
Lillibridge Health Trust	Healthcare Corporation	3,955,629	0.96%
LLJ Stratford Prana Inc.	Real Estate Development	3,579,611	0.87%
Kaiser Health Plan of Colorado	Healthcare Corporation	2,903,161	0.71%
440 Strathmore Lane LLC	Real Estate Investment	2,781,542	0.68%
Rocky Mountain Instruments	Manufacturer	2,693,670	0.66%
Boulder MSA Retail LLC	Real Estate Investment	2,532,135	0.62%
	Total	\$ 49,574,351	12.08%

The total assessed valuation figure of the City used in computing the above was \$410,765,666.

Source: Boulder County Assessor's Office

The largest sales tax payers include primarily the retail sector. Colorado state statutes and City of Lafayette ordinances prohibit disclosure of individual sales tax information; therefore that information is not included.

Elements of sound economic expansion, such as transportation, recreation facilities, planning considerations, and managed growth policies continue to be key issues. The City is confident that the long-term consequences of efforts in these areas will serve to maintain the City's competitive position and foster economic expansion. Such efforts are consistent with the City's goal of protecting the quality of life and long-term financial interests of the citizenry.

**CITY OF LAFAYETTE
2016 BUDGET**

FUND STRUCTURE

FUND STRUCTURE

The City of Lafayette, like other cities, uses funds to account for the activity of specific City programs or functions. All funds are subject to appropriation. In fund accounting each fund maintains an independent, self-balancing set of books. Each fund prepares a separate balanced budget annually. The City uses the modified accrual basis of accounting as the basis for budgeting revenues and expenditures for all funds. This approach is in accordance with Generally Accepted Accounting Principals (GAAP) except for enterprise funds. In the enterprise funds, certain capitalized receipts and disbursements are budgeted along with related revenues and expenses.

Under Colorado law no fund may overspend the legally adopted budget appropriation established by City Council. The funds established by City Council for this budget are as follows:

GENERAL FUND

DEBT SERVICE FUND

SPECIAL REVENUE FUNDS

- Ambulance and Fire Fund
- Lafayette City Center GID Special Revenue Fund
- Exempla GID Special Revenue Fund
- Lafayette Corporate Campus GID Special Revenue Fund
- Lafayette Tech Center GID Special Revenue Fund

CAPITAL PROJECTS FUNDS

- Legacy Open Space Fund
- Parks, Open Space & Trails Fund
- Conservation Trust Fund
- Capital Projects Fund

ENTERPRISE FUNDS

- Water Fund
- Water Reclamation Fund
- Storm Water Fund
- Golf Course Fund

INTERNAL SERVICE FUNDS

- Employee Benefit Plan Fund
- Insurance Fund

PERMANENT FUND

- Cemetery Endowment Fund

**CITY OF LAFAYETTE
2016 BUDGET**

FUND STRUCTURE (Continued)

Governmental Funds

<u>Fund Type, Name</u>	<u>Major Revenues</u>	<u>Major Expenditures</u>
General Fund	Property, Sales and Use Taxes, Services, Transfers from other Funds	Public Safety, Public Works, Cultural, and Recreation
Debt Service Fund	Property, Sales and Use Taxes	Interest and principal payments on general obligation and revenue bonds, capital lease payments
<u>Special Revenue Funds:</u>		
Ambulance and Fire Fund	Property Taxes	Public Safety
Lafayette City Center General Improvement District Fund	Property Taxes	Interest and principal payments on limited tax general obligation bonds
Exempla General Improvement District Fund	Property Assessments	Interest and principal payments on floating rate demand bonds
Lafayette Corporate Campus General Improvement District Fund	Property Taxes	Interest and principal payments on limited tax general obligation bonds
Lafayette Tech Center General Improvement District Fund	Property Taxes	Interest and principal payments on limited tax general obligation bonds
<u>Capital Projects Funds:</u>		
Legacy Open Space Fund	Sales and Use Taxes	Open Space purchases and maintenance
Parks, Open Space & Trails Fund	Sales and Use Taxes	Parks and open space purchases and maintenance

**CITY OF LAFAYETTE
2016 BUDGET**

FUND STRUCTURE (Continued)

Governmental Funds

<u>Fund Type, Name</u>	<u>Major Revenues</u>	<u>Major Expenditures</u>
Conservation Trust Fund	Lottery Proceeds	Acquisition, development, and maintenance of conservation sites; or maintenance of recreation facilities
Capital Projects Fund	Issuance of Debt and transfers from the General Fund	Construction or improvement of City streets, sidewalks and facilities
<u>Permanent Fund:</u>		
Cemetery Endowment Fund	Interest from invested donated funds	Costs associated with maintenance of the municipal cemetery

Enterprise Funds

Water Fund	Payments of water bills, developer dedications of cash or water rights, tap fees	All costs associated with providing water (acquisition, treatment, and distribution)
Water Reclamation Fund	Payments of sewer bills, tap fees	All costs associated with providing sewer services (collection and treatment)
Storm Water Fund	Payments of storm water bills, development fees	All costs associated with collecting storm water
Golf Course Fund	Green Fees	All costs associated with maintaining and improving the City's golf course

Internal Service Funds

Employee Benefit Plan Fund	Transfers from operating funds	All costs associated with financing health and other employee benefits
Insurance Fund	Transfers from operating funds	All costs associated with financing property, casualty, and workers' compensation insurance

**CITY OF LAFAYETTE
2016 BUDGET**

FUND STRUCTURE (Continued)

Descriptions

Governmental Fund Types:

General Fund – to account for the general operations of the City which are not required to be accounted for in another fund. The General Fund accounts for the majority of City services. Sales tax, use tax, property tax, user fees, fines, permits, licenses, intergovernmental revenue, and various others are the sources of General Fund revenue. For 2016, the General Fund represents 46% of the total City budget.

Special Revenue Funds – to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for special purposes. Special Revenue Funds are funds established by federal or state law or by municipal ordinance or resolution. This fund type is used to account for resources and expenditures related to the Ambulance and Fire Fund, Lafayette City Center General Improvement District (GID), Exempla General Improvement District (GID), Lafayette Corporate Campus General Improvement District (GID), and the Lafayette Tech Center GID. These funds represent 5% of the City's budget in 2016.

Debt Service Fund – to account for the accumulation of resources for, and the payment of general long-term debt principal, interest, and related costs. Included are Sales and Use Tax Revenue bonds; General Obligation Library, Fire, and Police bonds; and a capital lease. This fund accounts for 3% of the City's budget in 2016.

Capital Projects Funds – to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds). Included are Conservation Trust, the Capital Projects Fund, the Legacy Open Space Fund, and Parks, Open Space and Trails Fund. In total, these funds represent 8% of the City's budget in 2016.

Permanent Fund – to account for a municipal cemetery endowment which is donor restricted. The donation for the endowment is invested and the interest from the investment is allowed to be used for maintenance of the municipal cemetery. There is only one permanent fund and it represents 0% of the City's budget in 2016.

Proprietary Fund Types:

Enterprise Funds – to account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, management control, accountability, or other purposes. They include the Water Utility, Water Reclamation Utility, Storm Water, and Golf Course Funds. All enterprise funds pay the General Fund a percentage of all revenue to compensate the City for administrative services and overhead costs related to their operations. Enterprise funds represent 33% of the City's budget in 2016.

Internal Service Funds – to account for the financing of goods or services provided by one department to other departments of the City on a cost reimbursement basis. Included are the Employee Benefit Plan Administration and the coordination and purchase of all the City's general insurance requirements. These funds represent 5% of the City's budget in 2016.

**CITY OF LAFAYETTE
2016 BUDGET**

FUND STRUCTURE (Concluded)

Description of Revenue Sources – Governmental Funds

Property Tax – annual charge to owners of real property based on assessed valuation and the mill levy. One mill is one-thousandth of a dollar of assessed value.

Sales and Use Taxes – a tax levied by the City of Lafayette on retail sales within the City and building permits. The sales tax rate in the City for 2016 is 3.5%, including 0.5% for open space purchases and maintenance.

Services – charges by the City for use of recreation facilities, building code inspections and reviews, and administrative services provided to the special revenue funds.

Transfers from other funds – represents the administrative fee charged by the General Fund to the enterprise funds and transfers relating to certain debt payments.

Development Fees – building permit fees charged on each new residential and commercial structure.

Park Fees – charges on new residential units to defray the cost of new park development.

Lottery proceeds – the City's share of the state lottery operation.

CITY OF LAFAYETTE 2016 BUDGET

BUDGET PREPARATION PROCESS

Beginning in 1984, the City has been using a Target-Based Budgeting System in the budget preparation process. This system begins with an estimate of fund revenues in the coming year. This projection is combined with targets for uses of fund balance and uses of working capital. This total is the upper limit for expenditure appropriations. Each department starts the budget process with their base budget, equal to their prior year's budget less capital outlay and one-time expenditures. Using this base allows departments to maintain a basic level of service to the citizens.

In June, the Human Resources Division prepares a proposed compensation and pay plan based on surveys conducted earlier in the year. An amount is calculated to provide for salary and benefit increases that are proposed to City Council for their authorization. This amount becomes the compensation reserve.

The estimated revenues are compared with base expenditures and the compensation reserve. Any excess estimated revenues are then available for the discretionary reserve. The discretionary reserve is available to fund department requests for capital outlay and new or expanded programs. Capital outlay refers to acquisition of equipment and other property with a minimum useful life of 2 years and a \$5,000 minimum cost. The Finance Director and City Administrator examine these requests and prioritize the requests with the help of each department head. Final cuts of lower priority requests are made, and a preliminary budget is presented to City Council.

The City Council focuses on reviewing the discretionary requests and determines whether additional fund balance or working capital should be used to fund discretionary requests in excess of the discretionary reserve. During the 2016 budget process the City Council offered input during the budget deliberations especially with respect to capital outlay. The City Council must make their determinations knowing that the voters must approve any increase in taxes as a result of provisions in the state's constitution.

Also included in the budget process is consideration of the City's annual five-year Capital Improvement requests. A capital project is defined as new, replacement of, or improvements to infrastructure (buildings, roads, parks, water and sewer lines, etc.), which has a minimum life expectancy of five years and a minimum cost of \$50,000. Staff completes a request form on each submitted project. Project information includes: project description; benefits of the project; cost; source(s) of funding; current and future operating budget impacts; project timeline; impact on other agencies; and evaluation based on the prioritization criteria. By fund, all projects are prioritized, and then based on each fund's five year financial forecast; projects are scheduled during the five year period.

The annual budget process started in May with a City Council goal setting session. During this session, the City Council determines goals and strategies for addressing key issues and priorities as determined by the City Council. The budget is developed based on these goals and strategies in addition to maintaining the current level of service.

**CITY OF LAFAYETTE
2016 BUDGET**

BUDGET PREPARATION PROCESS (Continued)

A public hearing was held to seek citizen input in June. Departmental budget requests were also prepared at that time. The Finance Director and City Administrator reviewed the budget and made necessary cuts. The preliminary budget was presented to City Council for review beginning in August. The recommended budget was formally submitted to the City Council on October 6, 2015. In accordance with the City Charter the budget resolution was passed simultaneously with the budget ordinance at first reading. The appropriations ordinance was passed on first reading in October and formally adopted on second reading in October. Technically, budgets for the various GIDs must also be adopted, since they are separate legal entities. The budget resolution and appropriations ordinances are in the Appendix to this budget document.

During the year amendments to the budget are needed due to changing circumstances and unforeseen events. Any revisions receiving Council approval are included in a supplemental appropriations ordinance that is officially enacted in December of the current budget year. The City Administrator is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund must be approved by the City Council.

CITY OF LAFAYETTE 2016 BUDGET

BUDGET PREPARATION CALENDAR

April 27 –Monday	Budget worksheets delivered to departments
May 29 – Friday	Completed budget requests returned to Finance Department
June 2 – Tuesday	Preliminary Public Hearing
Week of July 6th	Department Head meetings with City Administrator and Finance Director for administrative review
July 12– Friday	Budget cut amounts given to Department Heads
Month of July	Department Heads adjust budgets and prepare presentation for City Council meetings
July 19 – Friday	Adjusted budgets due back to Finance Director
Week of July 20	Department Head meetings with City Administrator and Finance Director to prepare final draft on budget
September 1 – Tuesday	Study session with City Council
September 15 – Tuesday	Study session with City Council
	Urban Renewal Authority board meeting recommending 2016 budget
October 6 – Tuesday	Study session with City Council
	City Council Public Hearing on proposed budget
	Resolution adopting the Budget, the Classification/Compensation Schedule, and establishing the annual mill levy; first reading of the appropriations ordinance and Judge’s salary ordinance
October 20 – Tuesday	Second reading of appropriations ordinance and Judge’s salary ordinance
	GID board meetings on 2016 budget/adopt mill levies
December 1 – Tuesday	GID board meetings to amend mill levies if necessary

2015

JANUARY							FEBRUARY							MARCH							APRIL								
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S		
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4	5	6	7	8	9	10	8	9	10	11	12	13	14	8	9	10	11	12	13	14	5	6	7	8	9	10	11		
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MAY							JUNE							JULY							AUGUST								
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31																					30	31							
SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER								
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13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19		
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27	28	29	30				25	26	27	28	29	30	31	29	30						27	28	29	30	31				

**CITY OF LAFAYETTE
2016 BUDGET**

STATEMENT OF FINANCIAL POLICIES

Capital Improvement Budget Policies

The City will make all capital improvements in accordance with an adopted capital improvement program.

The City will develop a multi-year plan for capital improvements and update it annually.

The City will enact an annual capital budget based on the multi-year capital improvement plan. Future capital expenditures necessitated by changes in population, changes in real estate development, or changes in economic base will be calculated and included in capital budget projections.

The City will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvement will be projected and included in operating budget forecasts.

The City will use intergovernmental assistance to finance only those capital improvements that are consistent with the capital improvement plan and City priorities and whose operating and maintenance costs have been included in operating budget forecasts.

The City will maintain all its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.

The City will project its equipment replacement and maintenance needs for the next several years and will update this projection each year. From this projection a maintenance and replacement schedule will be developed and followed.

The City will determine the least costly financing method for all new projects.

Revenue Policies

The City will try to maintain a diversified and stable revenue system to shelter it from short-run fluctuations in any one revenue source.

The City will estimate its annual revenues by an objective, analytical process.

The City will follow an aggressive practice of collecting sales tax revenues.

The City will establish all user charges and fees at a level related to the cost of providing the services.

The City will set fees and user charges for each enterprise fund at a level to cover all direct operating costs of such fund.

**CITY OF LAFAYETTE
2016 BUDGET**

STATEMENT OF FINANCIAL POLICIES (Continued)

Debt Policies

The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues.

When the City finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the expected useful life of the project.

The City will try to keep the weighted average maturity of general obligation bonds at or below 12.5 years.

On all debt-financed projects, the City will make a down payment of at least 10 percent of total project cost from current revenues.

Total debt service for general obligation debt will not exceed 10 percent of total annual locally generated non-enterprise operating revenues.

Total general-obligation debt will not exceed 6 percent of the assessed valuation of taxable property.

Where possible, the City will use special assessment, revenue, or other self-supporting bonds instead of general obligation bonds.

The City will not use long-term debt for current operations.

The City will maintain good communications with bond rating agencies about its financial condition.

The City will follow a policy of full disclosure on every financial report and bond prospectus.

Expenditures Policies

The rate of increase in operating expenditures for any fund will not exceed the projected rate of increase in operating revenues.

The current ratios of each fund will be held at a level of 2 or above (Current Ratio = Current Assets divided by Current Liabilities).

Fund balances shall only be used for non-recurring and non-operating costs such as Capital Improvements. Fund Balances shall be maintained at a level sufficient to cover the working capital needs on a fund-by-fund basis. The Unreserved General Fund balance will be kept at a level of at least 25% of budgeted expenditures. Operating Expenditures will not be funded by non-recurring revenue sources (i.e. one time revenues).

**CITY OF LAFAYETTE
2016 BUDGET**

STATEMENT OF FINANCIAL POLICIES (Continued)

Expenditures Policies (Continued)

The budget will be a balanced budget. Total expenditures, other uses of funds, and transfers out will not exceed total revenues, transfers in, uses of fund balances, and other sources of funds.

Budgetary Control

Budgetary control is maintained at the department level by the encumbrance of purchase order amounts prior to the release of purchase orders to vendors. Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation, is employed only in memorandum in the governmental funds. At year-end, open encumbrances are reported as reservations of fund balances since those commitments are accommodated through subsequent years' budget appropriations.

Internal Accounting Systems

In developing and evaluating the City's accounting system, consideration is given to the adequacy of internal accounting controls. Internal accounting controls are designed to foster reasonable assurance regarding: (1) the safeguarding of assets against loss from unauthorized use or disposition; and (2) the reliability of financial records for preparing financial statements and maintaining accountability for assets. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed projected benefits to be received; and (2) the evaluation of costs and benefits require estimates and judgments by management.

All internal control evaluations occur within the above framework. The City's internal accounting controls adequately safeguard assets and provide reasonable assurance of proper recording of financial transactions.

Independent Audit

The City Charter requires an annual Audit of the books of account, financial records, and transactions of all administrative departments of the City by independent, certified public accountants selected by the City Council. Compliance with this requirement has been, and will continue to be, observed by City Staff.

Financial Statements

Governmental fund financial statements are reported using the modified accrual basis of accounting, which is the same basis used in preparation of the annual budget for all funds. Financial statements for the enterprise funds are prepared using the accrual basis, as are the government-wide annual financial statements.

**CITY OF LAFAYETTE
2016 BUDGET**

STATEMENT OF FINANCIAL POLICIES (Concluded)

Investment Policy

The City of Lafayette, through its Charter and Investment Policy, has adopted the State Statutes dealing with deposits and investments.

Colorado statutes specify investment instruments meeting defined rating and risk criteria in which local governments may invest which include:

- Obligations of the United States and certain US government agency securities
- Certain international agency securities
- General obligation and revenue bonds of US local government entities
- Bankers' acceptances of certain banks
- Commercial paper
- Written repurchase agreements collateralized by certain authorized securities
- Certain money market funds
- Guaranteed investment contracts
- Local government investment pools
- The statutes governing pension plans authorize investments in every kind of property, real, personal, and mixed; and every kind of investment, specifically including, but not by way of limitation; bonds, debentures, and other corporate obligations; stocks, preferred or common, securities of any open-end or closed-end management type investment company or investment trust; and participation in common trust funds. These investments are permissible provided that the pension plan has made such investments with a bank or trust company authorized to exercise trust powers in the State of Colorado, which the City has done.

Reserve Policies

General Fund Reserve –

City Council has adopted a policy that General Fund fund balance should approximate 25% of budgeted expenditures. Up to an additional 25% is available to enhance economic development in the City.

**CITY OF LAFAYETTE
2016 BUDGET**

GLOSSARY

ACCOUNTABILITY: The state of being obliged to explain one's actions, to justify what one does. Accountability requires governments to answer to the citizenry to justify the raising of public resources and the purposes for which they are used.

ACCOUNTING SYSTEM: The methods and records established to identify, assemble, analyze, classify, record and report a government's transactions and to maintain accountability for the related assets and liabilities.

ACCOUNT NUMBER: A system of numbering or otherwise designating accounts, entries, invoices, vouchers, etc., in such a manner that the symbol used reveals quickly certain required information.

ACCRUAL BASIS OF ACCOUNTING: Accounting measurements based on the substance of transactions and events. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

ADMINISTRATIVE TRANSFER FEE: A fee paid to the General Fund by other City funds to pay for administrative services provided from the General Fund, such as personnel, legal, information services, accounting, and general management services.

AMORTIZATION: (1) The portion of the cost of a limited-life or intangible asset charged as an expense during a particular period. (2) The reduction of debt by regular payments of principal and interest sufficient to retire the debt by maturity.

AMORTIZATION SCHEDULE: A schedule of debt service payments separating the portions of payments attributable to principal and interest.

ANNUAL BUDGET: A budget applicable to a single fiscal year. See also BUDGET and OPERATING BUDGET.

APPROPRIATION: A legal authorization granted by a legislative body to make expenditures and to incur obligation for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

APPROPRIATION ACCOUNT: A budgetary account set up to record spending authorizations for specific purposes. The account is credited with the original appropriation and any supplemental appropriations and is charged with expenditures and encumbrances.

APPROPRIATION ORDINANCE: An ordinance through which appropriations are given legal effect.

ASSESS: To establish an official property value for taxation.

ASSESSED VALUATION: A valuation set upon real estate or other property by a government as a basis for levying taxes.

**CITY OF LAFAYETTE
2016 BUDGET**

GLOSSARY (Continued)

ASSETS: A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events.

AUDIT: A systematic collection of the sufficient, competent evidential matter needed to attest to the fairness of management's assertions in the financial statements or to evaluate whether management has efficiently and effectively carried out its responsibilities. The auditor obtains this evidential matter through inspection, observation, inquiries and confirmations with third parties.

BALANCED BUDGET: A budget in which operating revenues and other sources are equal to or greater than operating and capital expenditures, and other uses. Fund balances may be used as revenue to fund capital expenditures on one-time expenditures only.

BASIS OF ACCOUNTING: See ACCRUAL BASIS OF ACCOUNTING and MODIFIED ACCRUAL BASIS OF ACCOUNTING.

BOND: A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. Sometimes, however, all or a substantial portion of the interest is included in the face value of the security.

BOND COVENANT: A legally enforceable promise made by an issuer of bonds to the bondholders, normally contained in the bond resolution or indenture.

BONDED DEBT: That portion of indebtedness represented by outstanding bonds.

BOND ISSUE: Bonds sold by the government.

BUDGET: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. See ANNUAL BUDGET and CAPITAL BUDGET.

BUDGETARY CONTROL: The control of management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

BUDGET DOCUMENT: The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating governing body. The budget document usually contains a message from the budget-making authority, introduction of the organization and budget process, the budget overview and supporting schedules.

CAPITAL BUDGET: A plan of proposed capital outlays and the means of financing them.

CAPITAL EXPENDITURES: Expenditures resulting in the acquisition of or addition to the government's general fixed assets. Capital assets are assets with an individual cost of more than \$5,000 and an estimated useful life in excess of two years.

**CITY OF LAFAYETTE
2016 BUDGET**

GLOSSARY (Continued)

CAPITAL IMPROVEMENT FUND: A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment (other than those financed by proprietary funds and trust funds).

CAPITAL OUTLAYS: See CAPITAL EXPENDITURES.

CASH: Cash includes currency on hand and demand deposits with banks or other financial institutions. Cash also includes deposits in other kinds of accounts that have the general characteristics of demand deposit accounts.

CHARGES FOR SERVICE: Charge to the benefiting party for the direct receipt of a public service.

CONTINGENCY: Appropriation of funds to cover unforeseen events that may occur during the budget year.

CURRENT ASSETS: Those assets which are available or can be made readily available to finance current operations or to pay current liabilities. Those assets which will be used up or converted into cash within one year.

CURRENT LIABILITIES: Liabilities which are payable within a relatively short period of time, usually no longer than a year.

CURRENT RATIO: The current ratio is defined as Current Assets divided by Current Liabilities. It is a test for solvency.

DEBT: An obligation resulting from the borrowing of money or from the purchase of goods and services.

DEBT LIMIT: The maximum amount of gross or net debt which is legally permitted.

DEBT SERVICE FUND: A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

ENCUMBRANCES: Commitments related to unperformed (executory) contracts for goods or services. Used in budgeting, encumbrances are not GAAP expenditures or liabilities, but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.

ENTERPRISE FUND: (1) A fund established to account for operations financed and operated in a manner similar to private business enterprises. In this case the governing body intends that the cost of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. (2) A fund established because the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. Examples of Enterprise Funds are those for water, water reclamation, storm water and golf course facilities.

EXPENDITURES: Decreases in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service, and capital outlays, and intergovernmental grants, entitlements and shared revenues.

EXPENSES: Outflows or other using up of assets or incurrence of liabilities from delivering or producing goods, rendering services or carrying out other activities that constitute the entity's ongoing major or central operations.

**CITY OF LAFAYETTE
2016 BUDGET**

GLOSSARY (Continued)

FEES: A general term used for any charge levied by government associated with providing a service, permitting an activity, or imposing a fine or penalty.

FISCAL PERIOD: Any period at the end of which a government determines its financial position and the results of its operations.

FISCAL YEAR: A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations.

FRANCHISE: A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

FTE: Full-time equivalent equals 2,080 hours of employee labor in a calendar year.

FUND: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE: The difference between fund assets and fund liabilities of governmental funds.

FUND TYPE: Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: General, Special Revenue, Debt Service, Capital Projects, Enterprise, Internal Service, and Trust and Agency Funds.

GENERAL FUND: The fund used to account for all financial resources except those required to be accounted for in another fund.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP): Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

GENERAL OBLIGATION BONDS: Bonds backed by the full faith and credit of the government.

GID. General Improvement District: See SPECIAL REVENUE FUND.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB): The authoritative accounting and financial reporting standard-setting body for governmental entities.

GFOA: Government Finance Officers Association. A professional organization of public financial officials. Provides secondary guidance regarding the application of GAAP to governments.

**CITY OF LAFAYETTE
2016 BUDGET**

GLOSSARY (Continued)

GOVERNMENTAL FUND TYPES: Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities - except those accounted for in proprietary funds and fiduciary funds. In essence, these funds are accounting segregations of financial resources. Expendable assets are assigned to a particular governmental fund type according to the purposes for which they may or must be used. Current liabilities are assigned to the fund type from which they are to be paid. The difference between the assets and liabilities of government fund types is referred to as fund balance. The measurement focus in these fund types is on the determination of financial position and changes in financial position (sources, uses and balances of financial resources), rather than on net income determination. Under current GAAP, there are four governmental fund types: general, special revenue, debt service and capital project.

GRANTS: Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity or facility.

INDEPENDENT AUDIT: An audit performed by an independent auditor.

INDEPENDENT AUDITOR: An auditor meeting the independence criteria set forth in Generally Accepted Auditing Standards or Generally Accepted Government Auditing Standards.

INSURANCE: The transfer of risk of loss from one party (the insured) to another party (the insurer) in which the insurer promises (usually specified in a written contract) to pay the insured (or others on the insured's behalf) an amount of money (or services, or both) for economic losses sustained from an unexpected (accidental) event during a period of time for which the insured makes a premium payment to the insurer.

INTERGOVERNMENTAL REVENUES: Revenues from other governments in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

INTERNAL CONTROL STRUCTURE: Policies and procedures established to provide reasonable assurance that specific government objectives will be achieved.

INTERNAL SERVICE FUND: A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

LCAC: Lafayette Cultural Arts Commission. A City-financed organization for the maintenance and enhancement of public art.

LEASE-PURCHASE AGREEMENTS: Contractual agreements that are termed leases, but that in substance are purchase contracts.

LEGAL DEBT LIMIT: See DEBT LIMIT.

LEGAL LEVEL OF BUDGETARY CONTROL: The level at which spending in excess of budgeted amounts would be a violation of law.

**CITY OF LAFAYETTE
2016 BUDGET**

GLOSSARY (Continued)

LEVEL OF SERVICE: Used generally to define the existing or current services, programs and facilities provided by government for its citizens. Level of Service in any given activity may be increased, decreased or remain the same, depending upon needs, alternatives and available resources. To continue a given level of service into future years assumes that objectives, types and quality will remain unchanged.

LEVY: (1) (Verb) To impose taxes, special assessments or service charges for the support of government activities. (2) (Noun) The total amount of taxes, special assessments or service charges imposed by a government.

MILLAGE: Rate used in calculating taxes based upon the value of property, expressed in mills per dollar of property value. One mill equals one-thousandth of one dollar.

MODIFIED ACCRUAL BASIS OF ACCOUNTING: Modifications and adaptations for the practical and appropriate implementation of the accrued concept in governmental fund accounts. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

MUNICIPAL: In its broadest sense, an adjective denoting the state and all subordinate units of government. In a more restricted sense, an adjective denoting a city or village as opposed to other local governments.

MUNICIPAL CORPORATION: A political and corporate body established pursuant to state statutes to provide government services and regulations for its inhabitants. A municipal corporation has defined boundaries and a population and usually is organized with the consent of its residents. It usually has a seal and may sue and be sued.

NET WORKING CAPITAL: The difference between current assets and current liabilities of an enterprise fund.

OBLIGATIONS: Amounts a government may be required legally to meet out of its resources. They include not only actual liabilities, but also un-liquidated encumbrances.

OPERATING BUDGET: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled. Law usually requires the use of annual operating budgets.

OPERATING EXPENSES: Proprietary fund expenses related directly to the fund's primary activities.

ORDINANCE: A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions that must be by ordinance and those that may be by resolution. Revenue-raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

PERMANENT FUND TYPES: Permanent funds should be used to report resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the reporting government's programs.

**CITY OF LAFAYETTE
2016 BUDGET**

GLOSSARY (Continued)

POST: Parks Open Space and Trails. The fund established to acquire and maintain open space and parks.

PRAD: Parks and Recreation Acquisition and Development. The fund established to acquire and develop parks and recreation facilities.

PROJECTION: Estimation of future revenues and expenditures based on past trends, current economic conditions, and financial forecasts.

PROPRIETARY FUND TYPES: Sometimes referred to as business-type, income determination, or commercial-type funds, the classification used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (i.e., enterprise and internal service funds). All assets, liabilities, equities, revenues, expenses and transfers relating to the government's business and quasi-business activities are accounted for through proprietary funds. The GAAP used are generally those applicable to similar businesses in the private sector and the measurement focus is on determination of net income, financial position and changes in financial position. However, where the GASB has issued pronouncements applicable to those entities and activities, they should be guided by these pronouncements.

REFUNDING BONDS: Bonds issued to retire bonds already outstanding. The refunding bonds may be used to provide the resources for redeeming outstanding bonds, or the refunding bonds may be exchanged with the holders of the outstanding bonds.

RESOLUTION: A special or temporary order of a legislative body requiring less legal formality than an ordinance or statute.

REVENUE BONDS: Bonds whose principal and interest are payable exclusively from a specified revenue source. In Lafayette these generally relate to bonds backed by sales and use tax revenues or by certain bonds issued in enterprise funds.

REVENUES: (1) Increases in the net current assets of a governmental fund type from other than expenditure refunds and residual equity transfers. General long-term debt proceeds and operating transfers in are classified as "other financing sources" rather than as revenues. (2) Increase in the net total assets of a proprietary fund type from other than expense refunds, capital contributions and residual equity transfers. Operating transfers in are classified separately from revenues.

SELF-INSURANCE: A term often used to describe the retention by an entity of a risk of loss arising out of the ownership of property or from some other cause, instead of transferring that risk to an independent third party through the purchase of an insurance policy. It is sometimes accompanied by the setting aside of assets to fund any related losses.

SELF-SUPPORTING DEBT: Debt obligations whose principal and interest are payable solely from the earnings of the enterprise for whose construction or improvement the bonds were originally issued.

SPECIAL REVENUE FUND: A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specified purposes. GAAP only require the use of special revenue funds when legally mandated.

**CITY OF LAFAYETTE
2016 BUDGET**

GLOSSARY (Concluded)

STATUTE: A written law enacted by a duly organized and constituted legislative bond.

TAP FEES: Fees charged to join or to extend an existing utility system.

TAXES: Compulsory charges levied by a government to finance services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges.

TAX RATE: The amount of tax stated in terms of a unit of the tax base.

TRANSMITTAL LETTER: A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The transmittal letter should contain an explanation of the principal budget items, an outline of the government's experience during the past period and its financial status at the time of the letter and recommendations regarding the financial policy for the coming period.

UTILITY FUND: See ENTERPRISE FUND.

ANNUAL BUDGET

BUDGET OVERVIEW

2016 sources and uses of funds, revenues by source, expenditures by function, full-time positions by department and division, and the 5-year capital plan are subjects covered in this section.

2016

**CITY OF LAFAYETTE
2016 BUDGET**

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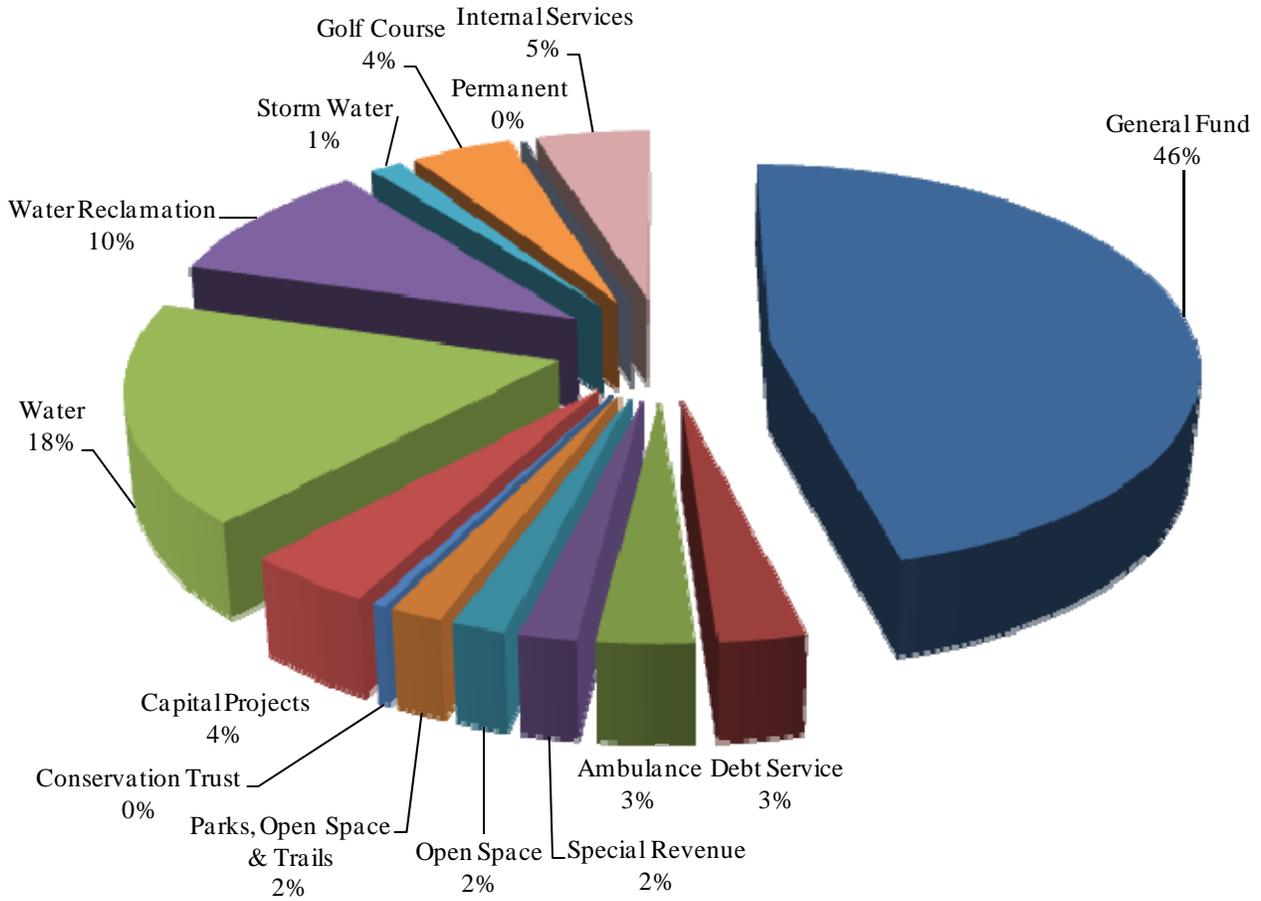
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**CITY OF LAFAYETTE
2016 BUDGET**

2016 TOTAL BUDGET



**CITY OF LAFAYETTE
2016 BUDGET**

SOURCES OF FUNDS

The City of Lafayette’s total 2016 budget is \$61,719,033. Revenues used to support the City’s programs and projects in 2016 will come from the following sources:

MAJOR SOURCES

Taxes:

Sales and Use Taxes	\$	14,352,442	
Property Taxes		7,526,240	
Franchise Taxes		1,000,000	
			\$ 22,878,682

Services:

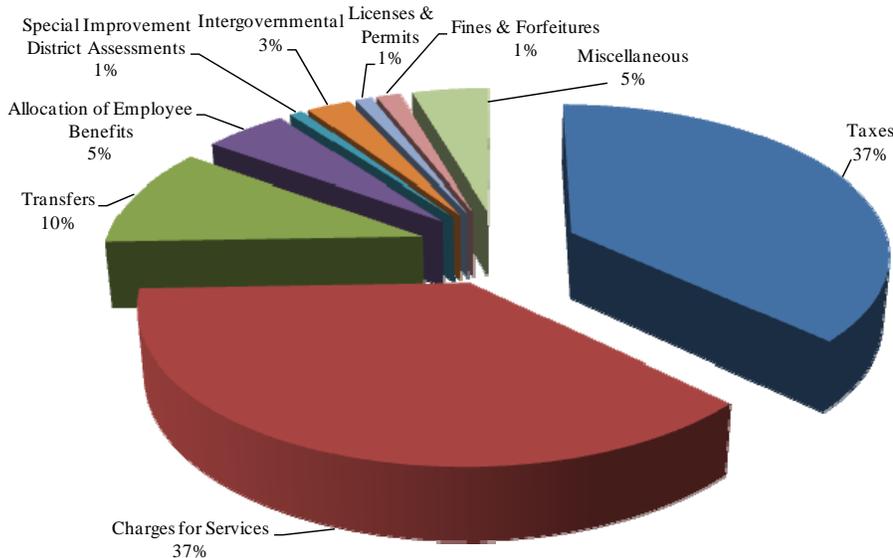
Recreation	\$	2,126,856	
Utility User Charges		17,939,709	
Building and Development		700,362	
Solid Waste & Recycling		1,467,949	
Ambulance		325,000	
Other		503,789	
			\$ 23,063,665

OTHER SOURCES

Transfers from Other Funds	\$	6,464,705	
Allocation of Employee Benefit and Insurance Costs		3,030,308	
Special Improvement District Assessments		473,680	
Federal and State Grants and Other Funding		1,531,821	
Licenses and Permits		611,842	
Fines and Forfeitures		870,500	
Interest		537,498	
Other Revenue		2,256,332	
			\$ 15,776,686

Total 2016 Revenues

	\$	61,719,033	



**CITY OF LAFAYETTE
2016 BUDGET**

SOURCES OF FUNDS (Continued)

Taxes represent 37% of the 2016 Budget revenues or \$22,878,682. Sales and use taxes (\$14,352,442) and property taxes (\$7,526,240) comprise the most significant portion of this category. Sales and use taxes are projected based on historical collection trends, the local economy, and knowledge of economic development related activities. Property taxes are based on preliminary assessed valuations from the County Assessor's office. A separate schedule shows how property valuations have increased over a ten-year period.

Sales taxes in 2016 are estimated to increase by about 3% over 2015. The growth during the past several years resulted from new retail businesses opening as a direct result of the City's economic development program.

Use taxes depend on construction activity, as discussed later, and retail vehicle sales. The 2016 budget contains flat revenues for vehicle use tax and a substantial increase in construction related use tax revenues.

The long-term trend of sales and use taxes is presented in a separate schedule (ten-year tabulation).

Services represent 37% of the 2016 Budget revenues or \$23,063,665. These are charges for recreational activities such as the use of the recreation center for programs, the LaMont Does outdoor swimming pool, and athletic leagues; golf and utility user charges; and building, development, and ambulance fees.

Charges for recreational activities are established to absorb related program costs, however, the rates and fees need to be competitive with neighboring communities. Studies are made annually to compare other cities in this market.

Utility user charges include the transmission and distribution of water, collection and treatment of sewage, and the collection of storm water. The rates are established so that operating costs are covered and an amount is set aside for replacement of facilities.

Building and development fees include building permits, inspections, plan review fees, and water rights dedicated or paid for by developers. The estimates for 2016 are based on building permits and plans presented for review.

A tabulation of building permits and construction values is set forth on the following pages.

**CITY OF LAFAYETTE
2016 BUDGET**

SOURCES OF FUNDS (Continued)

DETAIL OF PROPERTY TAX REVENUE BY FUND

	2013 Actual	2014 Actual	2015 Budget	2015 Projection	2016 Budget
General Fund	\$ 3,104,245	\$ 3,126,208	\$ 3,195,534	\$ 3,897,294	\$ 4,356,947
Debt Service Fund	603,925	603,006	609,519	609,519	606,852
Special Revenue Funds	2,281,606	2,298,410	2,350,381	2,281,600	2,562,441
	<u>\$ 5,989,776</u>	<u>\$ 6,027,624</u>	<u>\$ 6,155,434</u>	<u>\$ 6,788,413</u>	<u>\$ 7,526,240</u>

DETAIL OF SALES & USE TAX REVENUE BY FUND

	2013 Actual	2014 Actual	2015 Budget	2015 Projection	2016 Budget
<u>SALES AND USE TAX REVENUE SOURCES</u>					
Sales Tax from Returns	\$10,124,604	\$10,850,272	\$ 9,996,517	\$10,857,531	\$11,160,968
Use Tax from Returns	363,139	506,588	486,372	487,535	513,226
Motor Vehicle Use Tax	1,553,232	1,736,981	1,336,163	1,427,593	1,427,593
Building Use Tax	1,482,561	1,429,836	903,183	1,156,695	1,536,655
Less - Economic Incentive Rebate	(392,501)	(410,257)	(285,816)	(366,574)	(286,000)
	<u>\$13,131,034</u>	<u>\$14,113,421</u>	<u>\$12,436,419</u>	<u>\$13,562,780</u>	<u>\$14,352,442</u>

SALES AND USE TAXES RECORDED IN THE FOLLOWING FUNDS

General Fund	\$10,198,691	\$11,040,221	\$ 9,706,112	\$10,470,343	\$11,211,426
Debt Service Fund	996,269	996,274	999,753	999,753	1,001,784
Lafayette Urban Renewal	-	-	-	-	-
Legacy Open Space Fund	968,037	1,038,463	865,277	1,046,342	1,069,616
POST Open Space Fund	968,037	1,038,463	865,277	1,046,342	1,069,616
	<u>\$13,131,034</u>	<u>\$14,113,421</u>	<u>\$12,436,419</u>	<u>\$13,562,780</u>	<u>\$14,352,442</u>

**CITY OF LAFAYETTE
2016 BUDGET**

SOURCES OF FUNDS (Continued)

TEN YEAR
TABULATION OF SALES AND USE TAX REVENUE AND TAX RATES

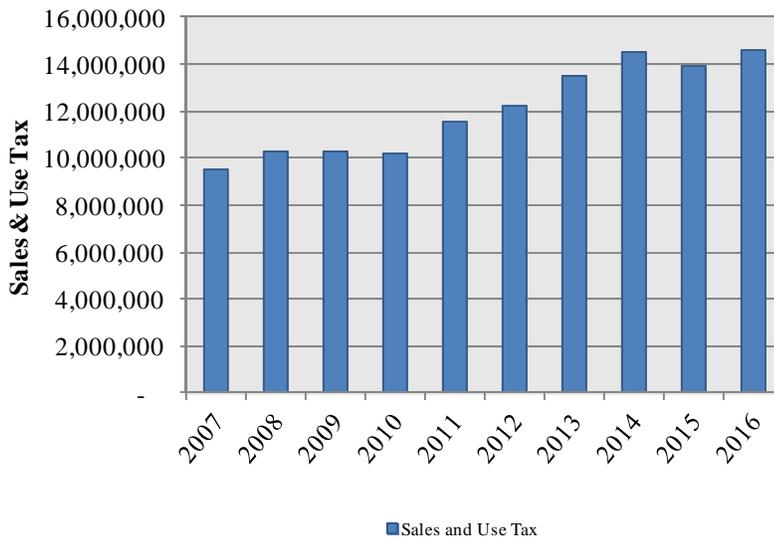
This table provides information on how retail sales affect tax revenues.

Column 2 is the amount of sales and use tax collected within the City of Lafayette for the year indicated.
Column 3 is the City's sales and use tax rate for the year indicated.

Taxable sales multiplied by the sales and use tax rate will equal the sales and use tax shown in Column 2.

<u>YEAR</u>	<u>SALES AND USE TAX (1)</u>	<u>TAX RATE</u>
2007	9,559,004	3.50%
2008	10,290,909	3.50%
2009	10,250,822	3.50%
2010	10,180,787	3.50%
2011	11,517,607	3.50%
2012	12,204,198	3.50%
2013	13,523,536	3.50%
2014	14,523,678	3.50%
2015	13,929,354	3.50%
2016	14,638,442	3.50%

(1) Includes sales tax, use tax, motor vehicle use tax, and building use tax.



**CITY OF LAFAYETTE
2016 BUDGET**

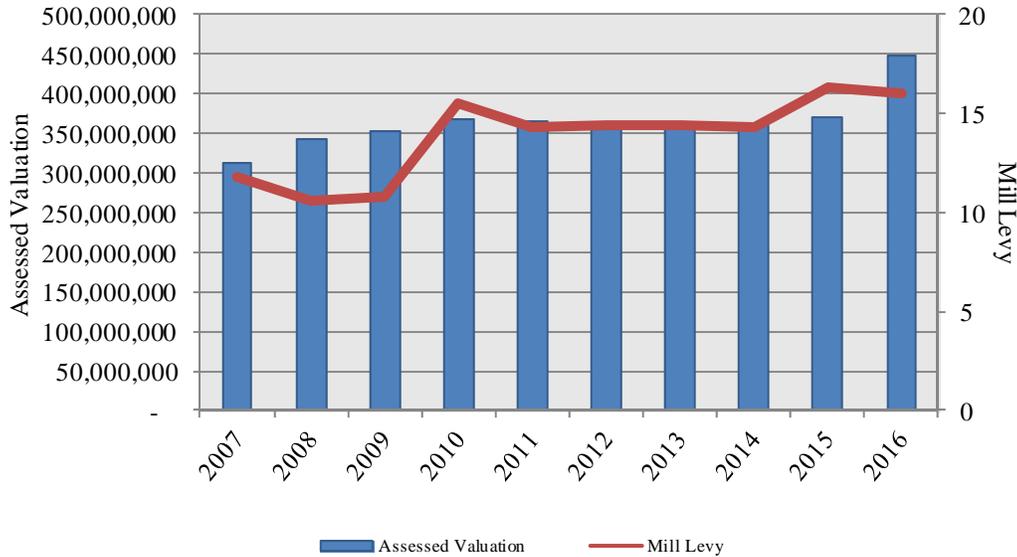
SOURCES OF FUNDS (Continued)

TEN YEAR
TABULATION OF PROPERTY VALUATIONS AND TAX LEVIES

This table provides information on how property valuations affect tax revenues.
 Column 1 indicates the year the tax is levied.
 Column 2 is the assessed value of all property located in the City for that year.
 Column 3 is the mill levy to be collected as property tax for the City of Lafayette only.
 A property's assessed value/1000 multiplied by the mill levy will equal the property tax due the City.

<u>LEVY YEAR</u>	<u>ASSESSED VALUATION</u>	<u>MILL LEVY</u>
2007	311,861,530	11.779 (1)
2008	343,924,285	10.641
2009	352,324,680	10.806
2010	367,938,120	15.515 (2)
2011	365,193,277	14.334
2012	355,904,012	14.387
2013	356,840,096	14.379
2014	360,805,394	14.368
2015	370,059,159	16.331
2016	410,765,666	16.161

- (1) In the budget year 2005, the mill levy was increased for repayment of the General Obligation Police Bonds.
- (2) In the budget year 2009, the mill levy was increased for Ambulance and Fire revenue. .



**CITY OF LAFAYETTE
2016 BUDGET**

SOURCES OF FUNDS (Continued)

TEN YEAR
TABULATION OF BUILDING PERMITS AND CONSTRUCTION VALUES

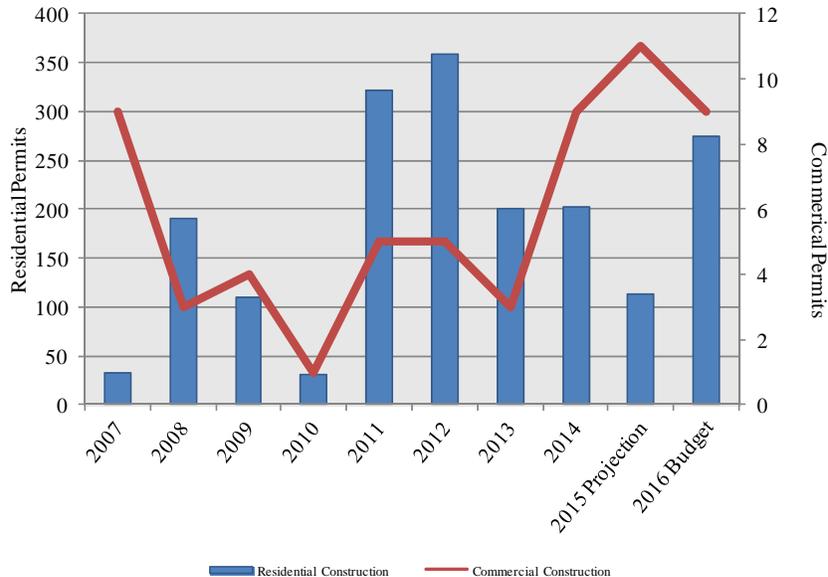
This table provides information on how the number of building permits and the construction value effect revenues.

Column 2 and 4 are the numbers of commercial and residential building permits issued for the year indicated. Column 3 and 5 indicated the value of construction.

The number of building permits issued affects building use tax, contractor licenses, construction permits, plan check fees, engineering inspection fees, electrical inspection fees, service expansion fee, storm drainage fees, parks fees, water tap fees, and sewer tap fees revenue.

YEAR	RESIDENTIAL CONSTRUCTION		COMMERCIAL CONSTRUCTION		BUILDING USE TAX COLLECTIONS (1)
	PERMITS	VALUE	PERMITS	VALUE	
2007	33	7,290,377	9	13,247,975	540,445
2008	191	17,144,625	3	18,588,480	560,612
2009	110	8,164,437	4	2,348,244	622,256
2010	31	6,703,116	1	625,000	494,221
2011	322	40,276,354	5	4,028,159	944,056
2012	359	34,039,717	5	21,398,100	885,310
2013	201	32,871,013	3	12,437,000	1,482,561
2014	203	47,259,306	9	10,142,508	1,429,836
2015 Projection	113	15,353,800	11	22,898,195	616,190
2016 Budget	275	38,384,500	9	25,730,790	692,416

(1) As a general rule, building use tax collections are 3.5% of 60% of the estimated value of construction. Some types of commercial construction are exempt from this tax. Beginning in 2003, collections of a significant amount of residential building permits were deferred until certificates of occupancy are issued, a delay of 6 to 12 months.



**CITY OF LAFAYETTE
2016 BUDGET**

SOURCES OF FUNDS (Concluded)

Transfers from other funds represent 10% of 2016 budget revenues or \$6,464,705. This category includes the administrative fee charged to the enterprise funds by the General Fund (\$4,120,029), other debt payments by governmental funds (\$149,360), and for capital projects (\$2,195,316).

The Internal Service Funds accumulate the cost of employee benefits and other insurance and allocate the costs to the operating funds (General, Ambulance & Fire, Water, Water Reclamation, Storm Water and Golf Course). These charges represent 5% of the 2016 budget or \$3,030,308.

Exempla General Improvement District pays off Special Improvement District bonds. This is accomplished by assessing Exempla Healthcare and Kaiser Foundation Health Plan of Colorado based on required principal and interest debt payments and related costs (\$473,680 for 2016).

Federal and State grants and other funding represent 3% of 2016 budget revenues or \$1,531,821. Highway users tax (\$725,000) and lottery proceeds (\$245,000) are projected from estimates received from the State. Federal grants and Boulder County road fees make up the balance in this category.

Use of fund balance (governmental funds) and net working capital (enterprise funds) are not represented in the Sources of Funds as these funds are only being used for one-time capital expenditures. The Ambulance and Fire Fund is using \$387,272 of fund balance to update equipment; Parks, Open Space and Trails Fund is using \$233,036 for trails; Storm Water Fund is using \$84,039 for storm water system improvements; Employee Benefit Plan Fund is using \$36,174 for offsetting premiums; and the Insurance Fund is using \$80,318 to offset increased premiums. The balance consists of use of fund balance and net working capital for smaller projects.

The 2016 budget has revenues in excess of expenditures for specific funds (\$4,071,910). Exempla Special Revenue Fund is adding \$80,194, Legacy Open Space Fund is adding \$1,040,391, Conservation Trust Fund is adding \$178,983, Capital Projects Fund is adding \$795,202, Water Enterprise Fund is adding \$885,957, Water Reclamation Fund is adding \$978,957, and the Golf Course Fund is adding \$112,226.

**CITY OF LAFAYETTE
2016 BUDGET**

USES OF FUNDS

The following is a summary of the uses of funds for the 2016 budget by function.

Personnel	\$ 20,281,709
Supplies	4,691,987
Services	18,562,255
Capital Outlay	9,208,289
Debt Service	<u>4,842,042</u>
Total	<u>\$ 57,586,282</u>

Personnel costs represent 35% of the 2016 budget expenditures. This category includes salaries, pension plan contributions, and an allocated portion of health, dental, and other medical-related costs.

Supplies costs represent 8% of the 2016 budget expenditures. This category includes operating supplies such as fuel, equipment, and building maintenance, and tools.

Services costs represent 32% of the 2016 budget expenditures. This category includes legal services, engineering consulting, dispatch services and ambulance services, special events, heating and air conditioning, staff development, and water rights assessments.

Capital outlay expenditures are 16% of the 2016 budget. In the sources of funds analysis, \$1,691,268 was required from fund balances or net working capital to fund the scheduled capital expenditures.

Major capital outlay expenditures for the 2016 budget are as follows:

	<u>Cost</u>
Planned Water Lines	\$ 2,500,000
Street Projects	1,000,000
Replace Bullhead Gulch Lift Station	900,000
111 th St (PD & Green Acres)	520,000
Design Secondary Digester	<u>500,000</u>
Total Capital Projects Over \$500,000	5,420,000
Public Road Signal Replacements	\$ 325,000
POG Consolidation	300,000
Police Vehicles	253,575
Sanitary Main Extensions	252,000
Other Capital Projects under \$500,000	<u>2,657,714</u>
Total Capital Outlay	<u>\$ 9,208,289</u>

Before capital expenditures are made, the impact on current and future budgets must be considered.

The acquisition of water rights carries annual assessments of approximately \$60,000. The Windy Gap units require debt payments of \$22,000 per year through 2017. These payments are made from water rate increases that occurred from 2003 through 2006.

**CITY OF LAFAYETTE
2016 BUDGET**

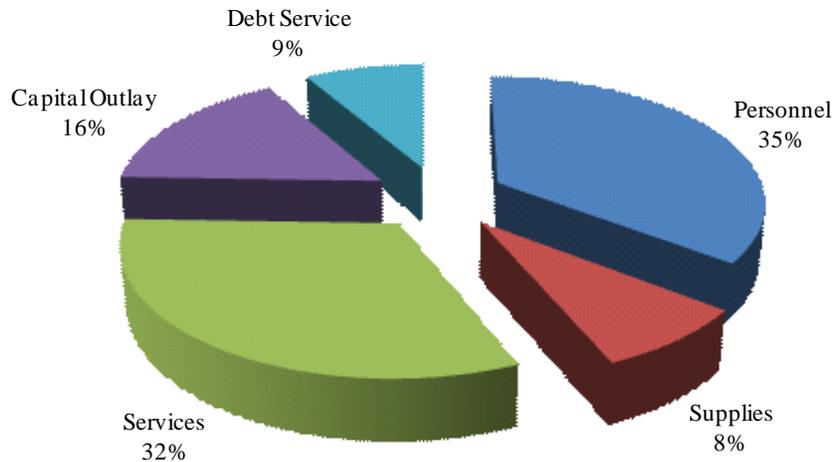
USES OF FUNDS (Concluded)

Almost all of the remaining capital projects are replacements or improvements of existing equipment or infrastructure in order to minimize maintenance costs on aging assets. Any other projects, which are minor, would increase annual budget costs by less than \$10,000.

Debt service expenditures represent 9% of the 2016 budget. It includes \$1,315,668 for interest and \$3,111,994 for principal payments as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Debt Service Fund	\$ 1,446,408	\$ 297,508	\$ 1,743,916
Lafayette City Center GID	75,000	12,938	87,938
Exempla GID	0	113,930	113,930
Lafayette Corp. Campus GID	70,000	174,400	244,400
Lafayette Tech Center GID	45,000	108,900	153,900
Water Fund	909,146	474,064	1,383,210
Water Reclamation Fund	513,202	127,576	640,778
Golf Course Capital Fund	53,238	6,682	59,920
	<hr/>		
	\$ 3,111,994	\$ 1,315,998	\$ 4,427,992
			<hr/>
Exempla Excess Billed Interest			392,000
Bond Fees			7,050
			<hr/>
			\$ 4,827,042
			<hr/>

**ALL FUNDS
EXPENDITURES BY FUNCTION**



**CITY OF LAFAYETTE
2016 BUDGET**

DEBT SERVICE AND FINANCIAL OBLIGATIONS

DEBT ISSUANCE

The City's established policy guidelines require that general obligation (GO) debt shall not exceed 6% of assessed valuation. The legal GO debt is 3% of actual valuation, which is significantly higher than the City's established policy. City guidelines also limit annual GO debt service to no more than 10% of annual non-enterprise revenue. The GO debt margin and debt limits are used as indicators of the City's debt position for management, citizens, and investors in City debt issues. There are two GO debt issues outstanding (excluding GID debt) that are paid by property tax revenues. These issues are the 1998 Refunding and Improvement GO bonds and the 2005 General Obligation bonds (Police Building). General Improvement District bonds are not obligations of the City of Lafayette.

The 1998 Bonds mature in 2017 and \$290,000 will be outstanding as of January 1, 2016. The 2005 Bonds mature in 2025 and \$3,555,000 will be outstanding as of January 1, 2016. All other debt issues are either supported by specific revenue sources or are self-supporting Water GO Bonds. The following table documents key indicators.

City of Lafayette 2015 Debt Composition

2015 Assessed Valuation	\$	410,765,666
6% of 2015 Assessed Valuation		24,645,940
General Obligation (GO) Debt		3,845,000
2016 Non-enterprise Revenue	\$	32,108,766 (excludes GID Funds)
10% of Non-enterprise Revenue	\$	3,210,877
2016 GO Debt Service		597,251
2014 Actual Valuation	\$	4,141,571,459
2014 Legal GO Debt Limit		124,247,144
2014 Legal GO Debt Margin		120,402,144

**CITY OF LAFAYETTE
2016 BUDGET**

DEBT COMPOSITION

OTHER FINANCIAL OBLIGATIONS

Notes Payable

In May 2001, The Water Reclamation Fund obtained an \$8,000,000 loan from the Colorado Water Resources and Power Development Authority (CWRPDA) to construct an addition to the waste water treatment plant. The City evidenced its obligation to repay the loan by issuing a bond to CWRPDA in an amount equal to the principal of the clean water bonds loaned to the City. Net revenues of the Water Reclamation Fund are pledged for repayment of the loan. Annual debt service requirements to maturity have been calculated at an effective interest rate of 4.25%.

Capital Leases

During 2008, the City entered into a lease/purchase agreement for the purchase and installation of energy saving improvements in the amount of \$1,113,279. Quarterly payments are due through August 2018.

**CITY OF LAFAYETTE
2016 BUDGET**

SUMMARY OF DEBT SERVICE PAYMENTS BY TYPE – ALL FUNDS

YEAR	SALES & USE			SPECIAL	
	GENERAL OBLIGATION BONDS	TAX REVENUE BONDS	CAPITAL LEASES PAYABLE	GENERAL OBLIGATION GID BONDS	REVENUE EXEMPLA GID BONDS
2016	\$ 597,251	\$ 997,305	\$ 149,360	\$ 486,238	\$ 113,930
2017	598,754	998,342	149,360	493,625	113,930
2018	449,209	1,003,387	112,020	474,625	438,904
2019	441,208	1,007,273	-	400,800	963,904
2020	443,009	-	-	400,300	970,064
2021	443,777	-	-	399,100	979,432
2022	443,837	-	-	402,100	992,792
2023	443,087	-	-	404,000	-
2024	441,317	-	-	404,800	-
2025	443,700	-	-	399,500	-
2026	-	-	-	398,480	-
2027	-	-	-	396,200	-
2028	-	-	-	397,900	-
2029	-	-	-	398,100	-
2030	-	-	-	401,800	-
2031	-	-	-	403,700	-
2032	-	-	-	153,700	-
2033	-	-	-	151,800	-
2034	-	-	-	154,600	-
2035	-	-	-	151,800	-
2036	-	-	-	153,700	-
TOTAL	\$ 4,745,149	\$ 4,006,307	\$ 410,740	\$ 7,426,868	\$ 4,572,956

**CITY OF LAFAYETTE
2016 BUDGET**

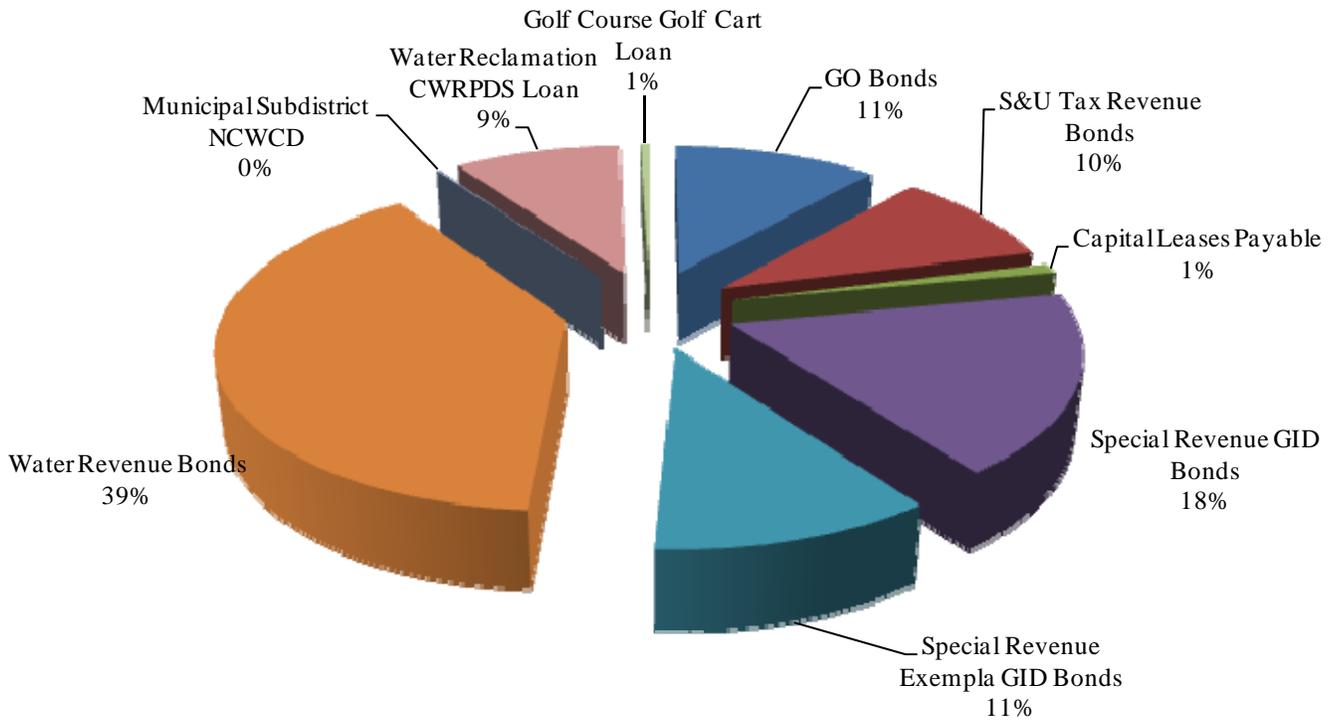
SUMMARY OF DEBT SERVICE PAYMENTS BY TYPE – ALL FUNDS

YEAR	GO WATER REVENUE BONDS	MUNICIPAL SUBDISTRICT NCWCD	WATER RECLAMATION CWRPDA LOAN	GOLF COURSE GOLF CART LOAN	TOTAL
2016	\$ 1,362,000	\$ 21,210	\$ 640,778	\$ 59,920	\$ 4,427,992
2017	1,358,650	21,237	641,905	59,920	4,435,723
2018	1,357,650		642,925	59,920	4,538,640
2019	1,358,950		642,077		4,814,212
2020	1,360,750		641,264		3,815,387
2021	1,360,850		647,178		3,830,337
2022	1,355,250				3,193,979
2023	1,358,250				2,205,337
2024	1,360,400				2,206,517
2025	1,358,900				2,202,100
2026	1,361,500				1,759,980
2027	1,359,750				1,755,950
2028					397,900
2029					398,100
2030					401,800
2031					403,700
2032					153,700
2033					151,800
2034					154,600
2035					151,800
2036					153,700
TOTAL	\$ 16,312,900	\$ 42,447	\$ 3,856,127	\$ 179,760	\$ 41,553,254

**CITY OF LAFAYETTE
2016 BUDGET**

DEBT SERVICE PAYMENTS BY TYPE

2016 DEBT COMPOSITION



**CITY OF LAFAYETTE
2016 BUDGET**

**COMBINED SUMMARY OF ESTIMATED REVENUE BY SOURCE AND APPROPRIATED
EXPENDITURES BY FUNCTION – GOVERNMENTAL FUNDS**

	GOVERNMENTAL FUNDS					Combined Total
	General	Debt Service	Special Revenue	Capital Projects	Cemetery Endowment Fund	
REVENUES:						
Taxes	\$16,568,373	\$ 1,608,636	\$ 2,562,441	\$ 2,139,232	\$ -	\$22,878,682
Licenses & Permits	611,842	-	-	-	-	611,842
Intergovernmental	909,200	-	-	622,621	-	1,531,821
Private Grants & Contributions	59,316	-	-	-	-	59,316
Charges for Services	5,107,968	-	15,988	-	-	5,123,956
Fines & Forfeitures	870,500	-	-	-	-	870,500
Miscellaneous	175,384	292	496,914	68,727	348	741,665
Transfers	4,120,029	149,360	-	2,195,316	-	6,464,705
Allocation of Employee Benefits & Insurance	-	-	-	-	-	-
Total Estimated Revenues	\$28,422,612	\$ 1,758,288	\$ 3,075,343	\$ 5,025,896	\$ 348	\$38,282,487
EXPENDITURES:						
Personnel	\$15,313,187	\$ -	\$ 932,927	\$ -	\$ -	\$16,246,114
Supplies	2,566,864	-	15,000	-	-	2,581,864
Services	8,068,785	13,622	1,208,526	1,308,356	348	10,599,637
Debt Services	-	1,744,666	995,968	-	-	2,740,634
Capital Outlay	1,294,058	-	230,000	1,936,000	-	3,460,058
Total Appropriated Expenditures	\$27,242,894	\$ 1,758,288	\$ 3,382,421	\$ 3,244,356	\$ 348	\$35,628,307
(Use) Provision of Fund Balance	\$ 1,179,718	\$ -	\$ (307,078)	\$ 1,781,540	\$ -	\$ 2,654,180
Projected Fund Balance On December 31, 2015	\$17,824,878	\$ 42,516	\$ 4,676,150	\$ 8,220,304	\$ 46,523	\$30,810,371
Budgeted Fund Balance On December 31, 2016	\$19,004,596	\$ 42,516	\$ 4,369,072	\$10,001,844	\$ 46,523	\$33,464,551

**CITY OF LAFAYETTE
2016 BUDGET**

**COMBINED SUMMARY OF ESTIMATED REVENUES BY SOURCE AND
APPROPRIATED EXPENDITURES BY FUNCTION – PROPRIETARY FUNDS**

	PROPRIETARY FUNDS					
	NON-GAAP BASIS					
	Water	Water Reclamation	Storm Water	Golf	Internal Service	Combined Total
REVENUES:						
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses & Permits	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-
Private Grants & Contributions	-	-	-	-	-	-
Charges for Services	8,435,140	5,997,681	830,000	2,676,888	-	17,939,709
Fines & Forfeitures	-	-	-	-	-	-
Miscellaneous	2,398,985	39,022	12,464	3,709	12,349	2,466,529
Transfers	-	-	-	-	-	-
Allocation of Employee Benefits & Insurance	-	-	-	-	3,030,308	3,030,308
Total Estimated Revenues	\$10,834,125	\$ 6,036,703	\$ 842,464	\$ 2,680,597	\$ 3,042,657	\$23,436,546
EXPENDITURES:						
Personnel	\$ 1,615,013	\$ 1,025,343	\$ 220,625	\$ 1,174,614	\$ -	\$ 4,035,595
Supplies	1,161,103	346,025	55,225	547,770	-	2,110,123
Services	2,158,611	1,242,850	529,903	589,067	3,159,149	7,679,580
Debt Services	1,385,710	640,778	-	59,920	-	2,086,408
Capital Outlay	3,627,731	1,802,750	120,750	197,000	-	5,748,231
Total Appropriated Expenditures	\$ 9,948,168	\$ 5,057,746	\$ 926,503	\$ 2,568,371	\$ 3,159,149	\$21,659,937
(Use) Provision of Working Capital	\$ 885,957	\$ 978,957	\$ (84,039)	\$ 112,226	\$ (116,492)	\$ 1,776,609
Projected Working Capital						
Balance on December 31, 2015	28,390,767	3,688,801	101,031	166,774	311,480	32,658,853
Budgeted Working Capital						
Balance on December 31, 2016	\$29,276,724	\$ 4,667,758	\$ 16,992	\$ 279,000	\$ 194,988	\$34,435,462

**CITY OF LAFAYETTE
2016 BUDGET**

**COMBINED SUMMARY OF ESTIMATED REVENUES BY SOURCE AND
APPROPRIATED EXPENDITURES BY FUNCTION – ALL FUNDS**

	Combined 2016 Budget	Combined 2015 Projected	Combined 2014 Actual
REVENUES:			
Taxes	\$ 22,878,682	\$ 21,351,193	\$ 21,271,516
Licenses & Permits	611,842	591,750	747,009
Intergovernmental	1,531,821	1,617,113	1,806,139
Private Grants & Contributions	59,316	108,200	226,703
Charges for Services	23,063,665	18,833,979	20,989,596
Fines & Forfeitures	870,500	874,366	871,439
Miscellaneous	3,208,194	2,590,391	9,940,678
Transfers	6,464,705	5,919,940	6,116,791
Allocation of Employee Benefits & Insurance	3,030,308	2,886,526	2,547,103
Total Estimated Revenues	<u>\$ 61,719,033</u>	<u>\$ 54,773,458</u>	<u>\$ 64,516,974</u>
EXPENDITURES:			
Personnel	\$ 20,281,709	\$ 19,014,736	\$ 18,344,038
Supplies	4,691,987	4,435,849	3,982,280
Services	18,279,217	17,499,380	21,192,437
Debt Services	4,827,042	4,830,631	3,321,665
Capital Outlay	9,208,289	16,446,059	3,243,626
Total Appropriated Expenditures	<u>\$ 57,288,244</u>	<u>\$ 62,226,655</u>	<u>\$ 50,084,046</u>

**CITY OF LAFAYETTE
2016 BUDGET**

**COMBINED STATEMENT OF REVENUES, PROJECTED REVENUES,
AND ESTIMATED REVENUES – ALL FUNDS**

	2015			
	2014 ACTUAL	2015 BUDGET	PROJECTED	2016 BUDGET
<u>OPERATING FUNDS</u>				
General Fund	\$ 26,476,729	\$ 24,255,989	\$ 26,482,124	\$ 28,422,612
Water Fund	16,543,469	9,623,798	8,514,032	10,834,125
Water Reclamation Fund	4,569,574	3,243,151	3,422,326	6,036,703
Storm Water Fund	1,099,820	725,323	962,000	842,464
Golf Course Fund	2,608,596	2,486,568	2,541,600	2,680,597
Employee Benefit Plan Fund	2,515,722	2,479,423	2,478,056	2,477,815
Insurance Fund	255,851	375,187	408,470	564,842
Permanent Fund	360	231	348	348
	<u>\$ 54,070,121</u>	<u>\$ 43,189,670</u>	<u>\$ 44,808,956</u>	<u>\$ 51,859,506</u>
<u>DEBT SERVICE FUND</u>	<u>\$ 1,749,811</u>	<u>\$ 1,758,560</u>	<u>\$ 1,762,112</u>	<u>\$ 1,758,288</u>
<u>SPECIAL REVENUE FUNDS</u>				
Ambulance and Fire Fund	\$ 2,244,205	\$ 1,735,512	\$ 1,906,470	\$ 1,927,866
Lafayette City Center GID Fund	98,661	97,661	98,045	101,636
Exempla GID Fund	589,999	589,069	595,061	603,367
Lafayette Corp Campus GID Fund	262,130	259,815	261,039	264,615
Lafayette Tech Center GID Fund	168,665	169,059	166,110	177,859
	<u>\$ 3,363,660</u>	<u>\$ 2,851,116</u>	<u>\$ 3,026,725</u>	<u>\$ 3,075,343</u>
<u>CAPITAL PROJECTS FUNDS</u>				
Legacy Open Space Fund	1,061,425	876,438	1,060,042	1,093,502
Parks, Open Space & Trails Fund	1,505,515	871,139	1,468,242	1,071,209
Conservation Trust Fund	253,766	245,724	245,900	245,983
Capital Projects Fund	2,512,676	1,402,608	2,401,481	2,615,202
	<u>\$ 5,333,381</u>	<u>\$ 3,395,909</u>	<u>\$ 5,175,665</u>	<u>\$ 5,025,896</u>
	<u>\$ 64,516,974</u>	<u>\$ 51,195,255</u>	<u>\$ 54,773,458</u>	<u>\$ 61,719,033</u>

NOTE: Amounts do not include provision of or use of carryover fund balances/working capital.

**CITY OF LAFAYETTE
2016 BUDGET**

**COMBINED STATEMENT OF EXPENDITURES, PROJECTED EXPENDITURES,
AND APPROPRIATED EXPENDITURES – ALL FUNDS**

	2015			
	2014 ACTUAL	2015 BUDGET	PROJECTED	2016 BUDGET
<u>OPERATING FUNDS</u>				
General Fund	\$ 25,219,140	\$ 24,240,559	\$ 25,298,911	\$ 27,242,894
Water Fund	6,580,584	7,935,169	13,526,073	9,948,168
Water Reclamation Fund	3,232,440	3,370,656	3,913,720	5,057,746
Storm Water Fund	920,043	883,823	2,035,638	926,503
Golf Course Fund	2,259,194	2,378,008	2,701,655	2,568,371
Employee Benefit Plan Fund	2,506,137	2,513,989	2,499,989	2,513,989
Insurance Fund	476,719	543,688	539,688	645,160
Permanent Fund	339	231	348	348
	\$ 41,194,596	\$ 41,866,123	\$ 50,516,022	\$ 48,903,179
<u>DEBT SERVICE FUND</u>				
	\$ 1,750,738	\$ 1,758,560	\$ 1,758,688	\$ 1,758,288
<u>SPECIAL REVENUE FUNDS</u>				
Ambulance and Fire Fund	\$ 1,632,298	\$ 2,429,495	\$ 2,584,577	\$ 2,315,138
Lafayette City Center GID Fund	95,488	97,661	97,651	101,636
Exempla GID Fund	490,290	523,173	527,518	523,173
Lafayette Corp Campus GID Fund	257,858	259,815	259,779	264,615
Lafayette Tech Center GID Fund	164,666	169,059	170,019	177,859
	\$ 2,640,600	\$ 3,479,203	\$ 3,639,544	\$ 3,382,421
<u>CAPITAL PROJECTS FUNDS</u>				
Legacy Open Space Fund	111,672	103,111	288,111	53,111
Post Open Space Fund	2,180,703	1,379,352	1,737,702	1,304,245
Conservation Trust Fund	276,638	220,500	308,500	67,000
Capital Projects Fund	1,929,100	1,300,000	3,978,088	1,820,000
	\$ 4,498,113	\$ 3,002,963	\$ 6,312,401	\$ 3,244,356
	\$ 50,084,046	\$ 50,106,849	\$ 62,226,655	\$ 57,288,244

**CITY OF LAFAYETTE
2016 BUDGET**

SUMMARY OF FULL-TIME POSITIONS BY DEPARTMENT & DIVISION

The 2016 Budget authorizes 190.00 full-time employees.

	<u>2013 ACTUAL</u>	<u>2014 ACTUAL</u>	<u>2015 ACTUAL</u>	<u>2016 BUDGET</u>
<u>CITY ADMINISTRATOR</u>				
City Administrator	1.50	1.50	1.50	1.50
<u>CITY CLERK</u>				
City Clerk	2.00	2.00	2.00	2.00
Municipal Court	1.00	1.00	1.00	1.00
Department Total	3.00	3.00	3.00	3.00
<u>HUMAN RESOURCES</u>				
Human Resources	3.00	3.00	3.00	3.00
<u>FINANCE DEPARTMENT</u>				
Financial Services	6.00	6.00	6.00	6.00
<u>COMMUNITY DEVELOPMENT</u>				
Community Development	10.00	10.00	10.00	10.00
Information Technologies	3.00	3.00	3.00	3.00
Department Total	13.00	13.00	13.00	13.00
<u>POLICE DEPARTMENT</u>				
Police Department	47.00	47.00	47.00	50.00
<u>FIRE DEPARTMENT</u>				
Fire Department	3.00	3.00	3.00	3.00
Ambulance	11.00	11.00	11.00	14.00
Ambulance and Fire Fund: Ambulance	5.00	8.00	8.00	11.00
Department Total	19.00	22.00	22.00	28.00
<u>PUBLIC WORKS & UTILITIES</u>				
Public Works Administration	8.79	8.79	8.79	8.79
Water:				
Administration	1.54	1.54	1.54	1.54
Source of Supply	0.75	0.75	0.75	0.75
Treatment	10.00	10.00	10.00	10.00
Transmission & Distribution	7.65	7.65	7.65	7.65
Water Reclamation:				
Administration	0.93	0.93	0.93	0.93
Treatment	6.00	6.00	6.00	6.00
Collection	4.90	4.90	4.90	4.90
Storm Water:				
Administration	0.20	0.20	0.20	0.20
Collection	2.24	2.24	2.24	2.24
Department Total	43.00	43.00	43.00	43.00

**CITY OF LAFAYETTE
2016 BUDGET**

**SUMMARY OF FULL-TIME POSITIONS BY DEPARTMENT & DIVISION
(Continued)**

	<u>2013 ACTUAL</u>	<u>2014 ACTUAL</u>	<u>2015 ACTUAL</u>	<u>2016 BUDGET</u>
<u>PARKS, OPEN SPACE & GOLF DEPARTMENT</u>				
Parks & Open Space:				
Administration	1.34	1.34	1.34	1.34
Cemeteries	1.00	1.00	1.00	1.00
Parks	5.00	5.00	5.00	5.00
Open Space Maintenance	2.00	2.00	2.00	2.00
Streetscapes	1.00	1.00	1.00	1.00
Golf Course:				
Administration	0.66	0.66	0.66	0.66
Golf Course Operations	4.00	4.00	4.00	4.00
Club House Operations	3.00	3.00	3.00	3.00
Snack Bar Operations	1.00	1.00	1.00	1.00
Department Total	<u>19.00</u>	<u>19.00</u>	<u>19.00</u>	<u>19.00</u>
<u>RECREATION & FACILITIES MANAGEMENT DEPARTMENT</u>				
Recreation & Facility Management:				
Administration	3.00	2.70	2.70	2.70
Recreation & Leisure Services	8.25	8.15	8.15	8.15
Facility Management	4.25	4.45	4.45	4.45
Senior Services	3.00	3.20	3.20	3.20
Department Total	<u>18.50</u>	<u>18.50</u>	<u>18.50</u>	<u>18.50</u>
<u>COMMUNITY LIFE DEPARTMENT</u>				
Library	5.00	5.00	5.00	5.00
Department Total	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
TOTAL FULL-TIME POSITIONS	<u><u>178.00</u></u>	<u><u>181.00</u></u>	<u><u>181.00</u></u>	<u><u>190.00</u></u>

**CITY OF LAFAYETTE
2016 BUDGET**

**SUMMARY OF PART-TIME/SEASONAL POSITIONS
BY DEPARTMENT & DIVISION**

The 2016 Budget authorizes 77.62 full-time Equivalents (FTEs) for part-time and seasonal activities. Approximately 235 individuals will fill the authorized FTEs. The following chart summarizes the FTEs by Department and Division and compares them to prior years.

	<u>2013 ACTUAL</u>	<u>2014 ACTUAL</u>	<u>2015 ACTUAL</u>	<u>2016 BUDGET</u>
<u>EXECUTIVE AND ADMINISTRATION</u>				
City Council	0.70	0.70	0.70	0.70
<u>CITY CLERK</u>				
City Clerk	0.20	0.20	0.38	0.38
Municipal Court	1.75	1.75	1.75	1.75
Department Total	1.95	1.95	2.13	2.13
<u>FINANCE DEPARTMENT</u>				
Financial Services	0.50	0.00	0.00	0.00
<u>COMMUNITY DEVELOPMENT</u>				
Community Development	0.05	0.05	0.05	0.05
<u>POLICE DEPARTMENT</u>				
Police Department	0.50	0.50	0.50	0.50
<u>FIRE DEPARTMENT</u>				
Fire Department	0.50	0.50	0.50	0.50
Ambulance	0.00	0.00	0.00	0.00
Department Total	0.50	0.50	0.50	0.50
<u>PUBLIC WORKS & UTILITIES</u>				
Public Works Administration	0.13	0.13	0.13	0.13
Water Treatment	0.75	0.75	0.75	0.75
Water Transmission & Distribution	0.50	0.50	0.50	0.50
Water Reclamation Treatment	0.19	0.19	0.19	0.19
Water Reclamation Collection	0.51	0.51	0.51	0.51
Department Total	2.08	2.08	2.08	2.08
<u>PARKS, OPEN SPACE & GOLF DEPARTMENT</u>				
Cemeteries	0.31	0.31	0.31	0.31
Parks	4.01	4.01	4.01	4.01
Open Space	0.50	0.50	0.50	0.50
Streetscapes	0.50	0.50	0.50	0.50
Golf Course:				
Golf Course Operations	6.63	6.63	6.63	6.63
Club House Operations	4.25	4.25	4.25	4.25
Snack Bar Operations	2.72	2.72	2.72	2.72
Department Total	18.92	18.92	18.92	18.92

**CITY OF LAFAYETTE
2016 BUDGET**

**SUMMARY OF PART-TIME/SEASONAL POSITIONS
BY DEPARTMENT & DIVISION
(Continued)**

	<u>2013 ACTUAL</u>	<u>2014 ACTUAL</u>	<u>2015 ACTUAL</u>	<u>2016 BUDGET</u>
<u>RECREATION & FACILITIES MANAGEMENT DEPARTMENT</u>				
Administration	0.46	0.46	0.38	0.38
Recreation Center & Leisure Services	37.06	37.06	37.60	37.60
Senior Services	0.95	0.95	1.55	1.55
Department Total	<u>38.47</u>	<u>38.47</u>	<u>39.53</u>	<u>39.53</u>
<u>COMMUNITY LIFE</u>				
Library	<u>13.21</u>	<u>13.21</u>	<u>13.21</u>	<u>13.21</u>
TOTAL PART-TIME POSITIONS	<u>76.88</u>	<u>76.38</u>	<u>77.62</u>	<u>77.62</u>

ANNUAL BUDGET

FIVE-YEAR PLAN

2016

**CITY OF LAFAYETTE
2016 BUDGET**

**FIVE YEAR PLAN
ANALYSIS**

The five year plan begins with projected 2015 revenues and expenditures, and includes the 2016 budget. The years 2017 through 2020 are estimated based on assumptions that the economy is gradually returning to a more normal level of sustainability.

As explained in the discussion of the 2016 Sources of Funds, taxes and services represent the major components of each budget year (74% in 2016). 2016 sales taxes are projected to increase 3.0% over 2015. Services, excluding those directly related to the construction industry, are expected to increase to meet citizen demand. Revenues from construction activity will increase from 2015.

Total General Fund revenues in 2016 are estimated to be higher overall based on 2015 projections. Charges for services are projected to decrease 1.5% and transfers from other funds will remain flat as compared to 2015. Revenues from intergovernmental sources are also flat for 2016.

General Fund operating expenditures are estimated to increase approximately 3% each year overall after a 1% increase in 2015, assuming supply costs continue a gradual trend upwards.

The Ambulance & Fire Special Revenue Fund was established in 2009 to account for the additional property taxes from the 4.5 mill levy passed by the voters in 2008, mostly for adding personnel. Transfers are made to the General Fund for ambulance and fire costs in excess of a determined base.

Capital outlay requests through 2020 are entered in each fund after all other expenditures are absorbed as long as the ending fund or working capital balances (enterprise funds) do not exceed City Council guidelines or governing debt issue requirements. In several situations, the funding for large projects will need to be, at least in part, by grants or low interest rate loans. The detail annual capital outlay requests are included as support in the following pages.

Revenues of the open space funds rely on the sales and use tax results, which was previously discussed. The Parks, Open Space & Trails Fund is funding more of the parks budget in the General Fund, and is reflected as a transfer in the operating expenditures. Capital expenditures of all of the capital projects funds are included as defined by each fund.

The Water Fund faces additional capital outlay requirements over the next several years as a result of joining the Northern Colorado Water Conservancy District. The District is planning more water storage projects and, as a member of the District, the City of Lafayette must consider the needs of its current and future citizens. In addition, the City entered into a \$7.6 million contract for the construction of two storage cells at Goose Haven.

The Water Reclamation Fund is also facing significant capital outlay requirements due to ongoing environmental regulations. Although funding will come from sources outside the City, the actual timing of the revenue and expenditures is unknown at this time. These capital outlay requirements are in addition to the routine major repairs and replacements.

**CITY OF LAFAYETTE
2016 BUDGET**

**FIVE YEAR PLAN
ANALYSIS (Continued)**

Utility user charges (Water and Water Reclamation Funds) are projected to increase in subsequent years due mostly to residential growth. Water rate increases will be reviewed in early 2016 for further upward adjustment. Water Reclamation revenue will increase with rate increases implemented in early 2015 through 2019.

This five-year plan is our best assessment of the financial situation of the City's funds at this time. The duration and final outcome of the current financial and economic crisis will surely require adjustments in the plan at a later date.

**CITY OF LAFAYETTE
2016 BUDGET**

**FIVE-YEAR PLAN
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS**

	General Fund	Non-Major Governmental Funds (Aggregate)
12/31/14 Fund Balance	\$ 16,641,665	\$ 14,731,624
2015 Projections:		
Revenues	23,068,352	7,446,032
Transfers	3,413,772	1,052,577
Operating Expenditures	(24,306,811)	(2,534,311)
Debt Service Expenditures	-	(2,749,069)
Capital Expenditures	(992,100)	(4,961,360)
12/31/15 Projected Fund Balance	17,824,878	12,985,493
2016 Budget:		
Revenues	24,302,583	7,515,199
Transfers	4,120,029	1,169,542
Operating Expenditures	(25,948,836)	(2,302,657)
Debt Service Expenditures	-	(2,741,622)
Capital Expenditures	(1,294,058)	(2,166,000)
12/31/16 Budget Fund Balance	19,004,596	14,459,955
2017 Estimates:		
Revenues	24,788,635	7,174,208
Transfers	4,161,229	(70,296)
Operating Expenditures	(26,727,301)	(2,736,042)
Debt Service Expenditures	-	(2,344,084)
Capital Expenditures	(1,313,907)	(1,521,000)
12/31/17 Estimated Fund Balance	19,913,252	14,962,741
2018 Estimates:		
Revenues	25,284,407	7,264,999
Transfers	4,202,842	(106,507)
Operating Expenditures	(27,529,120)	(2,804,807)
Debt Service Expenditures	-	(2,354,011)
Capital Expenditures	(1,545,264)	(1,636,000)
12/31/18 Estimated Fund Balance	20,326,117	15,326,414
2019 Estimates:		
Revenues	25,790,096	7,186,502
Transfers	4,244,870	(158,552)
Operating Expenditures	(28,354,994)	(2,812,348)
Debt Service Expenditures	-	(2,478,145)
Capital Expenditures	(1,104,726)	(71,000)
12/31/19 Estimated Fund Balance	20,901,362	16,992,872

**CITY OF LAFAYETTE
2016 BUDGET**

**FIVE-YEAR PLAN
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS (Continued)**

	General Fund	Non-Major Governmental Funds (Aggregate)
12/31/19 Estimated Fund Balance	\$ 20,901,362	\$ 16,992,872
2020 Estimates:		
Revenues	26,305,897	7,180,028
Transfers	4,287,319	(206,563)
Operating Expenditures	(29,205,644)	(2,879,534)
Debt Service Expenditures	-	(2,813,185)
Capital Expenditures	(1,361,124)	(871,000)
12/31/20 Estimated Fund Balance	\$ 20,927,811	\$ 17,402,617

**CITY OF LAFAYETTE
2016 BUDGET**

**FIVE YEAR CAPITAL PLAN
SUMMARY OF CAPITAL EXPENDITURES
GENERAL FUND**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>BUDGET</u>
2016		
City Clerk	PEG Equipment Needs	\$ 29,000
Police	Vehicles (including Laptops)	253,575
Public Works	Service Center Construction (split)	50,000
	Replace 2111 Pickup (split)	9,500
	Heavy Equipment Trailer (split)	7,500
	Replace Backhoe 2108 (split)	40,000
	Epoxy Coat Shop Floors (split)	13,750
	Public Road Signal Replacements (5)	325,000
Cemeteries	Lafayette Cemetery Irrigation	160,000
Parks, Open Space & Golf	11' Rotary Mower	69,483
	Silver Creek Park Design	50,000
Open Space Maintenance	Engineering for Rock Creek at 120th	20,000
	Outdoor Classroom Improvements	25,000
	Tough Shed	9,500
	Water Trailer	9,250
Recreation & Facility Management	City Hall Skylights	30,000
	BBRC Gutter Replacement	31,000
	Setpoint Web Server	6,500
	Firestation #1 Sprinkler Structure	155,000
	2016 Total	\$ 1,294,058

**CITY OF LAFAYETTE
2016 BUDGET**

**FIVE YEAR CAPITAL PLAN
SUMMARY OF CAPITAL EXPENDITURES
GENERAL FUND (Continued)**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>BUDGET</u>
2017		
Police	Vehicles (including Laptops)	\$ 266,253
	Taser Replacement	8,556
	Body Worn Camera	48,000
Public Works	Replace Bobcat (split)	18,750
	Replace 2151 Pickup (split)	9,500
	Asphalt Repair Dispenser (split)	50,000
	Tandem Axle Truck (split)	70,000
	Service Center Construction (split)	50,000
Parks, Open Space & Golf	EAB Response Plan	30,000
	16' Trailer	6,500
	Dog Park Paving Project	75,848
	Coal Creek Cemetery Improvements	11,000
	Hwy 287-Hwy 42 Trail Connect	50,000
	Irrigation Truck	50,000
	New Park Signs	57,000
	Coal Creek /Rock Creek Corridor Improvement	75,000
	Outdoor Classroom Improvements	5,000
	Kiosk and Way-Finding Signage	15,000
Recreation & Facility Management	Citywide Access Control	15,000
	Preschool/BASE Playground	5,000
	BBRC Weight Equipment	70,000
	City Park Security Lighting	38,000
	City Park Scoreboards	18,000
	BBRC Hot Tub UV	25,000
	Library Restroom Remodel	120,000
	BBRC Gym Floor	100,000
	City Park/LMD ADA Improvements	17,000
	BBRC Volleyball Equipment	9,500
	2017 Total	\$ 1,313,907

**CITY OF LAFAYETTE
2016 BUDGET**

**FIVE YEAR CAPITAL PLAN
SUMMARY OF CAPITAL EXPENDITURES
GENERAL FUND (Continued)**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>BUDGET</u>
2018		
Police	Vehicles (including Laptops)	\$ 279,566
	Police Motorcycle (2 Vehicles)	85,085
	Taser Replacement	8,983
	Body Worn Camera	48,000
Public Works	Service Center Construction (split)	50,000
	Front End Loader (split)	52,500
	Replace 2127 Pickup (split)	13,750
Parks, Open Space & Golf	EAB Response Plan	35,000
	Lafayette Cemetery Fence	45,600
	Replace Playgrounds	100,000
	Utility Vehicle (4 Wheel Drive)	50,000
	Mid Size Loader	110,500
	Thomas Farm Parking Lot Overlay	24,000
	Tractor	60,280
Recreation & Facility Management	Citywide Access Control	15,000
	Preschool/BASE Playground	5,000
	City Park Batters Mats	5,000
	City Park Field Lighting	275,000
	City Park Widescreen	12,000
	BBRC Small Slide	35,000
	Sister Carmen Ext Repairs	25,000
	Library HVAC Control Expansion	10,000
	BBRC Wave Addition	1,500,000 *
Library	Satelite Library Facility	200,000
	See Note*	(1,500,000)
	2018 Total	<u>\$ 1,545,264</u>

* These items are not included in the total. Funding for this expenditure will come from grants and/or low interest loans. Along with the uncertainty of the funding, the timing of this expenditure is an estimate, therefore, the cost is not included in the five-year plan.

**CITY OF LAFAYETTE
2016 BUDGET**

**FIVE YEAR CAPITAL PLAN
SUMMARY OF CAPITAL EXPENDITURES
GENERAL FUND (Continued)**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>BUDGET</u>
2019		
Police	Vehicles (including Laptops)	\$ 293,544
	Taser Replacement	9,432
	Body Worn Camera	48,000
Public Works	Service Center Construction (split)	50,000
	Replace 2126 Pickup (split)	13,750
	Tandem Axle Truck (split)	70,000
Parks, Open Space & Golf	Replace Playgrounds	100,000
	S Boulder Rd Landscape	65,000
	Great Park Bike Track	90,000
	Mid-Size Tractor	85,000
	Turf Painter	4,000
	Simpson Mine Picnic Shelter	80,000
	Landscape Truck	50,000
Recreation & Facility Management	EAB Response Plan	40,000
	Preschool/BASE Playground	5,000
	BBRC Gym Curtain Divider	17,000
	LMD Tennis Court Lights	75,000
	City Hall Metal Coping	9,000
2019 Total		\$ 1,104,726
2020		
Police	Vehicles (including Laptops)	\$ 308,221
	Taser Replacement	9,903
	Body Worn Camera	48,000
Public Works	Service Center Construction (split)	50,000
	Tandem Axle Truck (split)	70,000
	Single Axle Truck (split)	55,000
Parks, Open Space, Golf	EAB Response Plan	35,000
	Replace Playgrounds	100,000
	3/4 Ton Truck	50,000
Recreation & Facility Management	Preschool/BASE Playground	5,000
	WOW Bldg Improvements	20,000
	BBRC Slide and Tower	320,000
	Fire #1 HVAC Controls	40,000
	Library Boiler System Replacement	150,000
	Mary Miller Roof Replacement	40,000
	BBRC RTU #4	30,000
	WOW HVAC Replacement	30,000
	Harney-Lastoka - Phase 1	5,225,000 *
	BBRC Expansion	4,000,000 *
	BBRC Wave Enclosure	2,500,000 *
See Note*		(11,725,000)
2020 Total		\$ 1,361,124

* These items are not included in the total. Funding for this expenditure will come from grants and/or low interest loans. Along with the uncertainty of the funding, the timing of this expenditure is an estimate, therefore, the cost is not included in the five-year plan.

**CITY OF LAFAYETTE
2016 BUDGET**

**FIVE YEAR CAPITAL PLAN
SUMMARY OF CAPITAL EXPENDITURES
FIRE AND AMBULANCE FUND**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>BUDGET</u>
2016		
Ambulance	Additional Ambulance	\$ 200,000
	Cardiac Monitor	30,000
	2016 Total	\$ 230,000
2017		
Fire	Wildland Fire Truck	\$ 150,000
	2017 Total	\$ 150,000
2018		
Ambulance	Ambulance Replacement	\$ 225,000
Fire	Fire Marshal Vehicle	40,000
	2018 Total	\$ 265,000
2019		
	2019 Total	\$ -
2020		
Fire	Fire Truck Replacement	\$ 800,000
	2020 Total	\$ 800,000

**CITY OF LAFAYETTE
2016 BUDGET**

**FIVE YEAR CAPITAL PLAN
SUMMARY OF CAPITAL EXPENDITURES
LEGACY OPEN SPACE FUND**

<u>DESCRIPTION</u>	<u>BUDGET</u>
2016	
New Trails Construction/Crossings	\$ 49,000
2016 Total	\$ 49,000
2017	
New Trails Construction/Crossings	\$ 49,000
2017 Total	\$ 49,000
2018	
New Trails Construction/Crossings	\$ 49,000
2018 Total	\$ 49,000
2019	
New Trails Construction/Crossings	\$ 49,000
2019 Total	\$ 49,000
2020	
New Trails Construction/Crossings	\$ 49,000
2020 Total	\$ 49,000

**CITY OF LAFAYETTE
2016 BUDGET**

**FIVE YEAR CAPITAL PLAN
SUMMARY OF CAPITAL EXPENDITURES
PARKS, OPEN SPACE AND TRAILS FUND**

<u>DESCRIPTION</u>	<u>BUDGET</u>
2016	
2016 Total	\$ -
2017	
2017 Total	\$ -
2018	
2018 Total	\$ -
2019	
2019 Total	\$ -
2020	
2020 Total	\$ -

**CITY OF LAFAYETTE
2016 BUDGET**

**FIVE YEAR CAPITAL PLAN
SUMMARY OF CAPITAL EXPENDITURES
CONSERVATION TRUST FUND**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>BUDGET</u>
2016		
Recreation Center	BBRC Outdoor Hot Tub Cover	\$ 5,000
	Cardio Equip Replacement	22,000
	BBRC Boiler Retrofit	40,000
	2016 Total	\$ 67,000
2017		
Recreation Center	Cardio Equip Replacement	\$ 22,000
	2017 Total	\$ 22,000
2018		
Recreation Center	Cardio Equip Replacement	\$ 22,000
	2018 Total	\$ 22,000
2019		
Recreation Center	Cardio Equip Replacement	\$ 22,000
	2019 Total	\$ 22,000
2020		
Recreation Center	Cardio Equip Replacement	\$ 22,000
	2020 Total	\$ 22,000

**CITY OF LAFAYETTE
2016 BUDGET**

**FIVE YEAR CAPITAL PLAN
SUMMARY OF CAPITAL EXPENDITURES
CAPITAL PROJECTS FUND**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>BUDGET</u>
2016		
Public Works	Street Maintenance	\$ 1,000,000
	111th St (PD & Green Acres)	520,000
Parks	POG Consolidation	<u>300,000</u>
	2016 Total	<u>\$ 1,820,000</u>
2017		
Public Works	Street Improvements	\$ 1,000,000
Parks	POG Consolidation	<u>300,000</u>
	2017 Total	<u>\$ 1,300,000</u>
2018		
Public Works	Street Improvements	\$ 1,000,000
	South Boulder Rd Widening	\$ 2,000,000 *
Parks	POG Consolidation	<u>300,000</u>
	See Note*	<u>(2,000,000)</u>
	2018 Total	<u>\$ 1,300,000</u>
2019		
Public Works	Street Improvements	\$ 1,000,000
	120th St Widening	\$ 6,000,000
Parks	POG Consolidation	<u>300,000</u>
	2019 Total	<u>\$ 7,300,000</u>
2020		
Public Works	Street Improvements	\$ 1,000,000
Parks	POG Consolidation	<u>300,000</u>
	2020 Total	<u>\$ 1,300,000</u>

* These items are not included in the total. Funding for this expenditure will come from grants and/or low interest loans. Along with the uncertainty of the funding, the timing of this expenditure is an estimate, therefore, the cost is not included in the five-year plan.

**CITY OF LAFAYETTE
2016 BUDGET**

**FIVE-YEAR PLAN – STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN WORKING CAPITAL
ENTERPRISE FUNDS (NON-GAAP BUDGETARY BASIS)**

	Water Fund	Water Reclamation Fund	Golf Course Fund	Non-Major Enterprise Fund
12/31/14 Working Capital	\$ 33,402,808	\$ 4,180,195	\$ 326,829	\$ 1,174,669
2015 Projections:				
Revenues	8,514,032	3,422,326	2,541,600	962,000
Transfers	(851,403)	(342,233)	(254,160)	(96,200)
Operating Expenditures	(3,651,110)	(1,914,046)	(1,831,847)	(660,938)
Debt Service Expenditures	(1,378,214)	(644,416)	(59,920)	-
Capital Expenditures	(7,645,346)	(1,013,025)	(555,728)	(1,278,500)
12/31/15 Projected Working Capital	28,390,767	3,688,801	166,774	101,031
2016 Budget:				
Revenues	10,834,125	6,036,703	2,680,597	842,464
Transfers	(1,083,413)	(603,670)	(268,060)	(84,246)
Operating Expenditures	(3,851,314)	(2,010,548)	(2,043,391)	(721,507)
Debt Service Expenditures	(1,385,710)	(640,778)	(59,920)	-
Capital Expenditures	(3,627,731)	(1,802,750)	(197,000)	(120,750)
12/31/16 Budget Working Capital	29,276,724	4,667,758	279,000	16,992
2017 Estimates:				
Revenues	11,375,831	6,157,437	2,734,209	859,313
Transfers	(1,137,583)	(615,744)	(273,421)	(85,931)
Operating Expenditures	(3,966,853)	(2,070,864)	(2,104,693)	(743,152)
Debt Service Expenditures	(1,383,210)	(640,778)	-	-
Capital Expenditures	(2,878,219)	(2,788,250)	(305,800)	(148,250)
12/31/17 Estimated Working Capital	31,286,690	4,709,559	329,295	(101,028)
2018 Estimates:				
Revenues	11,944,623	6,280,586	2,788,893	876,500
Transfers	(1,194,462)	(628,059)	(278,889)	(87,650)
Operating Expenditures	(4,085,859)	(2,132,990)	(2,167,834)	(765,447)
Debt Service Expenditures	(1,379,887)	(641,905)	-	-
Capital Expenditures	(16,074,743)	(1,226,250)	(259,000)	(66,250)
12/31/18 Estimated Working Capital	20,496,361	6,360,941	412,466	(143,875)
2019 Estimates:				
Revenues	12,541,854	6,406,198	2,844,671	894,030
Transfers	(1,254,185)	(640,620)	(284,467)	(89,403)
Operating Expenditures	(4,208,435)	(2,196,980)	(2,232,869)	(788,410)
Debt Service Expenditures	(1,357,650)	(642,925)	-	-
Capital Expenditures	(8,862,750)	(5,323,750)	(260,000)	(83,750)
12/31/19 Estimated Working Capital	17,355,195	3,962,863	479,801	(211,409)

**CITY OF LAFAYETTE
2016 BUDGET**

**FIVE-YEAR PLAN – STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN WORKING CAPITAL
ENTERPRISE FUNDS (NON-GAAP BUDGETARY BASIS) (Continued)**

	Water Fund	Water Reclamation Fund	Golf Course Fund	Non-Major Enterprise Fund
12/31/19 Estimated Working Capital	\$ 17,355,195	\$ 3,962,863	\$ 479,801	\$ (211,409)
2020 Estimates:				
Revenues	13,168,947	6,534,321	2,901,564	911,910
Transfers	(1,316,895)	(653,432)	(290,156)	(91,191)
Operating Expenditures	(4,334,688)	(2,262,889)	(2,299,855)	(812,062)
Debt Service Expenditures	(1,358,950)	(642,077)	-	-
Capital Expenditures	(3,445,000)	(3,365,000)	(40,000)	(125,000)
12/31/20 Estimated Working Capital	\$ 20,068,609	\$ 3,573,786	\$ 751,354	\$ (327,752)

**CITY OF LAFAYETTE
2016 BUDGET**

**FIVE YEAR CAPITAL PLAN
SUMMARY OF CAPITAL EXPENDITURES
WATER FUND**

<u>DESCRIPTION</u>	<u>BUDGET</u>
2016	
Process Instrumentation	\$ 10,000
Chemical Feeders	15,000
Remote Site Monitoring	22,000
Building Roof Replacement	70,000
Utility Tractor	71,000
Filters Rehab (2)	40,000
Carbon Room	150,000
Replace Pickup 2111 (split)	9,500
Heavy Equipment Trailer (split)	7,500
Replace Backhoe 2108 (split)	40,000
Service Center Expansion (split)	50,000
Epoxy Coat Shop Floors (split)	13,750
Add Master Planned Water Lines	2,503,000
East Red Zone Tank	230,000
Northern Integrated Supply Project	158,000
Windy Gap Firing Project	237,981
	<hr/>
2016 Total	<u><u>\$ 3,627,731</u></u>

**CITY OF LAFAYETTE
2016 BUDGET**

**FIVE YEAR CAPITAL PLAN
SUMMARY OF CAPITAL EXPENDITURES
WATER FUND (Continued)**

<u>DESCRIPTION</u>	<u>BUDGET</u>
2017	
Process Intrumentation	\$ 10,000
Lab Equipment	10,000
Chemical Feeders	15,000
Remote Site Monitoring	22,000
Building Repairs	30,000
Grounds Maint Equipment	5,000
Filters Rehab (2)	40,000
Work Truck	45,000
Operation Equipment	20,000
Replace Bobcat (split)	18,750
Replace 2151 Pickup (split)	9,500
Asphalt Repair Dispenser (split)	50,000
Tandem Axle Truck (split)	70,000
Service Center Construction (split)	50,000
Replace Valves, Pipes, Hyrants	260,000
Service Center Construction (split)	1,000,000
Pump Station at WRF (to GH)	100,000
Pipeline from WRF to GH Res	300,000
East Red Zone Tank	2,600,000 *
Northern Integrated Supply Project	648,000
Windy Gap Firing Project	174,969
	<hr/>
See Note*	(2,600,000)
2017 Total	<u><u>\$ 2,878,219</u></u>

* These items are not included in the total. Funding for this expenditure will come from grants and/or low interest loans. Along with the uncertainty of the funding, the timing of this expenditure is an estimate, therefore, the cost is not included in the five-year plan.

**CITY OF LAFAYETTE
2016 BUDGET**

**FIVE YEAR CAPITAL PLAN
SUMMARY OF CAPITAL EXPENDITURES
WATER FUND (Continued)**

<u>DESCRIPTION</u>	<u>BUDGET</u>
2018	
Process Intrumentation	\$ 10,000
Lab Equipment	10,000
Chemical Feeders	15,000
Remote Site Monitoring	22,000
Building Repairs	20,000
Grounds Maint Equipment	5,000
Filters Rehab (2)	40,000
Security System	20,000
Dist System Monitoring	15,000
Operation Equipment	10,000
Front End Loader (split)	52,500
Replace 2127 Pickup (split)	13,750
Service Center Construction (split)	50,000
Replace Valves, Pipes, Hyrants	260,000
Pump Station at WRF (to GH)	1,500,000
Water Treatment Peaking Plant	200,000
Pipeline from WRF to GH Res	3,500,000
Northern Integrated Supply Project	5,106,000
Windy Gap Firming Project	5,225,493
2018 Total	\$ 16,074,743
2019	
Process Intrumentation	\$ 10,000
Lab Equipment	10,000
Chemical Feeders	15,000
Building Repairs	20,000
Grounds Maint Equipment	5,000
Security System	20,000
Operation Equipment	5,000
Solar Bee	200,000
Tandem Axle Truck (split)	70,000
Replace 2126 Pickup (split)	13,750
Service Center Construction (split)	50,000
Replace Valves, Pipes, Hyrants	260,000
Water Treatment Peaking Plant	3,000,000
Northern Integrated Supply Project	5,184,000
2019 Total	\$ 8,862,750

**CITY OF LAFAYETTE
2016 BUDGET**

**FIVE YEAR CAPITAL PLAN
SUMMARY OF CAPITAL EXPENDITURES
WATER FUND (Continued)**

<u>DESCRIPTION</u>	<u>BUDGET</u>
2020	
Process Intrumentation	\$ 10,000
Lab Equipment	10,000
Chemical Feeders	15,000
Building Repairs	20,000
Grounds Maint Equipment	5,000
Operation Equipment	5,000
Tandem Axle Truck (split)	70,000
Single Axle Truck (split)	55,000
Service Center Construction (split)	50,000
Replace Valves, Pipes, Hyrants	260,000
Northern Integrated Supply Project	2,945,000
2020 Total	<u><u>\$ 3,445,000</u></u>

**CITY OF LAFAYETTE
2016 BUDGET**

**FIVE YEAR CAPITAL PLAN
SUMMARY OF CAPITAL EXPENDITURES
WATER RECLAMATION FUND**

<u>DESCRIPTION</u>	<u>BUDGET</u>
2016	
Replace 2111 Pickup (split)	\$ 9,500
Heavy Equipment Trailer (split)	7,500
Replace Backhoe 2108 (split)	40,000
Service Center Expansion	50,000
Epoxy Coat Shop Floors (split)	13,750
Plant Upgrades	30,000
Replace Bullhead Gulch Lift Station	900,000
Design Secondary Digester	500,000
Sanitary Main Extensions	252,000
	<hr/>
2016 Total	<u><u>\$ 1,802,750</u></u>
2017	
Replace Bobcat (split)	\$ 18,750
Replace 2151 Pickup (split)	9,500
Asphalt Repair Dispenser (split)	50,000
Tandem Axle Truck (split)	70,000
Service Center Construction (split)	50,000
Plant Upgrades	30,000
Complete Construction Sec. Digester	2,400,000
Sanitary Main Repair	160,000
	<hr/>
2017 Total	<u><u>\$ 2,788,250</u></u>
2018	
Front End Loader (split)	\$ 52,500
Replace 2127 Pickup (split)	13,750
Service Center Construction (split)	50,000
Plant Upgrades	30,000
Reg 85 Compliance	920,000
Sanitary Main Repair	160,000
	<hr/>
2018 Total	<u><u>\$ 1,226,250</u></u>
2019	
Tandem Axle Truck (split)	\$ 70,000
Replace 2126 Pickup (split)	13,750
Service Center Construction (split)	50,000
Plant Upgrades	30,000
Reg 85 Compliance	5,000,000
Sanitary Main Repair	160,000
	<hr/>
2019 Total	<u><u>\$ 5,323,750</u></u>

**CITY OF LAFAYETTE
2016 BUDGET**

**FIVE YEAR CAPITAL PLAN
SUMMARY OF CAPITAL EXPENDITURES
WATER RECLAMATION FUND (Continued)**

<u>DESCRIPTION</u>	<u>BUDGET</u>
2020	
Tandem Axle Truck (split)	\$ 70,000
Single Axle Truck (split)	55,000
Service Center Construction (split)	50,000
Plant Upgrades	30,000
Reg 85 Compliance	3,000,000
Sanitary Main Repair	<u>160,000</u>
2020 Total	<u>\$ 3,365,000</u>

**CITY OF LAFAYETTE
2016 BUDGET**

**FIVE YEAR CAPITAL PLAN
SUMMARY OF CAPITAL EXPENDITURES
STORM WATER FUND**

<u>DESCRIPTION</u>	<u>BUDGET</u>
2016	
Replace 2111 Pickup (split)	\$ 9,500
Heavy Equipment Trailer (split)	7,500
Replace Backhoe 2108 (split)	40,000
Service Center Expansion	50,000
Epoxy Coat Shop Floors	13,750
	<u>13,750</u>
2016 Total	<u>\$ 120,750</u>
2017	
Replace Bobcat (split)	\$ 18,750
Replace 2151 Pickup (split)	9,500
Asphalt Repair Dispenser (split)	50,000
Tandem Axle Truck (split)	70,000
Service Center Expansion	50,000 *
Neighborhood Storm Drain	180,000 *
	<u>180,000 *</u>
See Note*	(230,000)
2017 Total	<u>\$ 148,250</u>
2018	
Front End Loader (split)	\$ 52,500
Replace 2127 Pickup (split)	13,750
Service Center Expansion	50,000 *
Neighborhood Storm Drain	180,000 *
	<u>180,000 *</u>
See Note*	(230,000)
2018 Total	<u>\$ 66,250</u>
2019	
Tandem Axle Truck (split)	\$ 70,000
Replace 2126 Pickup (split)	13,750
Service Center Expansion	50,000 *
Emma St Storm Drainage	1,600,000 *
Neighborhood Storm Drain	180,000 *
	<u>180,000 *</u>
See Note*	(1,830,000)
2019 Total	<u>\$ 83,750</u>

* These items are not included in the total. Funding for this expenditure will come from grants and/or low interest loans. Along with the uncertainty of the funding, the timing of this expenditure is an estimate, therefore, the cost is not included in the five-year plan.

**CITY OF LAFAYETTE
2016 BUDGET**

**FIVE YEAR CAPITAL PLAN
SUMMARY OF CAPITAL EXPENDITURES
STORM WATER FUND**

<u>DESCRIPTION</u>	<u>BUDGET</u>
2020	
Tandem Axle Truck (split)	\$ 70,000
Single Axle Truck (split)	55,000
Service Center Expansion	50,000 *
Neighborhood Storm Drain	<u>180,000 *</u>
See Note*	<u>(230,000)</u>
2020 Total	<u><u>\$ 125,000</u></u>

* These items are not included in the total. Funding for this expenditure will come from grants and/or low interest loans. Along with the uncertainty of the funding, the timing of this expenditure is an estimate, therefore, the cost is not included in the five-year plan.

**CITY OF LAFAYETTE
2016 BUDGET**

**FIVE YEAR CAPITAL PLAN
SUMMARY OF CAPITAL EXPENDITURES
GOLF COURSE FUND**

<u>DESCRIPTION</u>	<u>BUDGET</u>
2016	
Triplex Greens Mowers (2)	\$ 64,000
Rough Mower	63,000
Utility ATV (4)	40,000
Roof Replacement	30,000
2016 Total	\$ 197,000
2017	
Large Area Blower	\$ 7,800
Fairway Mower (2)	105,000
Bunker Renovation	12,000
Triplex Tees Mowers (2)	56,000
Resurface Parking Lot	125,000
2017 Total	\$ 305,800
2018	
Large Area Vacuum	\$ 30,000
Cart Path Extensions	30,000
#18, #1 Pond Fountains	30,000
Trucksters (2)	50,000
Large Area Spreader	30,000
Surrounds Mower	38,000
Portico (front entrance)	35,000
Range Ball Machine	16,000
2018 Total	\$ 259,000
2019	
Cart Path Extensions	\$ 30,000
Large Area Spreader	30,000
Maintenance Facility Impr.	75,000
Sprayer	35,000
Equipment Lift	15,000
Patio Enclosure	75,000
2019 Total	\$ 260,000

**CITY OF LAFAYETTE
2016 BUDGET**

**FIVE YEAR CAPITAL PLAN
SUMMARY OF CAPITAL EXPENDITURES
GOLF COURSE FUND (Continued)**

<u>DESCRIPTION</u>	<u>BUDGET</u>
2020	
Equipment Lift	\$ 40,000
S Bldr Canyon Ditch	350,000 *
D Range Tee Renovation	500,000 *
Pavilion	125,000 *
Patio Deck Expansion	<u>100,000 *</u>
See Note*	<u>(1,075,000)</u>
2020 Total	<u><u>\$ 40,000</u></u>

* These items are not included in the total. Funding for this expenditure will come from grants and/or low interest loans. Along with the uncertainty of the funding, the timing of this expenditure is an estimate, therefore, the cost is not included in the five-year plan.

ANNUAL BUDGET

GENERAL FUND

The General Fund is used to account for revenues and expenditures traditionally associated with government which are not required legally or by sound financial management to be accounted for in another fund.

2016

**CITY OF LAFAYETTE
2016 BUDGET**

REVENUES
DEPARTMENT: General Fund
Division: All

Since the services provided in the General Fund are for the benefit of the general public, the primary revenue source for this fund is taxes (61%). Out of the total property taxes collected by the County for the City, 58% are recorded in this fund in 2016. Out of the total sales and use taxes collected by the City, 78% are recorded in this fund.

Description	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Taxes					
General Property Taxes	\$ 2,922,824	\$ 2,929,109	\$ 3,021,824	\$ 3,723,584	\$ 4,183,237
Fire District Tax	5,300	5,300	5,300	5,300	5,300
Specific Ownership Tax	176,121	191,799	168,410	168,410	168,410
Sales Tax	7,848,169	8,495,250	7,789,848	8,495,250	8,750,108
Other Use Tax	284,927	406,300	408,752	233,061	258,752
Sales Tax Rebates	(392,501)	(410,257)	(285,816)	(366,574)	(286,000)
Motor Vehicle Use Tax	1,231,451	1,393,977	1,082,178	1,082,178	1,082,178
Franchise Taxes	1,074,357	1,130,471	1,000,000	1,000,000	1,000,000
Use Tax - Bldg Materials	1,226,646	1,154,951	711,150	876,428	1,256,388
Marijuana Excise Tax	-	-	-	150,000	150,000
Total Taxes	\$ 14,377,294	\$ 15,296,900	\$ 13,901,646	\$ 15,367,637	\$ 16,568,373
Licenses & Permits					
Business Licenses	\$ 9,090	\$ 9,620	\$ 10,525	\$ 10,525	\$ 10,525
Contractor Licenses	73,341	71,525	60,000	60,000	60,000
Liquor Licenses	18,911	18,162	14,125	14,125	14,125
Medical Marijuana Licenses	19,400	58,850	12,000	56,000	12,000
Construction Permits	482,314	577,978	333,612	438,600	503,092
Dog Licenses	2,714	2,104	2,100	2,500	2,100
Trailer Licenses/Permits	8,770	8,770	10,000	10,000	10,000
Total Licenses & Permits	\$ 614,540	\$ 747,009	\$ 442,362	\$ 591,750	\$ 611,842
Intergovernmental					
Cigarette Taxes	\$ 37,280	\$ 44,440	\$ 30,000	\$ 30,000	\$ 30,000
Misc State Grants	159,320	35,144	42,222	45,000	-
Misc Federal Grants	69,911	1,400	-	-	-
DUI/LEAF Grant	10,571	14,703	6,200	12,000	6,200
Law Enforcement Grant (Fed)	-	-	-	-	-
Boulder Co. Narcotics Grant	-	-	-	-	-
Boulder Co. Road Fees	87,004	91,036	82,000	82,000	82,000
County Road & Bridge	32,740	32,988	34,000	34,000	34,000
Highway Users Tax	734,146	757,365	725,000	697,113	725,000
Coal Severance Tax	25,220	47,570	20,000	20,000	20,000
Misc County Revenue	1,292	39,971	-	-	-
Recycling Grant (County)	-	-	-	-	-
Cultural Arts Grant	10,500	10,200	12,000	12,000	12,000
Boulder Co. Nutrition Grant	33,294	36,721	30,000	30,000	-
Total Intergovernmental	\$ 1,201,278	\$ 1,111,538	\$ 981,422	\$ 962,113	\$ 909,200

**CITY OF LAFAYETTE
2016 BUDGET**

REVENUES (Continued)	Division: All
DEPARTMENT: General Fund	

Description	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Private Grants & Contributions					
Misc. Private Grants	\$ -	\$ -	\$ -	\$ -	\$ -
Community Fundraiser	100	-	100	-	-
Other Donations/Grants	8,841	158,063	3,000	50,000	3,000
Police Seizures	820	903	-	700	-
Library Grant - Homework Ctr	650	39	1,000	1,000	1,000
Library Grant - Reading	1,815	6,658	2,000	2,000	2,000
Library Donations & Reimb	14,772	16,525	15,000	15,000	15,000
Peg Fees	27,651	28,425	29,000	29,000	29,000
Public Art Fees	12,784	16,091	5,257	10,500	9,316
Parkland Dedication	-	-	-	-	-
Historical Grants	-	-	-	-	-
Misc. Other Donations	-	-	-	-	-
Total Private Grants & Contr.	\$ 67,433	\$ 226,703	\$ 55,357	\$ 108,200	\$ 59,316
Charges for Services					
Plan Check Fees	\$ 130,854	\$ 110,179	\$ 203,849	\$ 188,418	\$ 313,990
Recording Fees	3,500	-	4,000	4,000	-
Other Fees	57,532	66,144	40,825	50,000	44,125
Engineering Inspection Fee	112,189	62,000	43,750	47,600	68,750
Service Expansion Fee	333,542	233,427	170,834	180,000	273,947
Park Fee	603,454	344,723	238,783	270,000	388,756
Electrical Inspection Fee	100,334	72,203	18,665	65,000	43,675
Rents - Comm. Tower	125,305	129,847	127,500	127,500	127,500
Rents - City Hall Tower	24,364	25,219	23,317	23,317	23,317
Oil & Gas Royalties	2,103	4,183	4,400	4,400	4,400
Use Tax Commissions	12,801	17,127	8,000	8,000	8,000
City Treasurer Fee Revenue	988	988	988	988	988
Administrative Fee Revenue	64,906	114,844	94,471	94,471	94,471
Copies & Reports	2,964	3,211	2,000	2,000	2,000
Employee Reimbursements	1,182	656	2,000	2,000	2,000
Miscellaneous Services	109,755	1,862	155,000	10,000	5,000
Audit Revenue	-	-	-	245,000	-
Ambulance Fees	319,393	325,701	325,000	325,000	325,000
Pawn Shop Fees	11,908	11,164	11,000	11,000	11,000
Police Reports & Fingerprints	12,575	13,096	14,000	14,000	14,000
Police Services Fees	38,247	44,918	26,000	26,000	26,000
Crime Prevention	-	-	-	-	-
Solid Waste Fee	917,727	1,007,126	1,082,592	1,082,592	1,082,592
Extra Solid Waste Stickers	2,264	1,740	2,400	2,000	2,400
Recycling Fee	66,724	67,211	62,000	62,000	62,000
Recycling Revenue	10,572	9,120	15,000	5,000	10,000

**CITY OF LAFAYETTE
2016 BUDGET**

REVENUES (Continued)
DEPARTMENT: General Fund
Division: All

Description	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Charges for Services (continued)					
Compost Fee	-	-	-	185,000	310,957
Park Rental Fees	20,678	21,680	20,000	20,000	20,000
Waneka Boathouse	11,697	19,180	19,000	19,000	19,000
Swimming Instruction	29,575	26,968	22,000	28,000	22,000
Swimming Fees	21,824	20,430	20,000	25,000	20,000
Recreation Fees	199,056	191,940	190,000	196,000	190,000
Concession Revenue	2,356	2,135	2,000	2,000	2,000
Misc Recreation Revenue	-	-	-	-	-
Facility Rentals	9,868	12,895	10,000	10,000	10,000
Rec Center - Admissions	765,401	805,793	725,000	725,000	775,000
Rec Center - Concessions	5,759	6,782	6,000	6,000	6,000
Rec Center - Rentals	21,551	13,442	15,000	17,000	15,000
Rec Center - Programs	486,362	477,119	450,000	450,000	450,000
Rec Center - Misc.	26,715	23,513	22,000	22,000	22,000
Rec Center - Over/Short	232	46	-	-	-
Leisure Serv. Contract Rev	39,993	43,733	50,000	50,000	50,000
Rec Center Contract Rev	36,871	30,095	50,000	50,000	50,000
Library Fees	491	543	50	500	50
Library Fines	41,678	39,511	44,000	44,000	44,000
Summer Reading Program	43	-	50	-	-
Book Reimbursement	3,982	3,770	5,400	5,400	4,000
Library Copier Revenue	7,681	9,236	6,000	6,000	6,000
Rents - Library	7,556	8,032	5,500	5,500	5,500
Library Concession Revenue	-	90	-	500	-
LCAC Programs/Classes	880	500	1,000	1,000	1,000
PAC Revenues	-	-	-	-	-
Senior Center Fees	6,329	6,252	5,000	5,000	5,000
Program Receipts	17,619	13,146	19,300	19,300	19,300
Contract Revenue	-	945	-	-	-
Nutrition Program Reimb	11,365	7,834	13,000	5,000	-
Advisory Board Reimb	-	-	100	-	-
Silver Sneakers	-	-	-	-	-
Mary Miller Theatre Rentals	2,125	2,000	2,250	2,250	2,250
Cemetery Fees	-	-	-	-	-
Cemetery Sales	53,600	38,681	35,000	30,000	35,000
Sidewalk Maint/Repair Fee	92,922	95,627	90,000	90,000	90,000
Total Charges for Services	<u>\$ 4,989,392</u>	<u>\$ 4,588,606</u>	<u>\$ 4,504,024</u>	<u>\$ 4,869,736</u>	<u>\$ 5,107,968</u>

**CITY OF LAFAYETTE
2016 BUDGET**

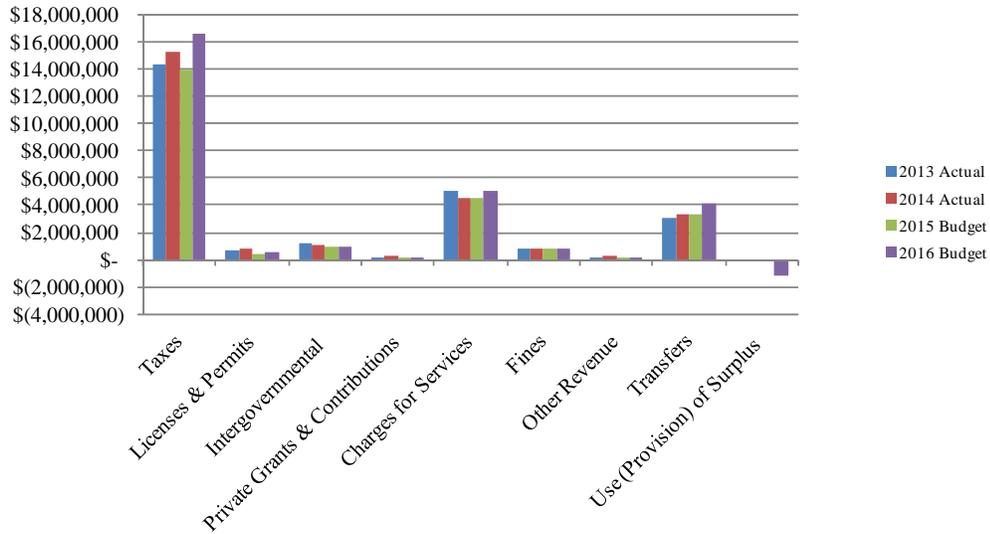
DEPARTMENT: General Fund	REVENUES (Continued)	Division: All
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Description	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Fines					
Court Fines	\$ 685,632	\$ 697,236	\$ 700,000	\$ 696,116	\$ 700,000
DUI Fines	37,814	33,473	35,000	39,428	35,000
Restitution Payments	2,272	6,888	3,500	4,500	3,500
NPOI Fees	7,760	9,835	5,000	8,400	5,000
Court Costs	46,703	52,702	52,000	51,282	52,000
Restorative Justice Fee	54,246	52,677	55,000	54,640	55,000
Misc Fines/Forfeitures	20,278	18,628	20,000	20,000	20,000
Total Fines	<u>\$ 854,704</u>	<u>\$ 871,439</u>	<u>\$ 870,500</u>	<u>\$ 874,366</u>	<u>\$ 870,500</u>
Other Revenue					
Misc. Revenue	\$ 57,296	\$ 66,523	\$ 30,000	\$ 48,000	\$ 30,000
Property Sales	36,046	65,997	20,000	130,000	20,000
Interest Income	(16,921)	152,154	65,991	105,750	121,584
Other Sources - Issue of Debt	-	-	-	-	-
Assessment Principal	10,308	3,862	10,000	10,000	3,000
Assessment Interest	852	526	800	800	800
Total Other Revenue	<u>\$ 87,581</u>	<u>\$ 289,063</u>	<u>\$ 126,791</u>	<u>\$ 294,550</u>	<u>\$ 175,384</u>
Transfers					
Transfer-Ambulance & Fire	\$ 822,353	\$ 793,552	\$ 879,761	\$ 1,005,587	\$ 1,055,508
Transfer-Golf Course Debt	-	-	-	-	-
Transfer-Other Funds	-	339	-	-	-
Transfer-Open Space Fund	754,678	692,669	886,241	886,241	1,025,134
Transfer-Water Fund	928,093	1,053,736	962,380	851,403	1,083,412
Transfer-Sewer Fund	306,481	448,270	324,315	342,232	603,670
Transfer-Storm Water Fund	88,802	81,990	72,533	76,200	84,246
Transfer-Golf Course Fund	229,805	274,914	248,657	252,109	268,059
Total Transfers	<u>\$ 3,130,212</u>	<u>\$ 3,345,471</u>	<u>\$ 3,373,887</u>	<u>\$ 3,413,772</u>	<u>\$ 4,120,029</u>
Use (Provision) of Surplus					
Use (Provision) of Surplus	\$ -	\$ -	\$ (15,430)	\$ (1,183,213)	\$ (1,179,718)
Total Use (Provision) of Surplus	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (15,430)</u>	<u>\$ (1,183,213)</u>	<u>\$ (1,179,718)</u>
TOTAL REVENUE	<u><u>\$ 25,322,434</u></u>	<u><u>\$ 26,476,729</u></u>	<u><u>\$ 24,240,559</u></u>	<u><u>\$ 25,298,911</u></u>	<u><u>\$ 27,242,894</u></u>

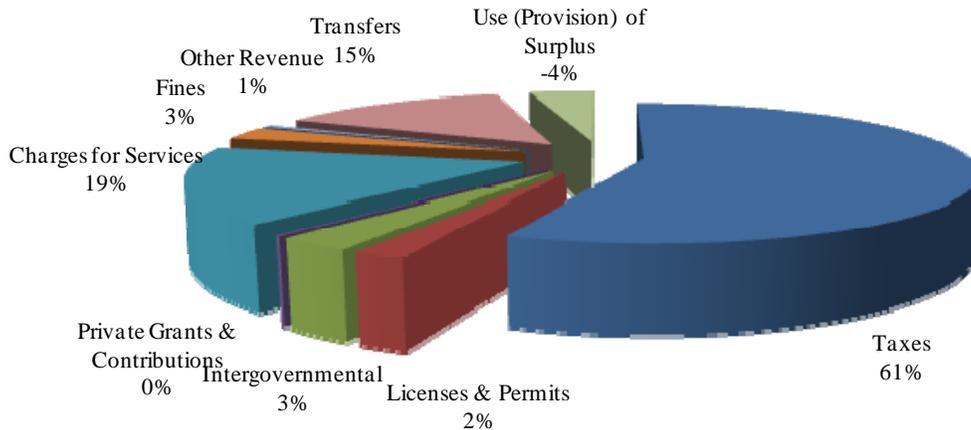
**CITY OF LAFAYETTE
2016 BUDGET**

REVENUES (Concluded)	
DEPARTMENT: General Fund	Division: All

**REVENUE BY CATEGORY
2013-2016**



**REVENUE BY CATEGORY
Percentage of 2016 Budget**



**CITY OF LAFAYETTE
2016 BUDGET**

EXPENDITURES BY DEPARTMENT & DIVISION					
DEPARTMENT: General Fund					Division: All
EXPENSE BY DIVISION	2015				
	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
General Government					
City Council	\$ 158,328	\$ 187,678	\$ 187,883	\$ 190,238	\$ 204,857
City Administration					
Non-Departmental	\$ 1,455,533	\$ 2,999,450	\$ 1,891,113	\$ 2,295,872	\$ 3,022,458
City Administrator	573,726	330,099	339,901	352,759	346,774
Total City Administrator	\$ 2,029,259	\$ 3,329,549	\$ 2,231,014	\$ 2,648,631	\$ 3,369,232
City Clerk					
City Clerk	\$ 270,037	\$ 210,208	\$ 273,071	\$ 282,475	\$ 277,325
Municipal Court	129,382	141,345	167,443	171,777	171,177
Total City Clerk	\$ 399,419	\$ 351,552	\$ 440,514	\$ 454,252	\$ 448,502
Community Development					
Community Development	\$ -	\$ 631,691	\$ 200,250	\$ 491,626	\$ 525,550
Human Resources					
Human Resources	\$ 337,177	\$ 354,673	\$ 350,594	\$ 370,525	\$ 358,593
Finance					
Finance	\$ 605,961	\$ 575,866	\$ 586,406	\$ 630,773	\$ 610,546
Information Systems	796,804	854,490	1,056,561	1,166,786	1,064,316
Total Finance	\$ 1,402,765	\$ 1,430,356	\$ 1,642,967	\$ 1,797,559	\$ 1,674,862
Judicial					
City Attorney	\$ 307,400	\$ 358,092	\$ 251,819	\$ 258,145	\$ 251,819
Planning					
Planning	\$ 1,108,541	\$ 1,123,826	\$ 1,090,812	\$ 898,868	\$ 874,268
Total General Government	\$ 5,742,889	\$ 7,767,419	\$ 6,395,853	\$ 7,109,844	\$ 7,707,683
Public Safety					
Police Department	\$ 5,408,823	\$ 5,632,299	\$ 5,676,774	\$ 5,795,917	\$ 6,427,313
Fire Department	822,687	832,400	831,443	822,854	696,631
Ambulance	1,210,885	1,307,999	1,299,035	1,320,925	1,543,545
Total Public Safety	\$ 7,442,395	\$ 7,772,699	\$ 7,807,252	\$ 7,939,696	\$ 8,667,489
Public Works					
Public Works Admin.	\$ 1,711,491	\$ 1,801,873	\$ 1,606,044	\$ 1,707,191	\$ 2,000,090
Solid Waste & Recycle	941,167	1,004,581	1,102,602	1,100,617	1,105,892
Total Public Works	\$ 2,652,658	\$ 2,806,454	\$ 2,708,646	\$ 2,807,808	\$ 3,105,982

**CITY OF LAFAYETTE
2016 BUDGET**

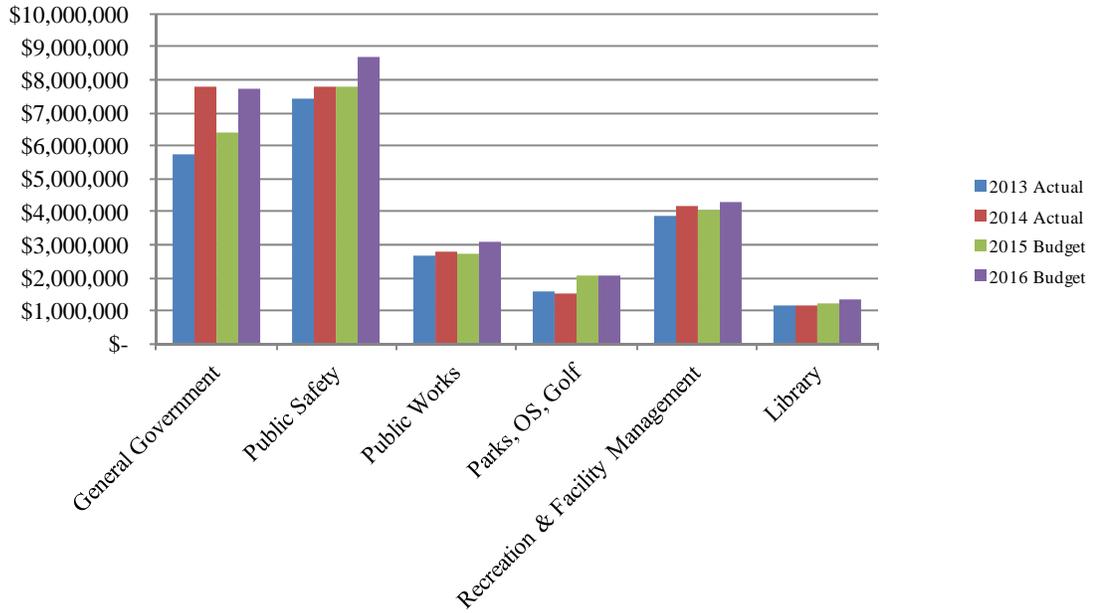
EXPENDITURES BY DEPARTMENT & DIVISION (Continued)					
DEPARTMENT: General Fund					Division: All
EXPENSE BY DIVISION	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Parks, OS, Golf					
Parks, OS & Golf Admin	\$ 180,503	\$ 159,345	\$ 186,218	\$ 166,890	\$ 224,790
Cemeteries	108,466	154,813	193,082	199,343	274,443
Parks	799,111	779,421	1,116,682	907,044	933,157
Open Space Maintenance	332,629	295,464	411,828	446,189	503,739
Streetscapes	149,012	124,949	135,528	146,291	142,821
Total Parks, OS, & Golf	<u>\$ 1,569,721</u>	<u>\$ 1,513,991</u>	<u>\$ 2,043,338</u>	<u>\$ 1,865,757</u>	<u>\$ 2,078,950</u>
Recreation & Facility Management					
Rec & Facility Mgmt Administration	\$ 404,768	\$ 392,522	\$ 400,607	\$ 453,444	\$ 458,344
Recreation Center	2,166,054	2,511,747	2,441,581	2,610,216	2,346,588
Facility Maintenance	887,195	884,236	808,896	828,349	1,100,749
Senior Services	387,499	394,067	401,411	408,006	412,152
Total Recreation & Facility Management	<u>\$ 3,845,516</u>	<u>\$ 4,182,572</u>	<u>\$ 4,052,495</u>	<u>\$ 4,300,015</u>	<u>\$ 4,317,833</u>
Library					
Library	\$ 1,154,289	\$ 1,176,006	\$ 1,232,975	\$ 1,275,791	\$ 1,364,957
TOTAL GENERAL FUND EXPENDITURES	<u><u>\$ 22,407,468</u></u>	<u><u>\$ 25,219,140</u></u>	<u><u>\$ 24,240,559</u></u>	<u><u>\$ 25,298,911</u></u>	<u><u>\$ 27,242,894</u></u>

EXPENDITURES BY CATEGORY					
DEPARTMENT: General Fund					Division: All
EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Personnel	\$ 13,469,128	\$ 14,023,525	\$ 14,524,679	\$ 14,517,890	\$ 15,313,187
Supplies	1,979,369	2,066,164	2,139,152	2,081,935	2,566,864
Services	6,091,167	8,167,662	6,510,228	7,706,986	8,068,785
Capital	867,805	961,789	1,066,500	992,100	1,294,058
Total	<u>\$ 22,407,468</u>	<u>\$ 25,219,140</u>	<u>\$ 24,240,559</u>	<u>\$ 25,298,911</u>	<u>\$ 27,242,894</u>

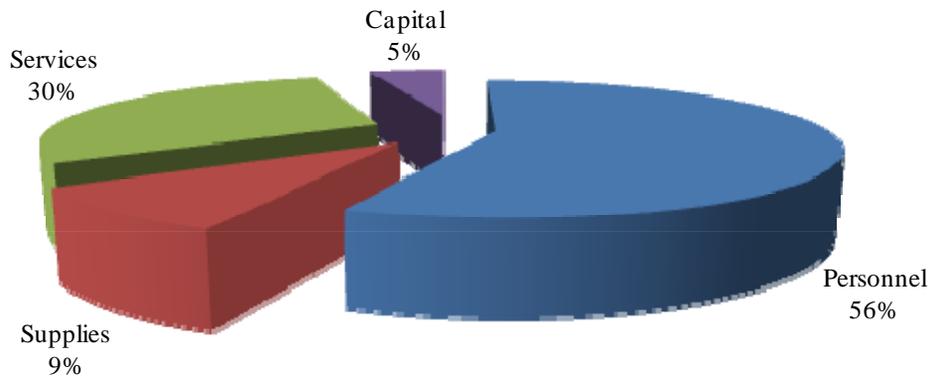
**CITY OF LAFAYETTE
2016 BUDGET**

EXPENDITURES	
DEPARTMENT: General Fund	Division: All

**EXPENDITURES BY DIVISION
2013-2016**



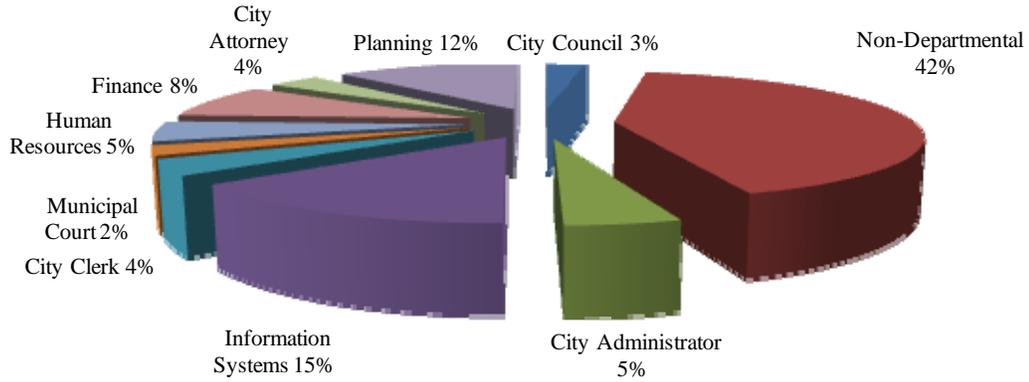
**EXPENDITURES BY CATEGORY
Percentage of 2016 Budget**



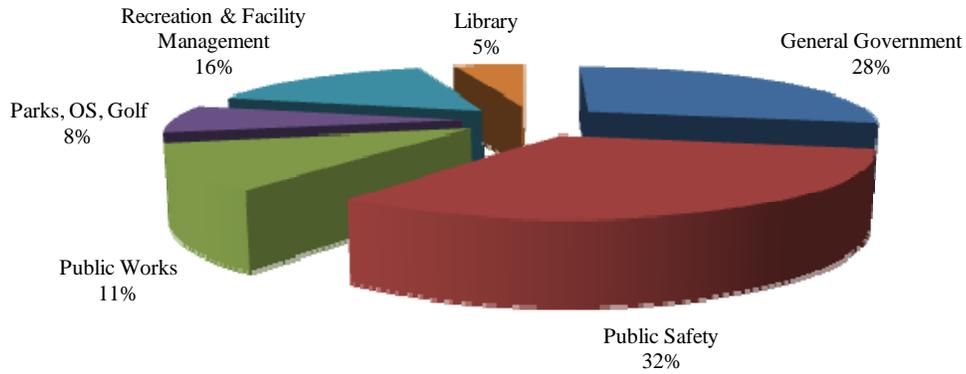
**CITY OF LAFAYETTE
2016 BUDGET**

EXPENDITURES (Concluded)
DEPARTMENT: General Fund **Division: All**

**EXPENDITURES FOR GENERAL
GOVERNMENT
Percentage of 2016 Budget**



**EXPENDITURES BY DIVISION
Percentage of 2016 Budget**

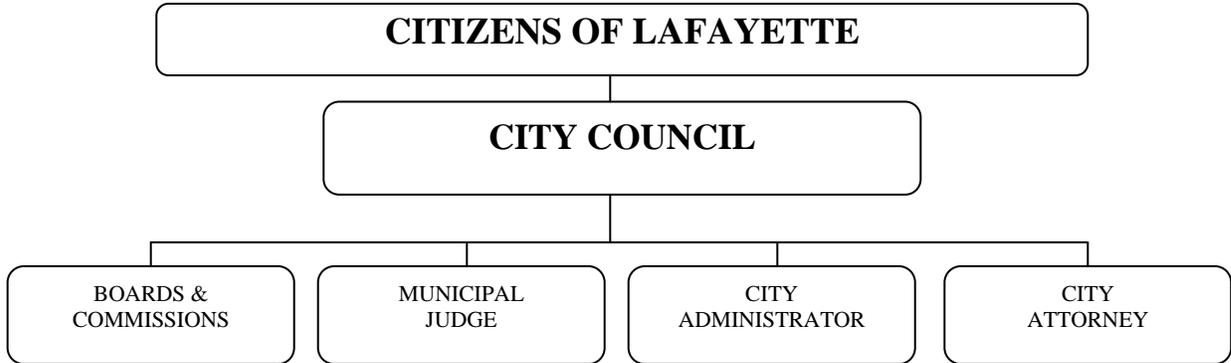


ANNUAL BUDGET

GENERAL GOVERNMENT

2016

**CITY OF LAFAYETTE ORGANIZATIONAL CHART
EXECUTIVE
2016**



**CITY OF LAFAYETTE
2016 BUDGET**

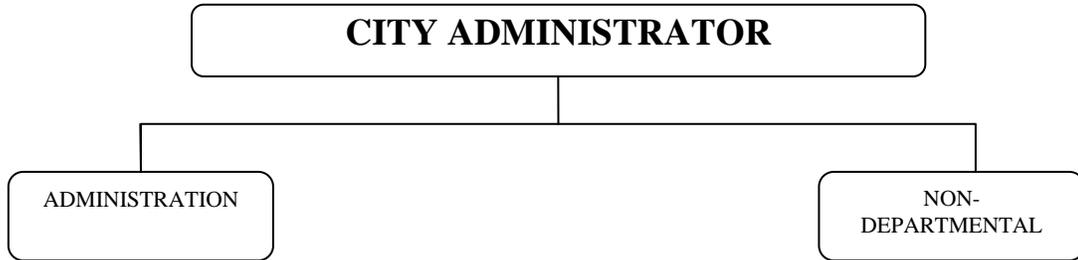
DEPARTMENT DETAIL	
DEPARTMENT: Executive & Administration	DIVISION: City Council

The Lafayette City Council is comprised of seven Council Members, with four members elected on a non-partisan basis on the first Tuesday following the first Monday in November in odd-numbered years. The three individuals receiving the highest number of votes are elected to four-year terms and the fourth highest receives a two-year term. The Mayor and Mayor Pro-Tem are selected by the City Council for a two-year term. The City Council serves as the community’s legislative body, having responsibilities for enacting City Ordinances, appropriating funds to conduct City business, and providing policy direction for the operation of City Government through the City Administrator. Under provisions of the City Charter, the City Council is granted the power to appoint the City Administrator, City Attorney, Municipal Court Judge, City Treasurer, and Chief of Police.

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Personnel	\$ 38,404	\$ 37,352	\$ 37,646	\$ 37,646	\$ 37,646
Supplies	2,538	1,926	3,500	3,500	3,500
Services	117,386	148,401	146,737	149,092	163,711
Total	\$ 158,328	\$ 187,678	\$ 187,883	\$ 190,238	\$ 204,857

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Mayor	0.14	0.14	0.14	0.14	0.14
Mayor Pro-Tem	0.14	0.14	0.14	0.14	0.14
Council Member	0.42	0.42	0.42	0.42	0.42
Total	0.70	0.70	0.70	0.70	0.70

**CITY OF LAFAYETTE ORGANIZATIONAL CHART
CITY ADMINISTRATOR
2016**



DEPARTMENT SUMMARY	
DEPARTMENT: City Administrator	DIVISION: All

EXPENSE BY DIVISION	2015				
	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
Non-Departmental	\$ 1,455,533	\$ 2,999,450	\$ 1,891,113	\$ 2,295,872	\$ 3,022,458
City Administrator	573,726	330,099	339,901	352,759	346,774
Total	\$ 2,029,259	\$ 3,329,549	\$ 2,231,014	\$ 2,648,631	\$ 3,369,232

EXPENSE BY CATEGORY	2015				
	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
Personnel	\$ 261,833	\$ 342,321	\$ 604,144	\$ 270,281	\$ 730,748
Supplies	4,505	5,168	9,925	10,025	9,925
Services	1,756,438	2,973,266	1,616,945	2,343,325	2,628,559
Capital	6,483	8,795	-	25,000	-
Total	\$ 2,029,259	\$ 3,329,549	\$ 2,231,014	\$ 2,648,631	\$ 3,369,232

FTE	2015				
	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
Full-Time Positions					
City Administrator	1.00	1.00	1.00	1.00	1.00
Public Relations	0.50	0.50	0.50	0.50	0.50
Total FTE	1.50	1.50	1.50	1.50	1.50

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL

DEPARTMENT: City Administrator

DIVISION: Non-Departmental

This division is used to pay for expenditures that are difficult to allocate to individual divisions. It is also used to account for amounts set aside for salary adjustment and leave buy-backs. The division's expenditures are ultimately controlled by the City Administrator's office.

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Personnel	\$ -	\$ 75,372	\$ 340,736	\$ -	\$ 460,467
Supplies	3,483	4,313	6,300	6,300	6,300
Services	1,445,567	2,910,969	1,544,077	2,264,572	2,555,691
Capital	6,483	8,795	-	25,000	-
Total	\$ 1,455,533	\$ 2,999,450	\$ 1,891,113	\$ 2,295,872	\$ 3,022,458

**CITY OF LAFAYETTE
2016 BUDGET**

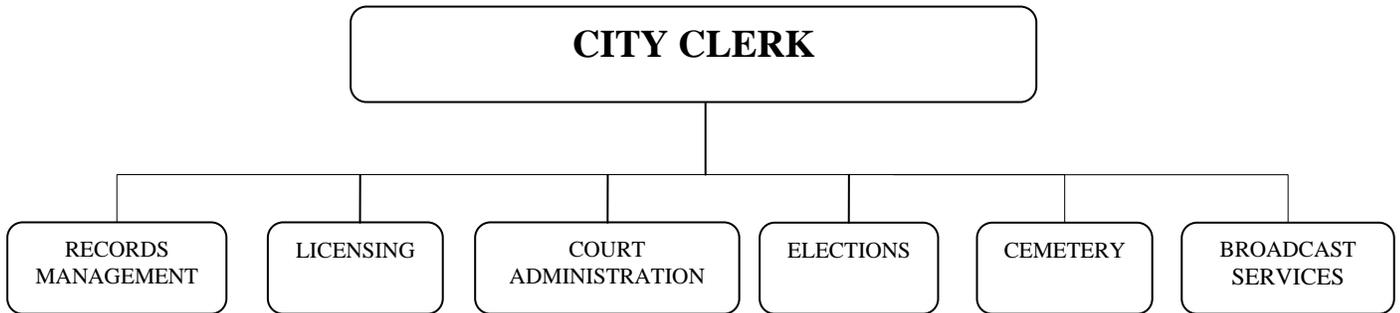
DEPARTMENT DETAIL	
DEPARTMENT: City Administrator	DIVISION: City Administrator

The City Administrator is appointed by, and serves at the pleasure of, the City Council. The City Administrator is responsible for providing professional leadership in the administration and execution of policies and objectives formulated by City Council, the development and recommendation of alternative solutions to community problems for Council consideration, as well as the planning and development of new programs to meet the needs of the City.

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Personnel	\$ 261,833	\$ 266,949	\$ 263,408	\$ 270,281	\$ 270,281
Supplies	1,022	854	3,625	3,725	3,625
Services	310,871	62,296	72,868	78,753	72,868
Capital	-	-	-	-	-
Total	\$ 573,726	\$ 330,099	\$ 339,901	\$ 352,759	\$ 346,774

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Full-Time Positions					
City Administrator	1.00	1.00	1.00	1.00	1.00
Public Relations	0.50	0.50	0.50	0.50	0.50
Total FTE	1.50	1.50	1.50	1.50	1.50

**CITY OF LAFAYETTE ORGANIZATIONAL CHART
CITY CLERK
2016**



DEPARTMENT SUMMARY	
DEPARTMENT: City Clerk	DIVISION: All

EXPENSE BY DIVISION	2015				
	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
City Clerk	\$ 270,037	\$ 210,208	\$ 273,071	\$ 282,475	\$ 277,325
Municipal Court	129,382	141,345	167,443	171,777	171,177
Total	\$ 399,419	\$ 351,552	\$ 440,514	\$ 454,252	\$ 448,502

EXPENSE BY CATEGORY	2015				
	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
Personnel	\$ 294,354	\$ 313,872	\$ 335,279	\$ 344,167	\$ 343,867
Supplies	8,970	2,432	5,633	6,133	5,033
Services	40,873	35,249	70,602	74,952	70,602
Capital	55,222	-	29,000	29,000	29,000
Total	\$ 399,419	\$ 351,552	\$ 440,514	\$ 454,252	\$ 448,502

FTE	2015				
	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
Full-Time Positions					
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00
Court Administrator	1.00	1.00	1.00	1.00	1.00
Total Full-Time Positions	3.00	3.00	3.00	3.00	3.00
Part-Time Positions					
Broadcast Services Technician	0.20	0.20	0.20	0.38	0.38
Municipal Judge	1.00	1.00	1.00	1.00	1.00
Sr. Court Clerk	0.75	0.75	0.75	0.75	0.75
Total Part-Time Positions	1.95	1.95	1.95	2.13	2.13
Total FTE	4.95	4.95	4.95	5.13	5.13

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: City Clerk	DIVISION: City Clerk

The City Clerk Department is responsible for management of the City’s official records and licensing procedures. The Clerk supervises Municipal Court staff and television and website broadcast services. The department is responsible for administration of two municipal cemeteries and coordinates special and general elections.

CITY CLERK – DIVISION GOALS AND MEASUREMENT

Goal Statement – Pursue continuing education opportunities associated with city clerk responsibilities.

City Clerk to attend two relevant classes offered by Colorado Municipal League

Timeline: Ongoing throughout 2016

Measurement: Proof of attendance.

Deputy City Clerk to attend Liquor Enforcement training session to keep current on new laws

Timeline: 2nd quarter 2016

Measurement: Proof of attendance.

Participate in the renewal process for the Comcast Cable Television Franchise with the City

Timeline: Ongoing throughout 2016

Measurement: Renewed Franchise Agreement

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Personnel	\$ 177,786	\$ 186,724	\$ 188,659	\$ 193,813	\$ 193,513
Supplies	5,315	728	1,800	1,800	1,200
Services	31,714	22,756	53,612	57,862	53,612
Capital	55,222	-	29,000	29,000	29,000
Total	\$ 270,037	\$ 210,208	\$ 273,071	\$ 282,475	\$ 277,325

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Full-Time Positions					
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00
Total Full-Time Positions	2.00	2.00	2.00	2.00	2.00
Part-Time Positions					
Broadcast Services Technician	0.20	0.20	0.20	0.38	0.38
Total Part-Time Positions	0.20	0.20	0.20	0.38	0.38
Total FTE	2.20	2.20	2.20	2.38	2.38

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: City Clerk	DIVISION: Municipal Court

The Municipal Court is responsible for administering the operations of the judicial branch of City government according to the ordinances adopted by City Council. Cases adjudicated in Municipal Court involve misdemeanors, traffic violations, and complaints. Program revenues, in the form of fines and costs, cover the costs associated with Municipal Court operations. The Municipal Judge is appointed by and serves at the pleasure of the City Council. Other Municipal Court personnel are classified City employees.

MUNICIPAL COURT – DIVISION GOALS AND MEASUREMENT

Goal Statement – Continuing professional development for Court Administrator.

Objective

Attend a minimum of three courses on management and communication offered by an agency approved by the department head.

Timeline: Attend classes during fiscal year 2016

Measurement: Completion of courses

Goal Statement – Update Court Webpage.

Timeline: According to organization-wide upgrade planned in 2016

Goal Statement – Produce annual report for City Council reflecting Municipal Court activity for the preceding year.

Timeline: July Council Meeting

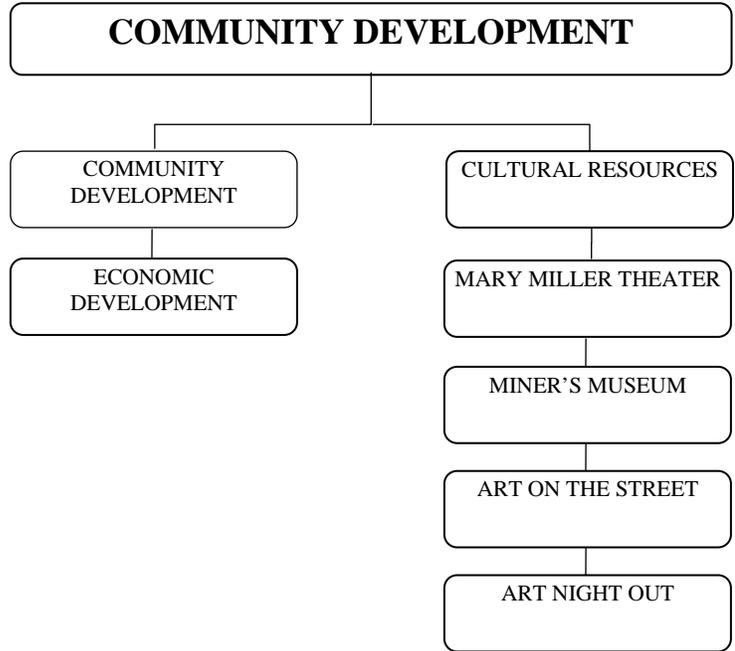
Measurement: Completed report

	2015			
	2014 Actual	2015 Budget	Projections	2016 Budget
Summons issued	5,785	6,400	5,000	5,000
Trials held	118	150	150	150
Pre-trials	53	70	70	70
Warrants issued	223	200	200	200
Total fines collected	\$ 556,466	\$ 600,000	\$ 500,000	\$ 500,000
Court costs collected	\$ 47,265	\$ 40,000	\$ 40,000	\$ 40,000
Fees	\$ 233,444	\$ 200,000	\$ 200,000	\$ 200,000

	2015				
EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
Personnel	\$ 116,568	\$ 127,148	\$ 146,620	\$ 150,354	\$ 150,354
Supplies	3,655	1,704	3,833	4,333	3,833
Services	9,159	12,493	16,990	17,090	16,990
Total	\$ 129,382	\$ 141,345	\$ 167,443	\$ 171,777	\$ 171,177

	2015				
FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
Full-Time Positions					
Court Administrator	1.00	1.00	1.00	1.00	1.00
Total Full-Time Positions	1.00	1.00	1.00	1.00	1.00
Part-Time Positions					
Municipal Judge	1.00	1.00	1.00	1.00	1.00
Sr. Court Clerk	0.75	0.75	0.75	0.75	0.75
Total Part-Time Positions	1.75	1.75	1.75	1.75	1.75
Total FTE	2.75	2.75	2.75	2.75	2.75

**CITY OF LAFAYETTE ORGANIZATIONAL CHART
COMMUNITY DEVELOPMENT
2016**



**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL

DEPARTMENT: Community Development

DIVISION: Community Development

The Community Development Department includes planning for economic development as well as directing the Lafayette Urban Renewal District. The staff of this department work to improve the City's development both inside the renewal district as well as outside the district.

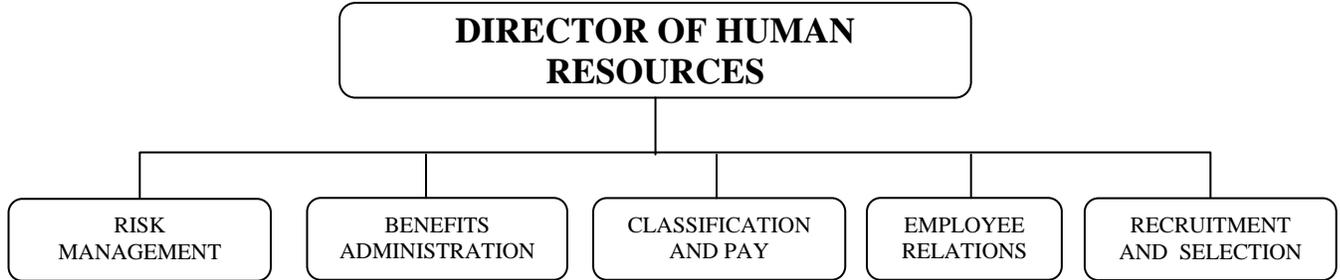
**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Community Development	DIVISION: Community Development (Concluded)

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Personnel	\$ -	\$ -	\$ -	\$ 250,376	\$ 249,526
Supplies	-	-	-	-	250
Services	-	631,691	200,250	241,250	275,774
Capital	-	-	-	-	-
Total	\$ -	\$ 631,691	\$ 200,250	\$ 491,626	\$ 525,550

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Full-Time Positions					
Economic Development Specialist	-	-	-	1.00	1.00
Lafayette Urban Renewal Director	-	-	-	1.00	1.00
Cultural Resources Coordinator	-	-	-	1.00	1.00
Total Full-Time Positions	-	-	-	3.00	3.00
Part-Time Positions					
Assistant	-	-	-	-	-
Total Part-Time Positions	-	-	-	-	-
Total FTE	-	-	-	3.00	3.00

CITY OF LAFAYETTE ORGANIZATIONAL CHART HUMAN RESOURCES 2016



The mission of Human Resources is to champion and support all City employees that provide dedicated and high quality services to our community. Human Resources provides support to City Administration, supervisors and employees by developing and maintaining the Employee Handbook, administering fair and equitable employment practices, a comprehensive pay and benefits program, equal opportunity, and employee health and safety. In addition, Human Resources administers risk management and safety, worker’s compensation, supervisory training and employee career development, classification studies and the pay plan, performance appraisals, conflict resolution and all recruitment and selection activities. The Human Resources Director also serves as the City’s ADA Coordinator. The Department ensures the City’s compliance with employment laws and is responsible for the daily administration of personnel records and employee relations. Supervisors and managers receive ongoing training, coaching and counseling regarding various human resources practices. The goal of the Human Resources Department is to provide a safe, healthy and productive work environment for all City employees.

HUMAN RESOURCES – DIVISION GOALS AND MEASUREMENT

Goal Statement: Provide employees opportunities for increased job satisfaction.

Objectives:

- Roll out Rise to the Challenge new wellness platform during 2015.
- Working closely with a public sector pay consultant, study and make a few revisions to the 2016 Pay Plan.
- Design and implemented a workforce succession planning model.
- Monitor staff performance goals and objectives.
- Continue to provide training and coaching opportunities at all levels of the City organization.
- Continue to recruit and retain high quality employees.

Goal Statement: Look for more avenues to do strategic and forecast planning within Human Resources and with the City organization as a whole.

Timeline: 1st -4th Quarter, 2016

Goal Statement: Continue STARLITE (Leadership) quarterly training.

Timeline: 1st - 4th Quarter, 2016

**CITY OF LAFAYETTE
2016 BUDGET**

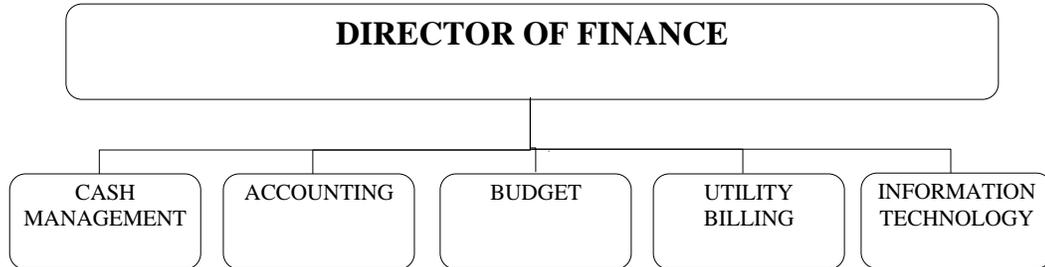
DEPARTMENT DETAIL	
DEPARTMENT: Human Resources	DIVISION: Human Resources

	2015			
	2014 Actual	2015 Budget	Projections	2016 Budget
Workers comp claims	47	45	40	45
Employee turnover (FT)	9.5%	9.0%	9.0%	10.0%
Total recruiting costs	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000
No. of FT job recruitments	17	12	32	25
No. of FT, PT and seasonal job recruitments	52	72	105	110
No. of FT, PT and seasonal job applications processed	1,761	2,000	2,300	2,000
Training	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000

EXPENSE BY CATEGORY	2015				
	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
Personnel	\$ 305,693	\$ 323,349	\$ 318,876	\$ 326,875	\$ 326,875
Supplies	1,699	508	2,250	2,250	2,250
Services	29,786	30,817	29,468	41,400	29,468
Total	\$ 337,177	\$ 354,673	\$ 350,594	\$ 370,525	\$ 358,593

FTE BY DEPARTMENT	2015				
	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
Human Resources Director	1.00	1.00	1.00	1.00	1.00
Sr. Human Resources Analyst /Risk Manager	1.00	1.00	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00	1.00	1.00
Total FTE	3.00	3.00	3.00	3.00	3.00

**CITY OF LAFAYETTE ORGANIZATIONAL CHART
FINANCE
2016**



DEPARTMENT SUMMARY
DEPARTMENT: Finance
DIVISION: All

EXPENSE BY DIVISION	2015				
	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
Finance	\$ 605,961	\$ 575,866	\$ 586,406	\$ 630,773	\$ 610,546
Information Technology	796,804	854,490	1,056,561	1,166,786	1,064,316
Total	\$ 1,402,765	\$ 1,430,356	\$ 1,642,967	\$ 1,797,559	\$ 1,674,862

EXPENSE BY CATEGORY	2015				
	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
Personnel	\$ 806,932	\$ 784,080	\$ 781,691	\$ 803,043	\$ 803,043
Supplies	306,410	351,282	535,740	356,520	439,012
Services	289,422	294,995	325,536	637,996	432,807
Total	\$ 1,402,765	\$ 1,430,356	\$ 1,642,967	\$ 1,797,559	\$ 1,674,862

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT: Finance		DEPARTMENT DETAIL	DIVISION: All (Concluded)	
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FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Full-Time Positions					
Finance Director	1.00	1.00	1.00	1.00	1.00
Accounting Manager	1.00	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00	1.00
Accounting Technician III	1.00	1.00	1.00	1.00	1.00
Accounting Technician II	1.00	1.00	1.00	1.00	1.00
Finance Clerk II	1.00	1.00	1.00	1.00	1.00
Information Technology Mgr.	1.00	1.00	1.00	1.00	1.00
Information Tech Specialist II	1.00	1.00	1.00	1.00	1.00
Application Support Spec.	1.00	1.00	1.00	1.00	1.00
Total Full-Time Positions	9.00	9.00	9.00	9.00	9.00
Part-Time Positions					
Assistant	0.50	0.50	-	-	-
Total Part-Time Positions	0.50	0.50	-	-	-
Total FTE	9.50	9.50	9.00	9.00	9.00

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL

DEPARTMENT: Finance

DIVISION: Finance

The Finance Division is responsible for the administration of all financial record-keeping and reporting functions required by the City Charter. The Director of Finance acts as the City Treasurer. Additionally, the Finance Division is responsible for the operations of all financial record-keeping and reporting functions required by the City Charter. The objective is to help maintain a fiscally sound government organization that conforms to legal requirements and to generally accepted financial management principles. The Division's activities include centralized accounting, financial reporting, utility billing, revenue collection, investments, coordination of vendor payments, employee payroll, budget preparation, and ambulance billing.

FINANCE – DIVISION GOALS AND MEASUREMENT

Goal Statement – Send the 2016 Budget document to GFOA for the Distinguished Budget Award.

Objective

Have the budget document completed and ready for submission by January 2016.

Timeline: January 2016

Measurement: Receive the Award in 2016

Goal Statement – Increase Sales Tax collections from businesses doing business in the City of Lafayette.

Objective

Follow up with delinquent accounts and actively pursue collections.

Timeline: Ongoing

Measurement: Reduced number of accounts on delinquency listing

Objective

Research potential vendors who provide software to electronically receive sales tax returns and collect sales tax payments.

Timeline: 4th Quarter 2016

Measurement: RFP for software which allows for this service

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT: Finance	DEPARTMENT DETAIL	DIVISION: Finance (Concluded)
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	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Number of accounts payable checks	5,491	5,700	5,234	5,100
Number of utility billing accounts	9,117	9,300	9,175	9,523
Number of utility bills processed	105,339	105,569	106,550	114,276
Number of late notices sent	3,834	3,741	4,315	4,400
Number of sales tax accounts	2,323	2,400	2,405	2,528
Number of W-2's issued	604	635	610	620
Number of payroll checks & direct deposits	10,377	13,950	10,188	10,280

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Personnel	\$ 511,871	\$ 478,483	\$ 476,580	\$ 490,177	\$ 490,177
Supplies	5,401	4,947	11,350	11,350	11,350
Services	88,689	92,436	98,476	129,246	109,019
Total	\$ 605,961	\$ 575,866	\$ 586,406	\$ 630,773	\$ 610,546

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Full-Time Positions					
Finance Director	1.00	1.00	1.00	1.00	1.00
Accounting Manager	1.00	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00	1.00
Accounting Technician III	1.00	1.00	1.00	1.00	1.00
Accounting Technician II	1.00	1.00	1.00	1.00	1.00
Finance Clerk II	1.00	1.00	1.00	1.00	1.00
Total Full-Time Positions	6.00	6.00	6.00	6.00	6.00
Part-Time Positions					
Assistant	0.50	0.50	-	-	-
Total Part-Time Positions	0.50	0.50	-	-	-
Total FTE	6.50	6.50	6.00	6.00	6.00

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL
DEPARTMENT: Finance DIVISION: Information Technologies

The Information Technologies Division is responsible for the operations of all computer related systems at the various City locations. The objective is to assist City personnel in the operation of the systems and to maintain and update the various systems on a timely basis.

INFORMATION TECHNOLOGY – DIVISION GOALS AND MEASUREMENT

Goal Statement – Improve computer connectivity and performance to Public Safety Vehicles.

Objective

Install Cradlepoint into all of the fire vehicles and 8 of the police vehicles.

Timeline: Work will begin in the spring of 2016 and should be completed by the fall of 2016.

Measurement: Number of vehicles with Cradlepoint installed will be 16 total.

Goal Statement – Prepare technology for the next version of “remote desktop” also known as terminal server.

Objective

Standup Windows Server16 in a remote desktop configuration. This will include Office Pro 2016.

Timeline: Windows Server16 will be ready for roll out to staff in December 2016.

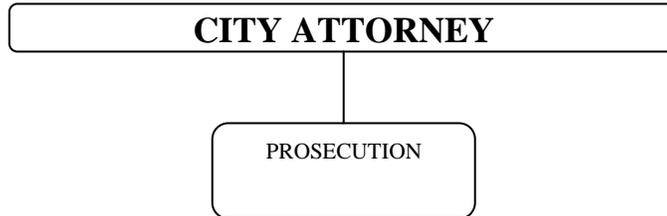
Measurement: Proof of concept will be running.

	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Number of hardware servers	25	25	23	20
Number of virtual servers	40	42	44	43
Number of computers supported	340	352	356	356
Number of phone extensions	313	500	330	332
Number of help desk calls	1,163	1,250	1,101	1,300
Number of end users supported	283	285	292	292

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Personnel	\$ 295,061	\$ 305,597	\$ 305,111	\$ 312,866	\$ 312,866
Supplies	301,009	346,334	524,390	345,170	427,662
Services	200,733	202,559	227,060	508,750	323,788
Total	\$ 796,804	\$ 854,490	\$ 1,056,561	\$ 1,166,786	\$ 1,064,316

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Information Technology Mgr.	1.00	1.00	1.00	1.00	1.00
Information Tech Specialist II	1.00	1.00	1.00	1.00	1.00
Application Support Spec.	1.00	1.00	1.00	1.00	1.00
Total FTE	3.00	3.00	3.00	3.00	3.00

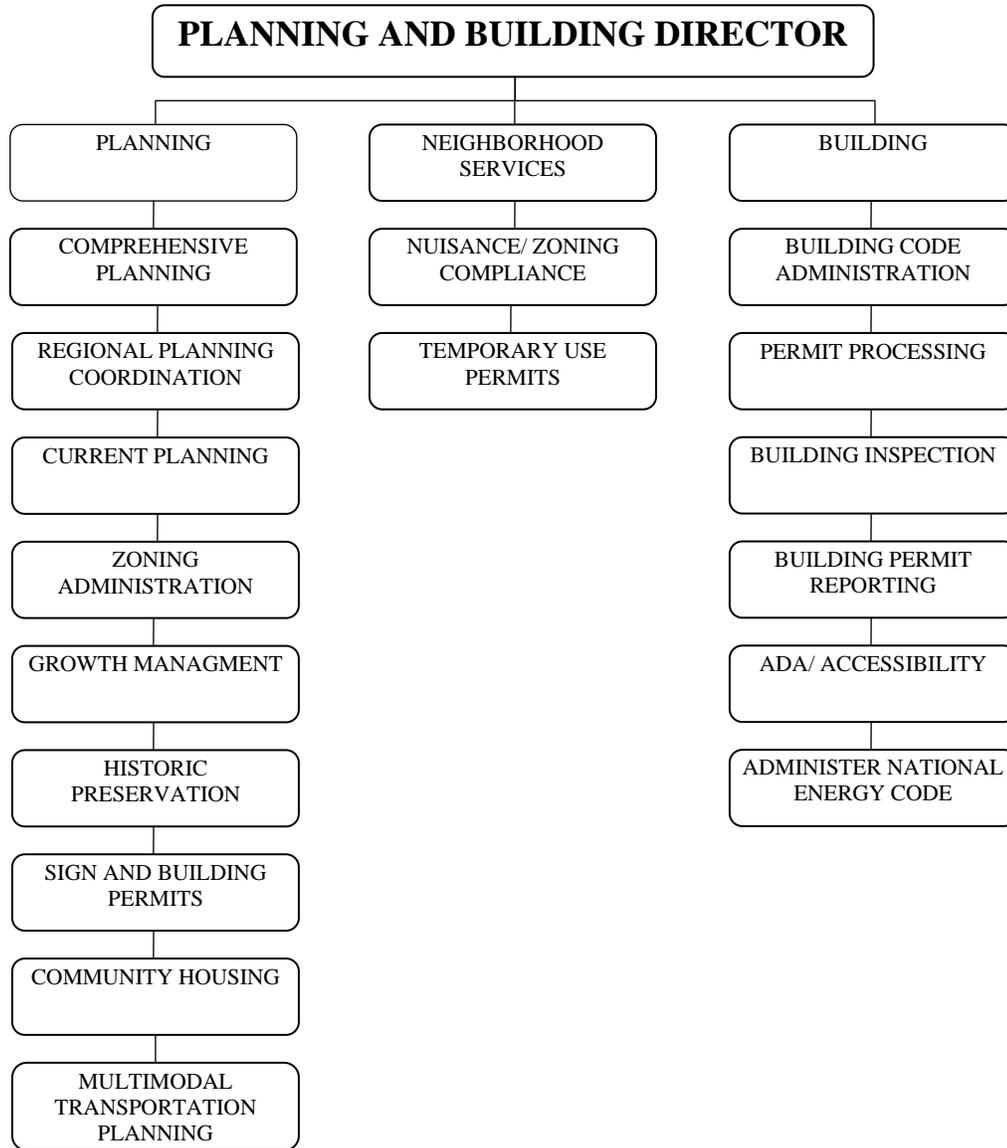
**CITY OF LAFAYETTE ORGANIZATIONAL CHART
CITY ATTORNEY
2016**



The City Attorney is appointed by and serves at the pleasure of the City Council. The City Attorney function is performed by an outside law firm on a part-time, contractual basis. It is the responsibility of the City Attorney to provide legal services to the City Council and the various City operating departments and to serve in an advisory capacity by interpreting and enforcing federal, state, and local laws as they pertain to the City’s business and services. Municipal Court prosecution is performed on a contractual basis by a second outside law firm.

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Services	\$ 307,400	\$ 358,092	\$ 251,819	\$ 258,145	\$ 251,819
Total	\$ 307,400	\$ 358,092	\$ 251,819	\$ 258,145	\$ 251,819

CITY OF LAFAYETTE ORGANIZATIONAL CHART PLANNING 2016



**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL

DEPARTMENT: Planning

DIVISION: Planning & Building

The Planning Department provides activities related to building construction in order to provide more accountability for the coordination of the City's development related services. The current planning function provides review and monitoring of all development proposals to ensure consistency with development standards and coordinates the review and approval process through the Board of Adjustment, Planning Commission and City Council. In cooperation with the Planning Commission and City Council, long-range planning is accomplished through monitoring, amending and updating the City's Comprehensive Plan. Regional planning in coordination with the Denver Regional Council of Governments, Boulder County, and other governmental bodies also takes place within this department. The Department is responsible for the processing of development review applications, building permit applications, administering zoning and building codes, maintaining development and building records, performing building inspections, and enforcing environmental and nuisance code compliance on non-residential properties.

PLANNING & BUILDING DIRECTOR – DEPARTMENT GOALS

Objectives

Provide educational workshops to Planning Commission; Zoning Board of Adjustment; and Historic Preservation Board.

Timeline: On-going

Objective

Monitor Zoning and Development Code, and other Code sections, and propose changes where appropriate.

Timeline: Ongoing

Objective

Provide high level of customer service for both the public and development community as it relates to planning activities/issues, building permits and inspections and code enforcement.

Timeline: Ongoing

Objective

Support the Downtown Vision Plan by identifying strategies to implement plan.

Timeline: Ongoing

Objective

Conduct quality building inspections to ensure the protection of the public health, safety and welfare, and the energy efficiency of buildings.

Timeline: Ongoing

Objective

Implementation of Comprehensive Plan Goals and Policies.

Timeline: Ongoing

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT: Planning		DEPARTMENT DETAIL	DIVISION: Planning & Building (Concluded)	
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	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Building permits issued	1,673	1,397	1,645	1,645
New home starts	248	231	76	76
Building permit value (\$M)	\$77.5	\$55.7	\$38.9	\$38.9
Building permit inspections	5,001	3,792	5,156	5,156
Planning reviews	66	75	66	66
Code enforcement actions	885	827	1,320	1,320
Temp signs and use permits	39	49	19	19

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Personnel	\$ 922,442	\$ 969,326	\$ 950,972	\$ 729,428	\$ 729,428
Supplies	9,549	6,891	9,400	9,400	9,400
Services	176,550	122,609	130,440	135,040	135,440
Capital	-	25,000	-	25,000	-
Total	\$ 1,108,541	\$ 1,123,826	\$ 1,090,812	\$ 898,868	\$ 874,268

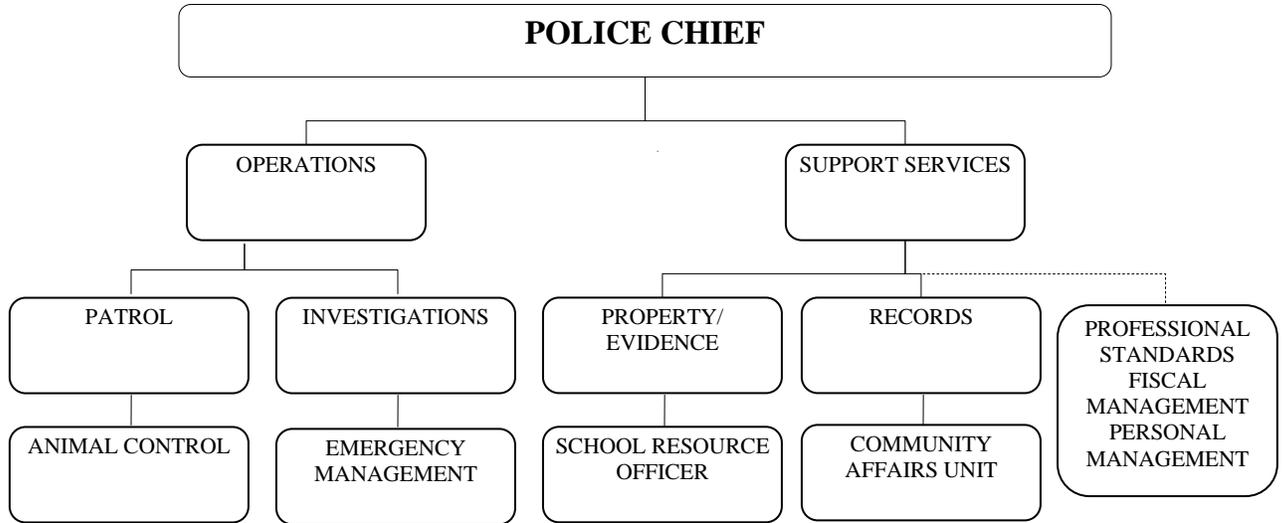
FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Full-Time Positions					
Planning Director	1.00	1.00	1.00	1.00	1.00
Planner II	2.00	2.00	2.00	1.00	1.00
Planner I	2.00	2.00	2.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Senior Plans Analyst	1.00	1.00	1.00	1.00	1.00
Building Official	1.00	1.00	1.00	1.00	1.00
Lead Code Compliance Spec	1.00	1.00	1.00	1.00	1.00
Total Full-Time Positions	9.00	9.00	9.00	7.00	7.00
Part-Time Positions					
Assistant	0.05	0.05	0.05	0.05	0.05
Total Part-Time Positions	0.05	0.05	0.05	0.05	0.05
Total FTE	9.05	9.05	9.05	7.05	7.05

ANNUAL BUDGET

PUBLIC SAFETY

2016

**CITY OF LAFAYETTE ORGANIZATIONAL CHART
PUBLIC SAFETY - POLICE
2016**



**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Public Safety -- Police	DIVISION: Police Department

The Lafayette Police Department serves as the law enforcement branch of City Government. The primary objective of the Lafayette Police Department is to provide a safe, secure, community environment for all residents.

POLICE – DIVISION GOALS AND MEASUREMENT

Goal Statement – Maintain a safe community through innovative policing strategies in partnership with our community.

Timeline: On-going

Measurement: Measured with crime statistics.

Goal Statement – Maintain a high performance Traffic Enforcement Program.

Objective

Use traffic enforcement program to help reduce accidents and motor vehicle related fatalities.

Timeline: On-going

Measurement: Traffic statistics

Goal Statement – Maintain a viable Neighborhood Watch Program.

Timeline: On-going

	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Violent & property crimes	1,309	1,200	1,257	1,300
Arrests	1,033	1,000	1,020	1,025
Accidents reported	594	550	614	600
Total calls for service	23,206	24,500	23,554	23,500
Detective cases assigned	261	300	258	260
Case report numbers	4,163	4,000	4,308	4,200
Municipal citations	5,784	6,400	5,515	5,000
Violent & property crimes clearance rate	42%	45%	40%	40%
Grant dollars received	\$ 47,000	\$ 32,000	\$ 40,000	\$ 35,000

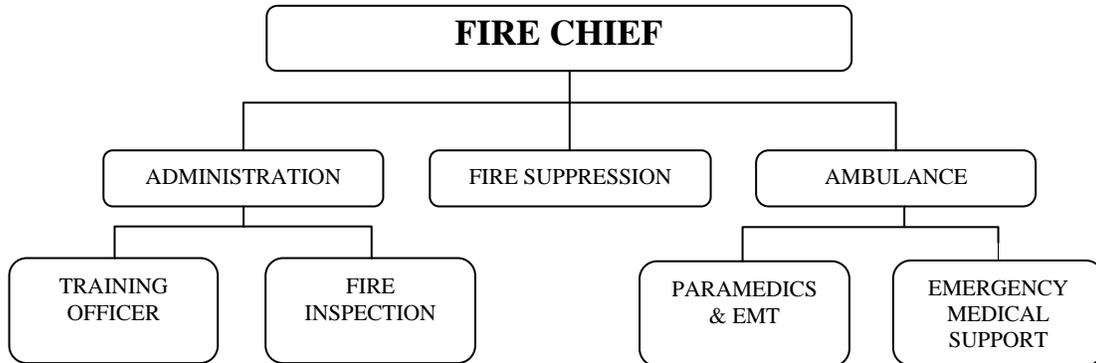
EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Personnel	\$ 4,446,647	\$ 4,590,050	\$ 4,579,709	\$ 4,684,373	\$ 4,937,514
Supplies	187,801	151,987	154,387	154,017	420,426
Services	611,141	637,619	701,178	732,527	815,798
Capital	163,234	252,642	241,500	225,000	253,575
Total	\$ 5,408,823	\$ 5,632,299	\$ 5,676,774	\$ 5,795,917	\$ 6,427,313

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Public Safety -- Police	DIVISION: Police Department (Concluded)

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Full-Time Positions					
Police Chief	1.00	1.00	1.00	1.00	1.00
Commander	2.00	2.00	2.00	2.00	2.00
Sergeant	8.00	8.00	8.00	8.00	8.00
Investigator	4.00	4.00	4.00	4.00	4.00
Sr. Police Officer	17.00	17.00	17.00	17.00	17.00
Master Police Officer	5.00	5.00	5.00	5.00	5.00
Police Officer	2.00	2.00	2.00	2.00	5.00
Evidence Specialist	1.00	1.00	1.00	1.00	1.00
Records Supervisor	1.00	1.00	1.00	1.00	1.00
Community Service Officer	1.00	1.00	1.00	1.00	1.00
Records Technician	1.00	1.00	1.00	1.00	1.00
Sr. Records Technician	3.00	3.00	3.00	3.00	3.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Total Full-Time Positions	47.00	47.00	47.00	47.00	50.00
Part-Time Positions					
Crime Prevention Technician	0.50	0.50	0.50	0.50	0.50
Total Part-Time Positions	0.50	0.50	0.50	0.50	0.50
Total FTE	47.50	47.50	47.50	47.50	50.50

**CITY OF LAFAYETTE ORGANIZATIONAL CHART
PUBLIC SAFETY - FIRE
2016**



DEPARTMENT SUMMARY

DEPARTMENT: Public Safety -- Fire **DIVISION: All**

EXPENSE BY DIVISION	2015				
	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
Fire	\$ 822,687	\$ 832,400	\$ 831,443	\$ 822,854	\$ 696,631
Ambulance	1,210,885	1,307,999	1,299,035	1,320,925	1,543,545
Total	\$ 2,033,572	\$ 2,140,400	\$ 2,130,478	\$ 2,143,779	\$ 2,240,176

EXPENSE BY CATEGORY	2015				
	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
Personnel	\$ 1,717,420	\$ 1,781,133	\$ 1,810,064	\$ 1,801,345	\$ 1,877,262
Supplies	234,510	242,191	189,090	210,010	230,090
Services	81,642	117,076	131,324	132,424	132,824
Total	\$ 2,033,572	\$ 2,140,400	\$ 2,130,478	\$ 2,143,779	\$ 2,240,176

FTE	2015				
	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
Full-Time Positions					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Fire Fighter	-	-	-	-	3.00
EMS Division Chief	1.00	1.00	1.00	1.00	1.00
Paramedic/Fire Lieutenant	2.00	2.00	2.00	2.00	2.00
Paramedic/Firefighter	3.00	3.00	3.00	3.00	3.00
EMT/Firefighter	4.00	4.00	4.00	4.00	4.00
EMT/Fire Engineer	1.00	1.00	1.00	1.00	1.00
Total Full-Time Positions	14.00	14.00	14.00	14.00	17.00
Part-Time Positions					
Fire Marshall	0.50	0.50	0.50	0.50	0.50
Total Part-Time Positions	0.50	0.50	0.50	0.50	0.50
Total FTE	14.50	14.50	14.50	14.50	17.50

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Public Safety -- Fire	DIVISION: Fire

The Lafayette Fire Department is responsible for the preservation of life and property in the City. These duties are accomplished by providing fire suppression and emergency medical services utilizing a combination of career and volunteer firefighters.

FIRE– DIVISION GOALS AND MEASUREMENT

Goal Statement – Provide the citizens of Lafayette professional fire protection and enhanced response times by utilizing a regionalization approach of fire service providers.

Objective

Work with neighboring fire departments to provide service based on fire/ambulance location and not on jurisdictional boundaries.

Timeline: 2nd Quarter, 2015

Measurement: Mutual aid agreements are signed by all fire agencies and implementation of service begins.

Goal Statement – Provide the citizens of Lafayette with timely emergency medical care at all times by not relying on our mutual aid partners to provide ambulance service when the department is already responding to another emergency.

Objective

Monitor ambulance call volume and define the parameters when a second ambulance needs to be funded and staffed in the City of Lafayette.

Timeline: 4th Quarter, 2015

Measurement: Monitor statistics of when the department is on “multiple emergency” runs and when our mutual aid partners must respond to medical calls that we are unable to.

Goal Statement – Implement policies addressed in the Fire Department’s 2012 Master Plan.

Objective

Identify those policies addressed in the fire department’s 2012 Master Plan and continue to implement those recommendations.

Timeline: 4th Quarter, 2015

Measurement: Review those policies to ensure that they are implemented.

	2015			
	2014 Actual	2015 Budget	Projection	2016 Budget
Total number of calls	2,050	2,150	2,450	2,700
Total no. of fire related calls	370	385	385	415
Total no. of mutual aid requests	180	185	190	210
Avg. response time (min:sec)	4:30	4:30	4:30	4:30
Number of plans reviewed	120	130	130	145
Number of fire inspections	325	325	325	355
Fire training hours	3,500	3,500	3,500	3,700

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL		
DEPARTMENT: Public Safety -- Fire	DIVISION: Fire (Concluded)	

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Personnel	\$ 573,653	\$ 553,833	\$ 595,889	\$ 563,780	\$ 423,577
Supplies	172,643	184,352	130,080	153,000	166,080
Services	76,392	94,215	105,474	106,074	106,974
Total	\$ 822,687	\$ 832,400	\$ 831,443	\$ 822,854	\$ 696,631

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Full-Time Positions					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Fire Fighter	-	-	-	-	3.00
Total Full-Time Positions	3.00	3.00	3.00	3.00	6.00
Part-Time Positions					
Fire Marshall	0.50	0.50	0.50	0.50	0.50
Total Part-Time Positions	0.50	0.50	0.50	0.50	0.50
Total FTE	3.50	3.50	3.50	3.50	6.50

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Public Safety -- Fire	DIVISION: Ambulance

The Ambulance Division provides fire-based EMS services to Lafayette's citizens. All staff is trained for both EMS and fire suppression.

	2014 Actual	2015 Budget	2015 Projections	2016 Budget
EMS training hours	1,155	1,200	1,200	1,320

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Personnel	\$ 1,143,768	\$ 1,227,300	\$ 1,214,175	\$ 1,237,565	\$ 1,453,685
Supplies	61,867	57,839	59,010	57,010	64,010
Services	5,251	22,860	25,850	26,350	25,850
Total	\$ 1,210,885	\$ 1,307,999	\$ 1,299,035	\$ 1,320,925	\$ 1,543,545

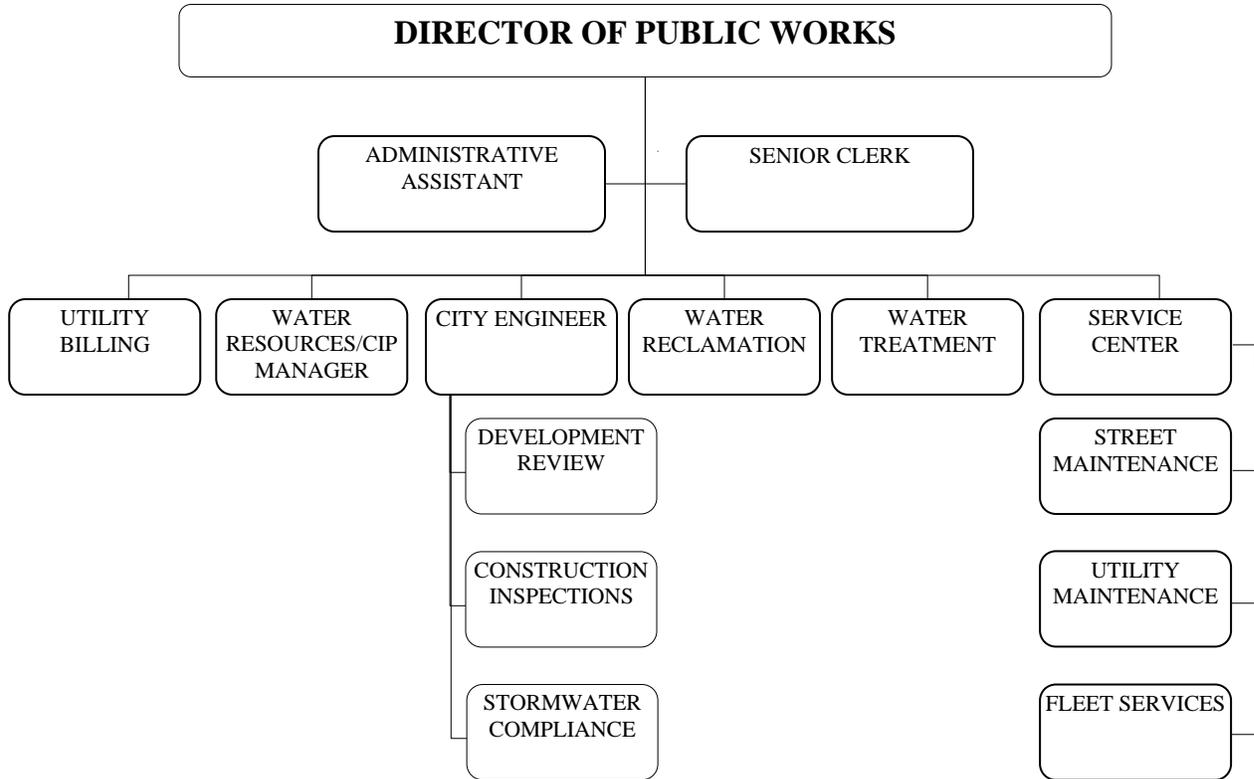
FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Full-Time Positions					
EMS Division Chief	1.00	1.00	1.00	1.00	1.00
Paramedic/Fire Lieutenant	2.00	2.00	2.00	2.00	2.00
Paramedic/Firefighter	3.00	3.00	3.00	3.00	6.00
EMT/Firefighter	4.00	4.00	4.00	4.00	4.00
EMT/Fire Engineer	1.00	1.00	1.00	1.00	1.00
Total Positions	11.00	11.00	11.00	11.00	14.00

ANNUAL BUDGET

PUBLIC WORKS

2016

CITY OF LAFAYETTE ORGANIZATIONAL CHART PUBLIC WORKS 2016



**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT SUMMARY
DEPARTMENT: Public Works
DIVISION: All

	2015				
EXPENSE BY DIVISION	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Public Works	\$ 1,711,491	\$ 1,801,873	\$ 1,606,044	\$ 1,707,191	\$ 2,000,090
Solid Waste & Recycling	941,167	1,004,581	1,102,602	1,100,617	1,105,892
Total	\$ 2,652,658	\$ 2,806,454	\$ 2,708,646	\$ 2,807,808	\$ 3,105,982

	2015				
EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Personnel	\$ 669,268	\$ 696,276	\$ 696,419	\$ 721,366	\$ 721,366
Supplies	302,690	315,854	209,105	265,105	272,605
Services	1,517,778	1,680,359	1,650,122	1,668,337	1,666,261
Capital	162,921	113,965	153,000	153,000	445,750
Total	\$ 2,652,658	\$ 2,806,454	\$ 2,708,646	\$ 2,807,808	\$ 3,105,982

	2015				
FTE	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Full-Time Positions					
Director of Public Works	0.10	0.10	0.10	0.10	0.10
City Engineer	0.40	0.40	0.40	0.40	0.40
Street/Utilities Superintendent	0.30	0.30	0.30	0.30	0.30
Sr. Construction Inspector	0.25	0.25	0.25	0.25	0.25
Crew Supervisor - Fleet	0.50	0.50	0.50	0.50	0.50
Crew Supervisor - Fleet	0.80	0.80	0.80	0.80	0.80
Sr. Equipment Operator	0.67	0.67	0.67	0.67	0.67
Street/Utilities Technician	2.92	2.92	2.92	2.92	2.92
Fleet Mechanic	1.20	1.20	1.20	1.20	1.20
Administrative Assistant	0.23	0.23	0.23	0.23	0.23
Construction Inspector II	0.25	0.25	0.25	0.25	0.25
Equipment Operator	0.67	0.67	0.67	0.67	0.67
Senior Clerk	0.50	0.50	0.50	0.50	0.50
Total Full-Time Positions	8.79	8.79	8.79	8.79	8.79
Part-Time Positions					
Senior Clerk	0.13	0.13	0.13	0.13	0.13
Total Part-Time Positions	0.13	0.13	0.13	0.13	0.13
Total FTE	8.92	8.92	8.92	8.92	8.92

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL

DEPARTMENT: Public Works **DIVISION: Public Works Administration**

The Director of Public Works is responsible for all activities involved in the areas of street maintenance, engineering, engineering inspection, storm drainage, capital projects, and the operation of the Water, Water Reclamation, and Storm Water Enterprise Funds. In governmental budgeting, the Enterprise functional areas are handled in separate fund budgets but remain under the control of the Public Works Director.

The Public Works Department budget in the General Fund provides funding for all activities related to the City's street system. Public Works personnel handle all minor street maintenance and repair projects, street sweeping, and snow removal. A funding program is being developed to provide for major repair or overlay to all City streets on a regular cycle.

		2015		
	2014 Actual	2015 Budget	Projections	2016 Budget
Tons of street patching material used	-	-	-	-
Tons of street and alley grading material used	200	200	200	200
Tons of crack sealing material purchased	12	12	12	12
Tons of salt used	600	600	600	600
Number of vehicles receiving preventative maintenance	230	245	245	245
Gallons of striping paint applied	650	650	650	650
Annual cost to maintain 1 mile of city streets	\$ 14,001	\$ 14,001	\$ 14,001	\$ 14,001
General condition of city streets	Good	Good	Good	Good

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL					
DEPARTMENT: Public Works			DIVISION: Public Works Administration (Concluded)		

Personnel	\$ 669,268	\$ 696,276	\$ 696,419	\$ 721,366	\$ 721,366
Supplies	302,227	249,645	184,105	250,105	247,605
Services	577,074	741,988	572,520	582,720	585,369
Capital	162,921	113,965	153,000	153,000	445,750
Total	\$ 1,711,491	\$ 1,801,873	\$ 1,606,044	\$ 1,707,191	\$ 2,000,090

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Full-Time Positions					
Director of Public Works	0.10	0.10	0.10	0.10	0.10
City Engineer	0.40	0.40	0.40	0.40	0.40
Street/Utilities Superintendent	0.30	0.30	0.30	0.30	0.30
Sr. Construction Inspector	0.25	0.25	0.25	0.25	0.25
Crew Supervisor - Fleet	0.50	0.50	0.50	0.50	0.50
Crew Supervisor	0.80	0.80	0.80	0.80	0.80
Sr. Equipment Operator	0.67	0.67	0.67	0.67	0.67
Street/Utilities Technician	2.92	2.92	2.92	2.92	2.92
Fleet Mechanic	1.20	1.20	1.20	1.20	1.20
Administrative Assistant	0.23	0.23	0.23	0.23	0.23
Construction Inspector II	0.25	0.25	0.25	0.25	0.25
Equipment Operator	0.67	0.67	0.67	0.67	0.67
Senior Clerk	0.50	0.50	0.50	0.50	0.50
Total Full-Time Positions	8.79	8.79	8.79	8.79	8.79
Part-Time Positions					
Senior Clerk	0.13	0.13	0.13	0.13	0.13
Total Part-Time Positions	0.13	0.13	0.13	0.13	0.13
Total FTE	8.92	8.92	8.92	8.92	8.92

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT: Public Works		DEPARTMENT DETAIL	DIVISION: Solid Waste & Recycling	
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This division accounts for the expenditures of the Trash and Recycling program.

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Supplies	\$ 463	\$ 66,209	\$ 25,000	\$ 15,000	\$ 25,000
Services	940,704	938,371	1,077,602	1,085,617	1,080,892
Total	\$ 941,167	\$ 1,004,581	\$ 1,102,602	\$ 1,100,617	\$ 1,105,892

ANNUAL BUDGET

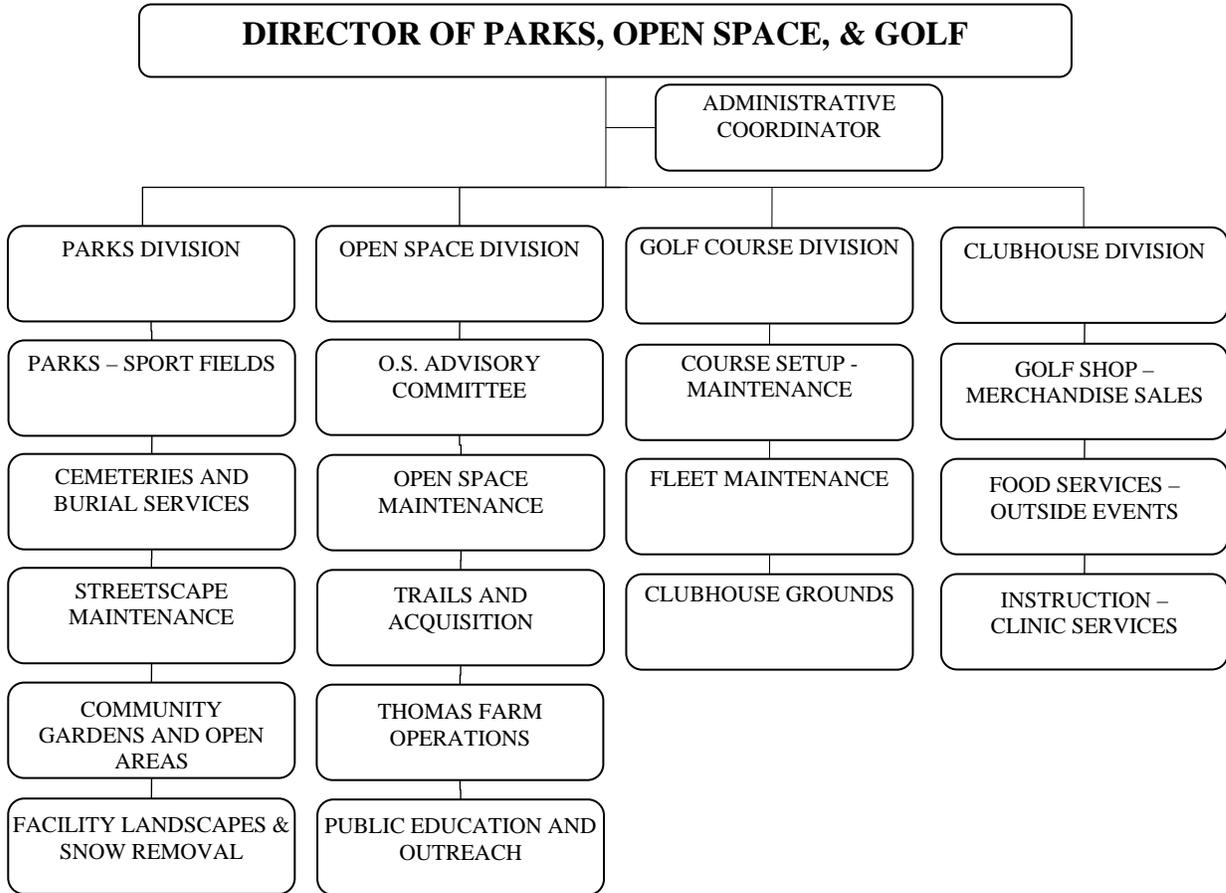
CULTURE AND RECREATION

2016

CITY OF LAFAYETTE ORGANIZATIONAL CHART

PARKS and OPEN SPACE

2016



**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT SUMMARY	
DEPARTMENT: Parks, Open Space & Golf	DIVISION: All

EXPENSE BY DIVISION	2015				
	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
Administration	\$ 180,503	\$ 159,345	\$ 186,218	\$ 166,890	\$ 224,790
Cemeteries	108,466	154,813	193,082	199,343	274,443
Parks	799,111	779,421	1,116,682	907,044	933,157
Open Space	332,629	295,464	411,828	446,189	503,739
Streetscapes	149,012	124,949	135,528	146,291	142,821
Total	\$ 1,569,721	\$ 1,513,991	\$ 2,043,338	\$ 1,865,757	\$ 2,078,950

EXPENSE BY CATEGORY	2015				
	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
Personnel	\$ 938,602	\$ 926,560	\$ 955,601	\$ 986,570	\$ 986,570
Supplies	239,121	256,507	224,483	267,333	373,093
Services	205,805	183,113	330,254	308,854	376,054
Capital	186,193	147,811	533,000	303,000	343,233
Total	\$ 1,569,721	\$ 1,513,991	\$ 2,043,338	\$ 1,865,757	\$ 2,078,950

FTE	2015				
	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
Full-Time Positions					
Parks, Open Space & Golf Director	0.67	0.67	0.67	0.67	0.67
Administrative Coordinator	0.67	0.67	0.67	0.67	0.67
Maintenance Technician	4.00	4.00	4.00	4.00	4.00
Open Space Superintendent	1.00	1.00	1.00	1.00	1.00
Parks Superintendent	1.00	1.00	1.00	1.00	1.00
Crew Supervisor	1.00	1.00	1.00	1.00	1.00
Irrigation Technician	1.00	1.00	1.00	1.00	1.00
Grounds Technician	-	1.00	1.00	1.00	1.00
Total Full-Time Positions	9.34	10.34	10.34	10.34	10.34
Part-Time Positions					
Maintenance Workers	5.32	5.32	5.32	5.32	5.32
Total Part-Time Positions	5.32	5.32	5.32	5.32	5.32
Total FTE	14.66	15.66	15.66	15.66	15.66

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Parks, Open Space & Golf	DIVISION: Administration

This division is responsible for administering the development and maintenance of Lafayette parks, open space, trails, municipal cemeteries, and the golf course. In addition, this overseeing division ensures the maintenance of assigned streetscapes and open areas as well.

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Personnel	\$ 146,202	\$ 144,937	\$ 149,543	\$ 153,115	\$ 153,115
Supplies	1,330	810	2,550	2,550	12,550
Services	32,971	13,598	34,125	11,225	59,125
Total	\$ 180,503	\$ 159,345	\$ 186,218	\$ 166,890	\$ 224,790

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Parks, Open Space & Golf Director	0.67	0.67	0.67	0.67	0.67
Administrative Coordinator	0.67	0.67	0.67	0.67	0.67
Total FTE	1.34	1.34	1.34	1.34	1.34

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Parks, Open Space & Golf	DIVISION: Cemeteries

The City of Lafayette owns and operates two cemeteries – the historic Lafayette Cemetery on Baseline Road at the corner of North 111th Street and the Coal Creek Memorial Cemetery located along Highway 42 west of 104th Street acquired in 2002. It is the goal of this division to provide citizens with cemeteries maintained in an honorable fashion. This division will expand and/or improve cemetery land as approved by City Council as well as provide open and close burial services.

CEMETERIES MAINTENANCE – DIVISION GOALS AND MEASUREMENT

Goal Statement - Provide citizens with cemeteries maintained in an honorable fashion

Objectives

- Expand and/or improve cemetery land as approved by City Council.
- Provide open and close burial services.

	2015			
	2014 Actual	2015 Budget	Projections	2016 Budget
Acres of developed cemetery land	5.8	5.8	5.8	5.8
Acres of non-developed cemetery land	8.1	8.1	8.1	8.1
Number of open and close burial services	21	30	30	26

	2015				
EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
Personnel	\$ 48,133	\$ 57,738	\$ 59,062	\$ 60,423	\$ 60,423
Supplies	19,568	15,781	15,550	19,450	15,550
Services	23,699	24,910	38,470	39,470	38,470
Capital	17,066	56,384	80,000	80,000	160,000
Total	\$ 108,466	\$ 154,813	\$ 193,082	\$ 199,343	\$ 274,443

	2015				
FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
Full-Time Positions					
Maintenance Technician	1.00	1.00	1.00	1.00	1.00
Total Full-Time Positions	1.00	1.00	1.00	1.00	1.00
Part-Time Positions					
Maintenance Workers	0.31	0.31	0.31	0.31	0.31
Total Part-Time Positions	0.31	0.31	0.31	0.31	0.31
Total FTE	1.31	1.31	1.31	1.31	1.31

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL
DEPARTMENT: Parks, Open Space & Golf
DIVISION: Parks

The City of Lafayette maintains and operates 19 parks with a total of 183 developed acres for the enjoyment of the citizens of Lafayette. These parks include a series of neighborhood park facilities, large municipal parks, and athletic fields. The Parks Division also maintains one community garden and participates in ownership at the Kerr Community Gardens. It is the goal of this division to effectively enhance the quality of life for park patrons and service the community by providing other non-park services such as developing new park projects as approved by City Council, providing essential non-park services to the community (e.g., streetscapes, open areas, snow removal), and maintaining sports fields for programmed events.

PARKS MAINTENANCE – DIVISION GOALS AND MEASUREMENT

Goal Statement – Effectively enhance the quality of life for park patrons and service the community by providing other non-park services.

Objectives

- Maintain parks and sports fields for programmed events
- Develop new park projects as approved by City Council
- Provide essential non-park services to the community (cemeteries, streetscapes, open areas, snow removal, and landscape at City facilities.)

	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Acres of maintained park land per 1,000 residents	6.47	8.87	6.20	5.56
Labor hours dedicated to park services	25,700	25,700	25,700	25,700
Number of sport fields available	7	7	7	7

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Personnel	\$ 496,629	\$ 481,079	\$ 490,630	\$ 506,622	\$ 506,622
Supplies	145,856	181,797	155,018	159,388	155,018
Services	55,409	61,958	152,034	152,034	152,034
Capital	101,217	54,587	319,000	89,000	119,483
Total	\$ 799,111	\$ 779,421	\$ 1,116,682	\$ 907,044	\$ 933,157

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Full-Time Positions					
Parks Superintendent	1.00	1.00	1.00	1.00	1.00
Crew Supervisor	1.00	1.00	1.00	1.00	1.00
Irrigation Technician	1.00	1.00	1.00	1.00	1.00
Maintenance Technician	2.00	2.00	2.00	2.00	2.00
Total Full-Time Positions	5.00	5.00	5.00	5.00	5.00
Part-Time Positions					
Maintenance Workers	4.01	4.01	4.01	4.01	4.01
Total Part-Time Positions	4.01	4.01	4.01	4.01	4.01
Total FTE	9.01	9.01	9.01	9.01	9.01

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Parks, Open Space & Golf	DIVISION: Open Space Maintenance

This division is responsible for the maintenance of open space acreage purchased by the City. The City currently owns and maintains 323 acres of open space and jointly owns 967 acres with various neighboring agencies. The goal of this division is to provide a balanced network of open lands, natural areas, wildlife corridors, habitat areas, view corridors, and greenways that preserves the City's natural, aesthetic, and community character. The division provides connections between neighborhoods, the natural environment, and community amenities in a manner that complements the policy and land use guidance of the Park, Recreation, Open Space and Trails (PROST) Master Plan and the City's Comprehensive Plan. This division maintains current open space and acquires new open space as outlined by the PROST Master Plan, maintains current trails and adds to the trail inventory by developing new trails and trail connections, and provides the community with access to organic farm produce through a lease of Thomas Open Space Farm.

	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Acres of maintained open space land				
Solely owned	332	323	332	350
Jointly owned	967	968	1,160	1,300
Linear miles of formalized trails	18.2	20.0	20.0	25.0

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Personnel	\$ 156,482	\$ 158,678	\$ 169,918	\$ 172,669	\$ 172,669
Supplies	64,843	41,775	38,285	69,395	176,895
Services	60,691	58,169	69,625	70,125	90,425
Capital	50,613	36,841	134,000	134,000	63,750
Total	\$ 332,629	\$ 295,464	\$ 411,828	\$ 446,189	\$ 503,739

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Full-Time Positions					
Open Space Superintendent	1.00	1.00	1.00	1.00	1.00
Maintenance Technician	1.00	1.00	1.00	1.00	1.00
Total Full-Time Positions	2.00	2.00	2.00	2.00	2.00
Part-Time Positions					
Maintenance Workers	0.50	0.50	0.50	0.50	0.50
Total Part-Time Positions	0.50	0.50	0.50	0.50	0.50
Total FTE	2.50	2.50	2.50	2.50	2.50

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL
DEPARTMENT: Parks, Open Space & Golf
DIVISION: Streetscapes

The Streetscapes division is responsible for the landscape maintenance of and irrigation on approximately 48,000 linear feet of City-owned streetscapes which includes segments on South Boulder Road, Public Road, Highway 287, 111th Street and Baseline Road.

STREETSCAPES – DIVISION GOALS AND MEASUREMENT

Goal Statement – Effectively enhance the quality of various streetscapes throughout the city.

Objectives

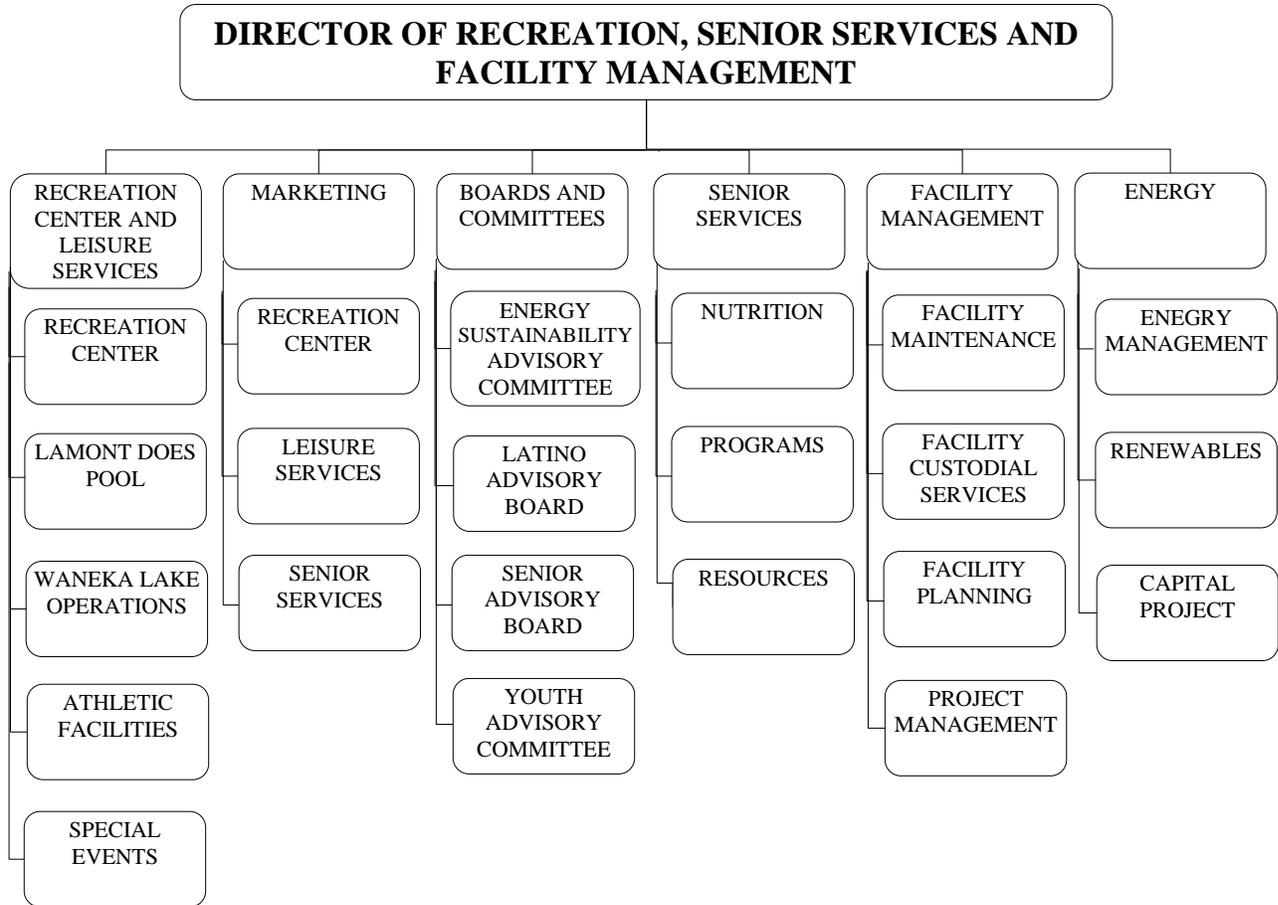
Maintain streetscapes in a manner consistent with the city’s economic development goals.

	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Linear feet of maintained streetscapes	48,000	48,000	48,000	48,000
Labor hours dedicated to streetscapes	4,300	4,300	4,300	4,300

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Personnel	\$ 91,155	\$ 84,127	\$ 86,448	\$ 93,741	\$ 93,741
Supplies	7,523	16,345	13,080	16,550	13,080
Services	33,035	24,477	36,000	36,000	36,000
Capital	17,298	-	-	-	-
Total	\$ 149,012	\$ 124,949	\$ 135,528	\$ 146,291	\$ 142,821

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Full-Time Positions					
Grounds Technician	-	1.00	1.00	1.00	1.00
Total Full-Time Positions	-	1.00	1.00	1.00	1.00
Part-Time Positions					
Maintenance Workers	0.50	0.50	0.50	0.50	0.50
Total Part-Time Positions	0.50	0.50	0.50	0.50	0.50
Total FTE	0.50	1.50	1.50	1.50	1.50

CITY OF LAFAYETTE ORGANIZATIONAL CHART RECREATION AND FACILITY MANAGEMENT 2016



DEPARTMENT SUMMARY	
DEPARTMENT: Recreation & Facility Management	DIVISION: All

EXPENSE BY DIVISION	2015				
	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
Administration	\$ 404,768	\$ 392,522	\$ 400,607	\$ 453,444	\$ 458,344
Recreation Center & Leisure	2,166,054	2,511,747	2,441,581	2,610,216	2,346,588
Facility Management	887,195	884,236	808,896	828,349	1,100,749
Senior Services	387,499	394,067	401,411	408,006	412,152
Total	\$ 3,845,516	\$ 4,182,572	\$ 4,052,495	\$ 4,300,015	\$ 4,317,833

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT SUMMARY	
DEPARTMENT: Recreation & Facility Management	DIVISION: All (Concluded)

EXPENSE BY CATEGORY	2015				
	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
Personnel	\$ 2,242,124	\$ 2,409,904	\$ 2,540,393	\$ 2,620,794	\$ 2,627,716
Supplies	481,682	532,840	592,825	593,394	592,325
Services	843,157	836,452	809,277	853,727	875,292
Capital	278,552	403,376	110,000	232,100	222,500
Total	\$ 3,845,516	\$ 4,182,572	\$ 4,052,495	\$ 4,300,015	\$ 4,317,833

FTE	2015				
	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
Full-Time Positions					
Administrative Supervisor	-	1.00	1.00	1.00	1.00
Facility Maintenance Lead	1.00	1.00	-	-	-
Facility Maint Projects Coord	-	1.00	1.00	1.00	1.00
Facility Maintenance Worker	2.00	1.00	1.00	1.00	1.00
Facility Maintenance Super	-	1.00	1.00	1.00	1.00
Lead Facilities Coordinator	-	-	1.00	1.00	1.00
Lead Custodian	1.00	-	-	-	-
Office Manager	1.00	1.00	1.00	1.00	1.00
PIO/Community Rel/Marketing	-	0.50	0.50	0.50	0.50
Rec & Fac Mgmt Director	1.00	1.00	1.00	1.00	1.00
Rec. Supervisor-Aquatics	1.00	1.00	1.00	1.00	1.00
Rec. Supervisor-Athletics	-	1.00	1.00	1.00	1.00
Rec Supervisor - Gen Prog	-	1.00	1.00	1.00	1.00
Rec. Supervisor-Facility	1.00	0.25	-	-	-
Recreation Aide II	1.00	1.00	1.00	1.00	1.00
Recreation Leader	-	-	1.00	1.00	1.00
Recreation Leader - Aquatics	1.00	-	-	-	-
Recreation Specialist I	1.00	1.00	1.00	1.00	1.00
Recreation Specialist II	2.00	2.00	2.00	2.00	2.00
Recreation Specialist-Aquatics	-	1.00	-	-	-
Recreation Superintendent	2.00	0.75	1.00	1.00	1.00
Registration Supervisor	1.00	-	-	-	-
Resource Specialist	1.00	1.00	1.00	1.00	1.00
Senior Services Manager	1.00	1.00	1.00	1.00	1.00
Sr. Administrative Assistant	0.50	-	-	-	-
Total Full-Time Positions	18.50	18.50	18.50	18.50	18.50
Part-Time Positions					
Various	38.47	38.47	39.53	39.53	39.53
Total Part-Time Positions	38.47	38.47	39.53	39.53	39.53
Total FTE	56.97	56.97	58.03	58.03	58.03

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL
DEPARTMENT: Recreation & Facility Management
DIVISION: Administration

The Recreation and Facility Management department consolidates those functions which provide similar services to the community. These services, providing enhancement to the quality of life in Lafayette, include recreational and leisure opportunities for citizens. This department is also responsible for the maintenance of all public access city owned and operated facilities, and several buildings that the city owns and leases; including, supervision of energy efficiencies and renewable energy resources.

The Recreation and Facility Management Director oversees the programs and operations of three divisions: Recreation Center and Leisure Services, Facility Management, and Senior Services, as well as management of energy conservation for all city buildings, and implementation of renewable energy sources. The Director also acts as the city liaison on the Energy Sustainability Advisory Committee.

ADMINISTRATION – DIVISION GOALS AND MEASUREMENT

Goal Statement – Quality of Life

Objectives:

Continue to provide full service recreation, senior and leisure programs to support citizens’ active lifestyles and diverse interests through high quality recreational programs, amenities and well maintained and upgraded facilities. The services provided reflect fees that are comparable to industry standards, reflecting this department’s goal to minimize tax support, while maintaining current levels of services and continued efforts to maintain all public access buildings to operational standards.

Goal Statement – CAPRA Agency Accreditation

Objective

Maintain agency accreditation standards through the Commission for Accreditation of Parks & Recreation Agencies (CAPRA) which provides an authoritative assessment tool for park and recreation agencies. Through compliance with these national standards of excellence, CAPRA accreditation assures policy makers, department staff, and the general public that an accredited park and recreation agency has been independently evaluated against established benchmarks as delivering a high level of quality. CAPRA accreditation is a quality assurance and quality improvement process demonstrating Lafayette’s commitment to its employees, volunteers, patrons and community.

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Personnel	\$ 299,674	\$ 304,142	\$ 307,870	\$ 315,607	\$ 315,607
Supplies	10,015	10,917	11,175	11,175	11,175
Services	95,078	77,463	81,562	126,662	131,562
Total	\$ 404,768	\$ 392,522	\$ 400,607	\$ 453,444	\$ 458,344

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL
DEPARTMENT: Recreation & Facility Management
DIVISION: Administration (Concluded)

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Rec & Fac Mgmt Director	1.00	1.00	1.00	1.00	1.00
Office Manager	1.00	1.00	1.00	1.00	1.00
PIO/Community Relations/Marketing	-	0.50	0.50	0.50	0.50
Administrative Supervisor	-	0.20	0.20	0.20	0.20
Sr. Administrative Assistant	0.50	-	-	-	-
Registration Supervisor	0.25	-	-	-	-
Rec. Supervisor-Facility	0.25	-	-	-	-
Total Full-Time Positions	3.00	2.70	2.70	2.70	2.70
Part-Time Positions					
Various	0.46	0.46	0.38	0.38	0.38
Total Part-Time Positions	0.46	0.46	0.38	0.38	0.38
Total FTE	3.46	3.16	3.08	3.08	3.08

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL
DEPARTMENT: Recreation & Facility Management
DIVISION: Recreation Center

Provide healthy opportunities with quality and value to engage the greater Lafayette community. Get Active. Live Healthy. The Bob L. Burger Recreation Center provides the community quality fitness and recreational opportunities through outstanding customer service and a wide variety of amenities at an exceptional value.

RECREATION CENTER & LEISURE SERVICES – DIVISION GOALS AND MEASUREMENT

Goal Statement - Maintain the strategic plan for the purpose of maximizing revenues, participation and resources.

Objectives:

- Continue to provide full service recreation and leisure programs to support citizens’ active lifestyles and diverse interests through high quality recreational programs and amenities.
- Provide athletic recreation programs and enhanced facilities at LaMont Does utilizing the ball field, tennis courts, pool and park for youth and adults.
- Expand recreation opportunities through program development and community wide special events.
- Continue to provide recreational opportunities at the Waneka Lake Boathouse with paddleboat and canoe rentals.
- Pursue the renovation of LaMont Does Park and Pool to create a destination showcase. This project may include developing dedicated park land west of existing formalized park and renovate large grassy area in existing park into a much needed multi-purpose athletic field; add much needed parking lot and little league ball field. Redesign/remodel of the LMD pool complex to provide long term strategy for all amenities, programs and services offered at this location.
- Maintain the strategic plan for the purpose of maximizing revenues, participation and resources.
- Ongoing assessment of existing and new programs to increase interest and improve services to future and existing diverse customer base, while maintaining budget goals.
- Maintain competitive position in the recreation industry through an annual review of existing capital assets, and current and future capital improvements; with continued emphasis on effective maintenance and quality renovations and improvements.
- Establish partnerships with local businesses, agencies and schools to promote participation.
- Create a marketing plan that will retain existing clientele while drawing in a new and previously untapped customer base. Continue the utilization of advertising, incentives, upgrades, and product development supplemented with a strong marketing plan will increase participation and revenues.
- Perform regular assessment of local competitors, economic outlook and other market-related factors.

	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Attendance	451,349	428,552	457,810	464,332
Cost per person	\$ 4.76	\$ 4.60	\$ 4.75	\$ 4.74
Programs – Participants	9,860	10,889	9,959	9,959
Program hours	14,563	14,119	14,708	14,708
Participants hours	154,709	160,618	156,257	156,257

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Personnel	\$ 1,455,655	\$ 1,578,566	\$ 1,702,447	\$ 1,749,532	\$ 1,760,454
Supplies	207,079	242,223	317,010	317,160	274,010
Services	311,927	327,285	312,124	311,424	312,124
Capital	191,394	363,673	110,000	232,100	-
Total	\$ 2,166,054	\$ 2,511,747	\$ 2,441,581	\$ 2,610,216	\$ 2,346,588

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Recreation & Facility Management	DIVISION: Recreation Center (Concluded)

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Full-Time Positions					
Recreation Superintendent	2.00	0.75	0.75	0.75	0.75
Recreation Specialist II-Aquatics	-	-	1.00	1.00	1.00
Recreation Specialist-Aquatics	-	1.00	-	-	-
Rec. Supervisor-Aquatics	1.00	1.00	1.00	1.00	1.00
Rec. Supervisor-Athletics	-	1.00	1.00	1.00	1.00
Rec Supervisor - Gen Prog	-	1.00	1.00	1.00	1.00
Administrative Supervisor	-	0.40	0.40	0.40	0.40
Recreation Aide II	1.00	1.00	1.00	1.00	1.00
Recreation Specialist I	1.00	1.00	-	-	-
Recreation Specialist II	1.00	1.00	1.00	1.00	1.00
Rec. Supervisor-Facility	0.50	-	-	-	-
Recreation Leader	-	-	1.00	1.00	1.00
Recreation Leader-Aquatics	1.00	-	-	-	-
Registration Supervisor	0.75	-	-	-	-
Total Full-Time Positions	8.25	8.15	8.15	8.15	8.15
Part-Time Positions					
Various	37.06	37.06	37.60	37.60	37.60
Total Part-Time Positions	37.06	37.06	37.60	37.60	37.60
Total FTE	45.31	45.21	45.75	45.75	45.75

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Recreation & Facility Management	DIVISION: Facility Management

Funding for general City Facility Management is provided for by this division. The objective is to maintain the cleanliness and appearance of City facilities, as well as providing preventative maintenance and repairs to minimize emergency repairs and disruption of services to users and citizens. Staff is also involved in recommending replacement of equipment with energy efficient equipment and implementing those projects.

FACILITIES MANAGEMENT – DIVISION GOALS AND MEASUREMENT

Goal Statement - Ensure City facilities are clean and operating efficiently.

Objectives:

- Oversee project implementation and energy conservation measures as a result of the Technical Energy Audit.
- Support development of non-traditional energy generation, and research current economic opportunities, grant and tax benefit programs related to energy conservation.
- Pursue renewable energy sources in concurrence with the efforts of the Energy Sustainability Committee and Council directives.
- Operate all city owned and operated facilities to the highest standard of cleanliness and operational management, while creating cost efficiencies.
- Continue to executing a plan for preventative maintenance that will minimize costly emergency repairs and disruptions to users.
- Address and continue repairs to aging city facilities working within budgetary constraints and maintaining fiscal responsibilities.
- Make recommendations and oversee implementation of Energy Savings equipment to replace existing antiquated equipment when needed.
- Implement a replacement program for non-capital building components to avoid long term deferred maintenance costs.
- Pursue and implement LED Lighting Upgrades city wide.

	2015			
	2014 Actual	2015 Budget	Projections	2016 Budget
Total square feet cleaned per business day	163,500	163,500	165,500	165,500
Total square footage maintained	264,857	264,857	266,857	266,857
Cost per square foot to clean city buildings	\$ 0.85	\$ 0.88	\$ 0.86	\$ 0.86
Cost per square foot to maintain city buildings	\$ 1.58	\$ 1.49	\$ 1.60	\$ 1.65
Cost per square foot to clean recreation center	\$ 3.20	\$ 3.38	\$ 3.16	\$ 3.21
Cost per square foot to maintain recreation center	\$ 2.86	\$ 2.82	\$ 2.89	\$ 2.92

	2015				
EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
Personnel	\$ 248,638	\$ 277,394	\$ 266,553	\$ 285,906	\$ 285,906
Supplies	242,984	258,746	241,722	241,822	281,722
Services	308,415	308,393	300,621	300,621	310,621
Capital	87,158	39,703	-	-	222,500
Total	\$ 887,195	\$ 884,236	\$ 808,896	\$ 828,349	\$ 1,100,749

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Recreation & Facility Management	DIVISION: Facility Management (Concluded)

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Full-Time Positions					
Facility Maintenance Lead	1.00	1.00	-	-	-
Facility Maintenance Worker	2.00	1.00	1.00	1.00	1.00
Facility Management Super	-	1.00	1.00	1.00	1.00
Facility Maint Projects Coord	-	1.00	1.00	1.00	1.00
Lead Facilities Coordinator	-	-	1.00	1.00	1.00
Lead Custodian	1.00	-	-	-	-
Recreation Superintendent	-	-	0.25	0.25	0.25
Rec. Supervisor-Facility	0.25	0.25	-	-	-
Administrative Supervisor	-	0.20	0.20	0.20	0.20
Total Full-Time Positions	4.25	4.45	4.45	4.45	4.45
Total FTE	4.25	4.45	4.45	4.45	4.45

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Recreation and Facility Management	DIVISION: Senior Services

Lafayette Senior Services provides recreation programs, nutrition and wellness services and information and assistance resources to help adults of all abilities participate in activities, meet others, and stay active and healthy. Programs are designed to be affordable and inclusive for all including those who are isolated or are unable to independently participate in programs. The Senior Center offers a number of amenities for citizens to enjoy including a computer lab, kitchen, and meeting rooms. Our programs, services and resources take place in a variety of settings including local housing communities for older adults.

SENIOR SERVICES – DIVISION GOALS AND MEASUREMENT

Goal Statement – Provide quality programs, services and resources for adults who refuse to be defined by age.

Objectives:

- To partner with local business and agencies in the community and surrounding areas to enhance quality of life for adult citizens who live, work, play and retire in the City of Lafayette.
- To provide recreation programs, services and resources for adults in an inclusive environment that recognizes success and celebrates difference.
- To actively work to remove barriers that prevent adults from establishing a sense of belonging and involvement in the community.
- To provide necessary services, resources and support to those adults who need it the most.
- To contribute to the common welfare of the community by advocating for the ideas and efforts of the adults we serve.

	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Number of volunteer hours	8,643	8,200	8,200	4,000
Participants enrolled	1,959	1,525	1,525	2,200
Number of contacts for resource specialist	9,587	4,800	9,600	6,000
Number of meals served	12,374	12,000	12,000	12,000
Senior Center - attendance drop-in & events	33,356	31,000	34,000	34,500

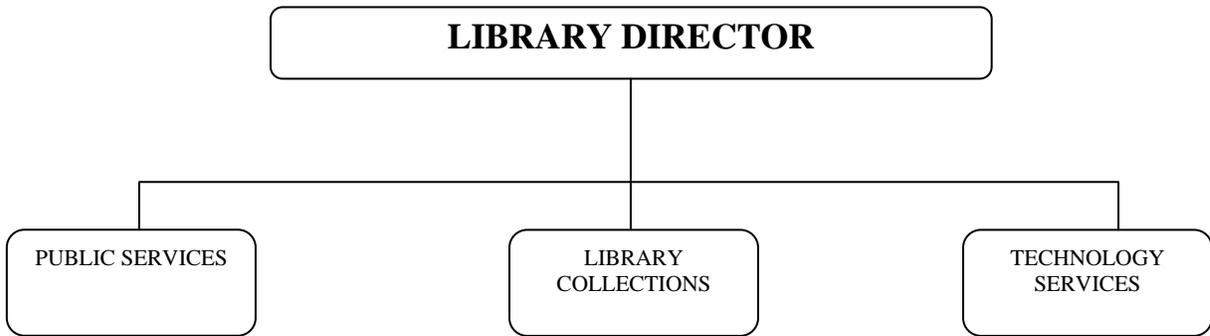
EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Personnel	\$ 238,158	\$ 249,802	\$ 263,523	\$ 269,749	\$ 265,749
Supplies	21,605	20,954	22,918	23,237	25,418
Services	127,737	123,311	114,970	115,020	120,985
Total	\$ 387,499	\$ 394,067	\$ 401,411	\$ 408,006	\$ 412,152

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Recreation and Facility Management	DIVISION: Senior Services (Concluded)

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Full-Time Positions					
Administrative Supervisor	-	0.20	0.20	0.20	0.20
Senior Services Manager	1.00	1.00	1.00	1.00	1.00
Resource Specialist	1.00	1.00	1.00	1.00	1.00
Recreation Specialist II	1.00	1.00	1.00	1.00	1.00
Total Full-Time Positions	3.00	3.20	3.20	3.20	3.20
Part-Time Positions					
Various	0.95	0.95	1.55	1.55	1.55
Total Part-Time Positions	0.95	0.95	1.55	1.55	1.55
Total FTE	3.95	4.15	4.75	4.75	4.75

**CITY OF LAFAYETTE ORGANIZATIONAL CHART
LIBRARY
2016**



**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL
DEPARTMENT: Library
DIVISION: Library

Lafayette Public Library is the center of information services for the city. The Library Director oversees library services and the management of the city website.

LIBRARY – DIVISION GOALS AND MEASUREMENT

Goal Statement – Promote library services more effectively to expand the Library’s reach in the Lafayette community.

Objective

Increase the number of library card users to 75% of the Lafayette population.

Timeline: 1st-4th quarters of 2016

Measurement: Percentage of Lafayette residents with a library card.

Increase the number of visits to the Library’s homepage by at least 10%.

Timeline: 1st-4th quarters of 2016

Measurement: Increase in hits on the website.

Increase the Library’s social media reach on Facebook by adding at least 10% more followers in 2015.

Timeline: 1st-4th quarters of 2016

Measurement: Number of Facebook followers.

Provide a library presence at 10 or more community events.

Timeline: 1st-4th quarters of 2016

Measurement: Number of events attended by library staff.

Goal Statement – Free staff for other responsibilities by encouraging greater customer use of express check.

Objective

Increase self check sessions to 65% of total check out sessions.

Timeline: 1st-4th quarters of 2016

Measurement: Self check sessions as a percentage of total check out sessions.

Goal Statement – Eliminate barriers to participation in literacy programs.

Objective

Increase the number of children served in participating Lafayette Kids Ready to Read day care centers.

Timeline: 1st-4th quarters of 2016

Measurement: Number of centers served.

Provide library programs in locations outside the Library an average of at least twice a month.

Timeline: 1st-4th quarters of 2016

Measurement: Number of programs provided.

Library Services Indicators

			2015	
	2014 Actual	2015 Budget	Projections	2016 Budget
Lafayette cardholders as percentage of Lafayette population	70%	75%	72%	75%
Self-check sessions as percentage of total checkouts	62%	65%	65%	65%
Community Connections programs offered	22	30	30	30

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT: Library	DEPARTMENT DETAIL	DIVISION: Library (Concluded)
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Community Information Indicators

	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Number of visits to Lafayette Home Page	109,150	67,000	110,000	120,000
Number of likes on Lafayette Facebook Page	946	925	1,100	1,200

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Personnel	\$ 825,409	\$ 849,303	\$ 913,885	\$ 941,626	\$ 941,626
Supplies	199,893	198,579	202,814	204,248	208,955
Services	113,787	117,925	116,276	129,917	214,376
Capital	15,199	10,199	-	-	-
Total	\$ 1,154,289	\$ 1,176,006	\$ 1,232,975	\$ 1,275,791	\$ 1,364,957

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Full-Time Positions					
Library Director	1.00	1.00	1.00	1.00	1.00
Library Coordinator	1.00	1.00	1.00	1.00	1.00
Librarian I	1.00	1.00	1.00	1.00	1.00
Librarian II	2.00	2.00	2.00	2.00	2.00
Office Manager	-	-	-	-	-
Senior Clerk	-	-	-	-	-
Total Full-Time Positions	5.00	5.00	5.00	5.00	5.00
Part-Time Positions					
Various	13.21	13.21	13.21	13.21	13.21
Total Part-Time Positions	13.21	13.21	13.21	13.21	13.21
Total FTE	18.21	18.21	18.21	18.21	18.21

ANNUAL BUDGET

DEBT SERVICE FUND

The Debt Service Fund is used to account for the accumulation of resources and payment of debt principal and interest from governmental sources. The City's Debt Service Fund accounts for the following bond issues and capital leases:

Fire/Library Bonds: General Obligation Refunding and Improvement Bonds, Series 1998 (\$4,695,000) - financed by general ad valorem taxes levied against all taxable property within the City. The bond principal is due in annual installments, including interest (paid semi-annually) until maturity in 2017.

Sales and Use Tax Bonds: Revenue Bonds, Series 2008 (\$6,910,000) – financed solely by sales and use tax revenues. The bond principal is due in annual installments starting in 2014 through 2019. The bond interest is paid semi-annually through maturity.

Police Bonds: General Obligation Bonds, Series 2005 (\$6,000,000) – financed by general ad valorem taxes levied against all taxable property within the City. The bond principal is due annually, including interest (paid semi-annually) until maturity in 2025.

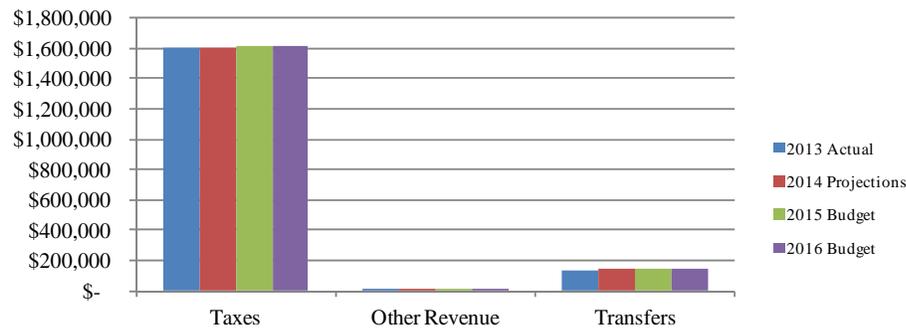
Capital Lease: The Debt Service Fund accounts for a Capital Lease on an energy efficiency improvements.

2016

**CITY OF LAFAYETTE
2016 BUDGET**

REVENUES					
DEPARTMENT: Debt Service Fund					Division: All
Description	2014		2015		2016 Budget
	2013 Actual	Projections	2015 Budget	Projections	
Taxes					
Property Tax Revenue	\$ 603,926	\$ 603,006	\$ 609,519	\$ 609,519	\$ 606,852
Sales Tax	828,607	803,393	810,651	810,651	812,682
Other Use Tax	26,283	27,846	29,858	29,858	29,858
Motor Vehicle use Tax	98,754	94,616	89,575	89,575	89,575
Use Tax - Bldg Materials	42,625	70,419	69,669	69,669	69,669
Total Taxes	\$ 1,600,195	\$ 1,599,280	\$ 1,609,272	\$ 1,609,272	\$ 1,608,636
Other Revenue					
Interest Income	\$ 3,995	\$ 6,031	\$ 198	\$ 3,750	\$ 292
Total Other Revenue	\$ 3,995	\$ 6,031	\$ 198	\$ 3,750	\$ 292
Transfers					
Transfer from General Fund	\$ 138,677	\$ 144,500	\$ 149,090	\$ 149,090	\$ 149,360
Total Transfers	\$ 138,677	\$ 144,500	\$ 149,090	\$ 149,090	\$ 149,360
Use (Provision) of Surplus					
Use (Provision) of Surplus	\$ -	\$ -	\$ -	\$ (3,424)	\$ -
Total Use (Provision) of Surplus	\$ -	\$ -	\$ -	\$ (3,424)	\$ -
Total Revenue	\$ 1,742,867	\$ 1,749,811	\$ 1,758,560	\$ 1,758,688	\$ 1,758,288

**REVENUE BY CATEGORY
2013-2016**

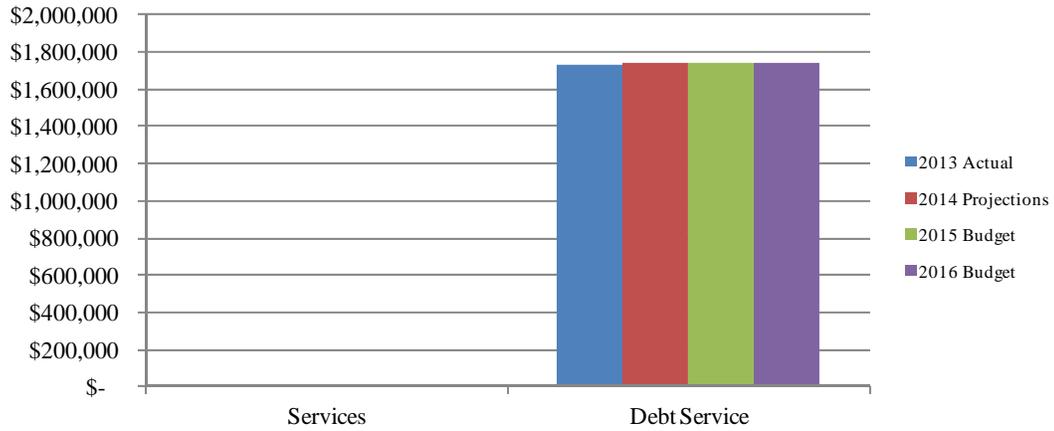


**CITY OF LAFAYETTE
2016 BUDGET**

EXPENDITURES	
DEPARTMENT: Debt Service Fund	Division: All

EXPENSE BY CATEGORY	2013 Actual	2014 Projections	2015 Budget	2016 Budget
Services	\$ 11,795	\$ 10,764	\$ 13,622	\$ 13,622
Debt Service	1,730,837	1,739,974	1,744,938	1,744,666
Total	\$ 1,742,632	\$ 1,750,738	\$ 1,758,560	\$ 1,758,288

**EXPENDITURES BY CATEGORY
2013-2016**



**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Debt Service Fund	Division: Debt Service

DEBT SERVICE AND CAPITAL LEASE SCHEDULES

**GO REFUNDING & IMPROVEMENT BONDS - SERIES
1998**

Year	Principal	Interest	Total Principal & Interest	Interest Rate
2016	\$ 140,000	\$ 14,790	\$ 154,790	5.10%
2017	150,000	7,650	157,650	5.10%
2018				
2019				
2020				
2021				
2022				
2023				
2024				
2025				
	<u>\$ 290,000</u>	<u>\$ 22,440</u>	<u>\$ 312,440</u>	

GENERAL OBLIGATION BONDS -- SERIES 2005

Year	Principal	Interest	Total Principal & Interest	Interest Rate
2016	\$ 295,000	\$ 147,461	\$ 442,461	3.850%
2017	305,000	136,104	441,104	3.900%
2018	325,000	124,209	449,209	4.000%
2019	330,000	111,208	441,208	4.000%
2020	345,000	98,009	443,009	4.125%
2021	360,000	83,777	443,777	4.150%
2022	375,000	68,837	443,837	4.200%
2023	390,000	53,087	443,087	4.300%
2024	405,000	36,317	441,317	4.350%
2025	425,000	18,700	443,700	4.400%
	<u>\$ 3,555,000</u>	<u>\$ 877,709</u>	<u>\$ 4,432,709</u>	

SALES AND USE TAX BONDS - SERIES 2008

Year	Principal	Interest	Total Principal & Interest	Interest Rate
2016	\$ 875,000	\$ 122,305	\$ 997,305	3.310%
2017	905,000	93,342	998,342	3.310%
2018	940,000	63,387	1,003,387	3.310%
2019	975,000	32,273	1,007,273	3.310%
	<u>\$ 3,695,000</u>	<u>\$ 311,307</u>	<u>\$ 4,006,307</u>	

ENERGY IMPROVEMENT CAPITAL LEASE - 2008

Year	Principal	Interest	Total Principal & Interest	Interest Rate
2016	\$ 136,408	\$ 12,952	\$ 149,360	3.340%
2017	141,722	7,638	149,360	3.040%
2018	109,903	2,117	112,020	1.930%
2019				
	<u>\$ 388,033</u>	<u>\$ 22,707</u>	<u>\$ 410,740</u>	

ANNUAL BUDGET

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for specific revenue sources that are legally restricted to expenditures for specific purposes. The City's Special Revenue Funds account for revenues for Ambulance and Fire services, and four General Improvement Districts (GIDs). The General Improvement Districts are blended component units of the City. All of the Districts are set up to account for operations, acquisitions, improvements, and facilities within each District.

These Funds include:

Ambulance and Fire Fund

Lafayette City Center General Improvement District Fund

Exempla General Improvement District Fund

Lafayette Corporate Campus General Improvement District Fund

Lafayette Tech Center General Improvement District Fund

2016

ANNUAL BUDGET

AMBULANCE AND FIRE FUND

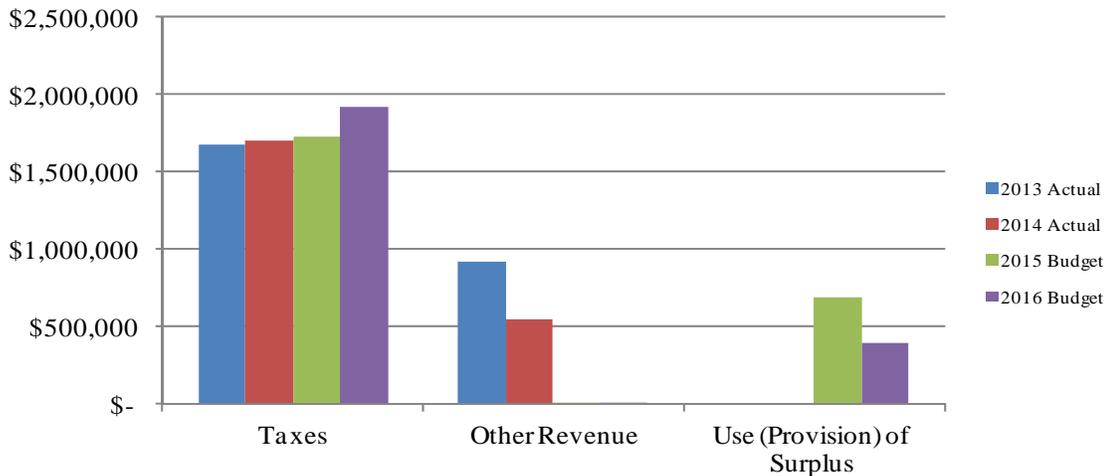
2016

**CITY OF LAFAYETTE
2016 BUDGET**

REVENUES			
DEPARTMENT: Ambulance and Fire Fund	Division: All		

Description	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Taxes					
Property Tax Revenue	\$ 1,602,230	\$ 1,611,361	\$ 1,661,560	\$ 1,613,446	\$ 1,848,445
Specific Ownership Taxes	80,220	87,464	72,425	72,425	72,425
Total Taxes	\$ 1,682,450	\$ 1,698,825	\$ 1,733,985	\$ 1,685,871	\$ 1,920,870
Other Revenue					
Miscellaneous Revenue	\$ 2,166	\$ -	\$ -	\$ -	\$ -
Property Sales	-	325,000	-	-	-
Interest Income	(2,071)	8,776	1,527	9,000	6,996
Assessment Principal	917,381	197,298	-	189,103	-
Assessment Interest	-	14,305	-	22,496	-
Total Other Revenue	\$ 917,476	\$ 545,379	\$ 1,527	\$ 220,599	\$ 6,996
Use (Provision) of Surplus					
Use (Provision) of Surplus	\$ -	\$ -	\$ 693,983	\$ 678,107	\$ 387,272
Total Use (Provision) of Surplus	\$ -	\$ -	\$ 693,983	\$ 678,107	\$ 387,272

**REVENUE BY CATEGORY
2013-2016**

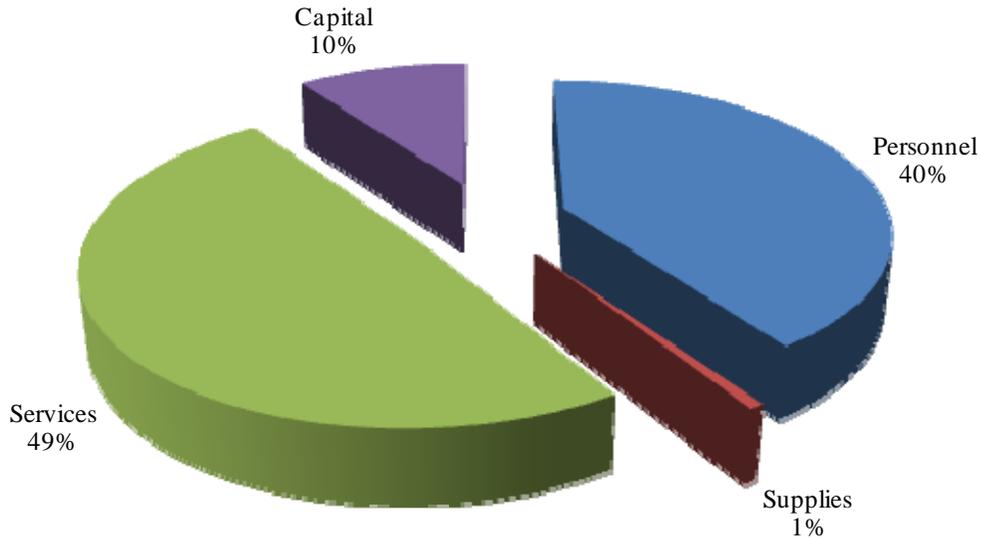


**CITY OF LAFAYETTE
2016 BUDGET**

EXPENDITURES	
DEPARTMENT: Ambulance and Fire Fund	Division: All

**SUMMARY OF EXPENDITURES BY ACCOUNT CATEGORY
AMBULANCE AND FIRE FUND**

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Personnel	\$ 429,369	\$ 665,877	\$ 663,462	\$ 669,141	\$ 932,927
Supplies	42,596	8,117	15,000	15,000	15,000
Services	2,092,493	849,094	951,033	1,075,436	1,137,211
Capital	246,400	109,211	800,000	825,000	230,000
Total	\$ 2,810,859	\$ 1,632,298	\$ 2,429,495	\$ 2,584,577	\$ 2,315,138



**SUMMARY OF EXPENDITURES BY DIVISION
AMBULANCE AND FIRE FUND**

EXPENSE BY DIVISION	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Operating					
Non-Departmental	\$ 2,081,886	\$ 832,268	\$ 930,340	\$ 1,054,243	\$ 1,116,518
Fire	299,383	132,767	819,000	844,200	19,000
Ambulance	429,590	667,263	680,155	686,134	1,179,620
Total	\$ 2,810,859	\$ 1,632,298	\$ 2,429,495	\$ 2,584,577	\$ 2,315,138

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL				
DEPARTMENT: Ambulance and Fire Fund	Division: Non-Departmental			

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Services	\$ 2,081,886	\$ 832,268	\$ 930,340	\$ 1,054,243	\$ 1,116,518
Total	\$ 2,081,886	\$ 832,268	\$ 930,340	\$ 1,054,243	\$ 1,116,518

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL				
DEPARTMENT: Ambulance and Fire Fund				Division: Fire

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Supplies	\$ 42,596	\$ 8,117	\$ 9,000	\$ 9,000	\$ 9,000
Services	10,386	15,439	10,000	10,200	10,000
Capital	246,400	109,211	800,000	825,000	-
Total	\$ 299,383	\$ 132,767	\$ 819,000	\$ 844,200	\$ 19,000

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Ambulance and Fire Fund	Division: Ambulance

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Personnel	\$ 429,369	\$ 665,877	\$ 663,462	\$ 669,141	\$ 932,927
Supplies	-	-	6,000	6,000	6,000
Services	221	1,387	10,693	10,993	10,693
Capital Outlay	-	-	-	-	230,000
Total	\$ 429,590	\$ 667,263	\$ 680,155	\$ 686,134	\$ 1,179,620

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Firefighter/EMT	4.00	4.00	5.00	8.00	11.00
Total	4.00	4.00	5.00	8.00	11.00

ANNUAL BUDGET

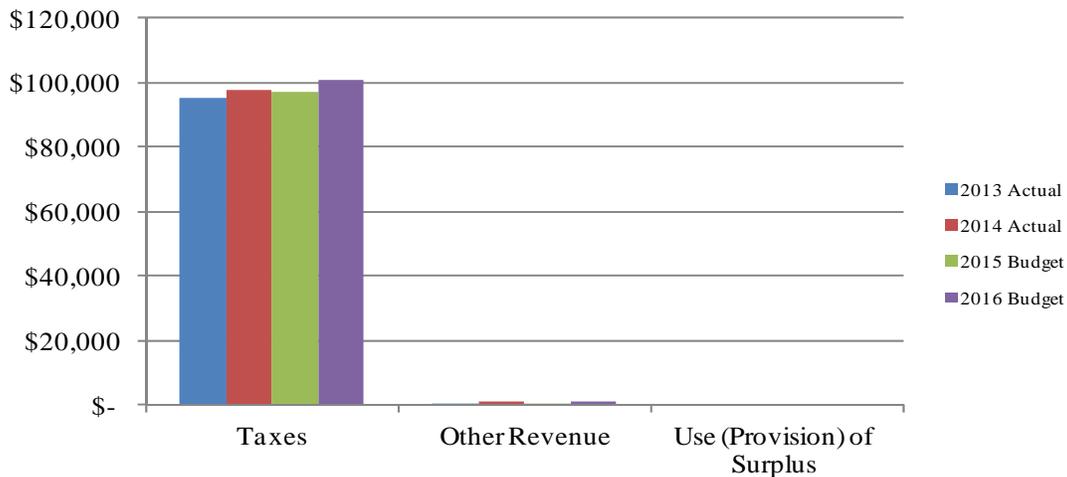
LAFAYETTE CITY CENTER GENERAL IMPROVEMENT DISTRICT FUND

2016

**CITY OF LAFAYETTE
2016 BUDGET**

REVENUES					
DEPARTMENT: Lafayette City Center GID				Division: All	
Description	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Taxes					
Property Tax Revenue	\$ 90,547	\$ 92,553	\$ 93,190	\$ 93,190	\$ 96,904
Specific Ownership Taxes	4,533	5,005	4,000	4,000	4,000
Total Taxes	\$ 95,080	\$ 97,559	\$ 97,190	\$ 97,190	\$ 100,904
Other Revenue					
Interest Income	\$ 94	\$ 1,102	\$ 471	\$ 855	\$ 732
Total Other Revenue	\$ 94	\$ 1,102	\$ 471	\$ 855	\$ 732
Use (Provision) of Surplus					
Use (Provision) of Surplus	\$ -	\$ -	\$ -	\$ (394)	\$ -
Total Use (Provision) of Surplus	\$ -	\$ -	\$ -	\$ (394)	\$ -
Total Revenue	\$ 95,174	\$ 98,661	\$ 97,661	\$ 97,651	\$ 101,636

**REVENUE BY CATEGORY
2013-2016**



**CITY OF LAFAYETTE
2016 BUDGET**

EXPENDITURES	
DEPARTMENT: Lafayette City Center GID	Division: All

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Services	\$ 9,358	\$ 9,388	\$ 9,898	\$ 9,888	\$ 12,898
Debt Service	84,550	86,100	87,763	87,763	88,738
Total	\$ 93,908	\$ 95,488	\$ 97,661	\$ 97,651	\$ 101,636

DEBT SERVICE SCHEDULE

LAFAYETTE CITY CENTER GID GO BOND - SERIES 1999

Year	Principal	Interest	Total Principal & Interest	Interest Rate
2016	\$ 75,000	\$ 12,938	\$ 87,938	5.750%
2017	80,000	8,625	88,625	5.750%
2018	70,000	4,025	74,025	5.750%
	\$ 225,000	\$ 25,588	\$ 250,588	

ANNUAL BUDGET

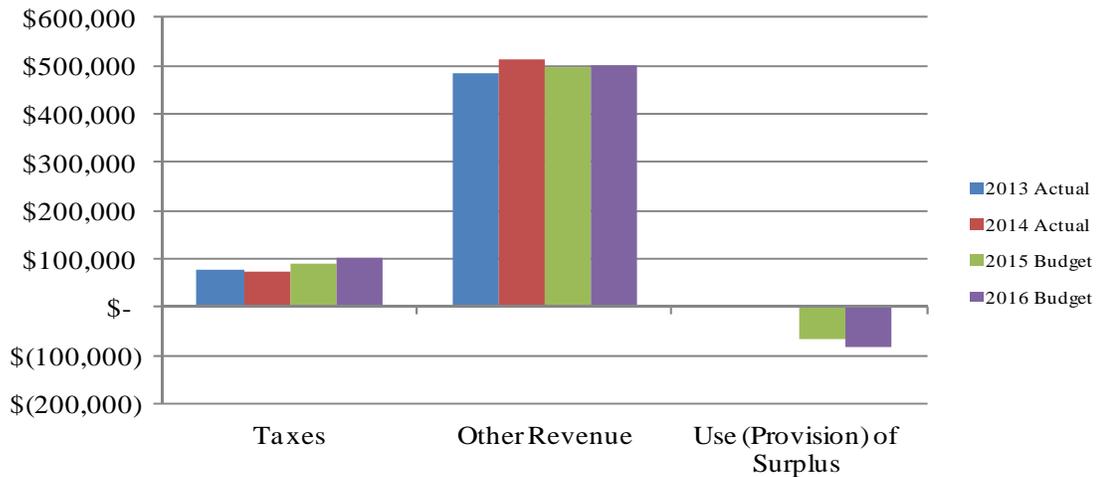
EXEMPLA GENERAL IMPROVEMENT DISTRICT FUND

2016

**CITY OF LAFAYETTE
2016 BUDGET**

REVENUES					
DEPARTMENT: Exempla GID				Division: All	
Description	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Taxes					
Property Tax Revenue	\$ 72,417	\$ 71,598	\$ 89,061	\$ 71,600	\$ 97,967
Specific Ownership Taxes	3,618	3,872	3,200	3,200	3,200
Total Taxes	\$ 76,035	\$ 75,470	\$ 92,261	\$ 74,800	\$ 101,167
Other Revenue					
City Treasurer Collection Fee	\$ 988	\$ 988	\$ 988	\$ 988	\$ 988
Administrative Fee Revenue	15,000	15,000	15,000	15,000	15,000
Miscellaneous Revenue	2,096	10,866	-	11,000	-
Interest Income	(3,552)	18,294	10,940	15,893	16,332
Assessment Principal	-	-	-	-	-
Assessment Interest	470,105	469,381	469,880	477,380	469,880
Total Other Revenue	\$ 484,638	\$ 514,529	\$ 496,808	\$ 520,261	\$ 502,200
Use (Provision) of Surplus					
Use (Provision) of Surplus	\$ -	\$ -	\$ (65,896)	\$ (67,543)	\$ (80,194)
Total Use (Provision) of Surplus	\$ -	\$ -	\$ (65,896)	\$ (67,543)	\$ (80,194)
Total Revenue	\$ 560,672	\$ 589,999	\$ 523,173	\$ 527,518	\$ 523,173

**REVENUE BY CATEGORY
2013-2016**



**CITY OF LAFAYETTE
2016 BUDGET**

EXPENDITURES	
DEPARTMENT: Exempla GID	Division: All

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Services	\$ 492,940	\$ 490,290	\$ 523,173	\$ 527,518	\$ 523,173
Total	\$ 492,940	\$ 490,290	\$ 523,173	\$ 527,518	\$ 523,173

DEBT SERVICE SCHEDULE

EXEMPLA GENERAL IMPROVEMENT DISTRICT

Year	Principal	Interest	Total Principal & Interest	Interest Rate
2016	\$ -	\$ 113,930	\$ 113,930	2.88%
2017	-	113,930	113,930	2.88%
2018	325,000	113,904	438,904	2.88%
2019	850,000	113,904	963,904	2.88%
2020	890,000	80,064	970,064	2.88%
2021	925,000	54,432	979,432	2.88%
2022	965,000	27,792	992,792	2.88%
	\$ 3,955,000	\$ 617,956	\$ 4,572,956	

ANNUAL BUDGET

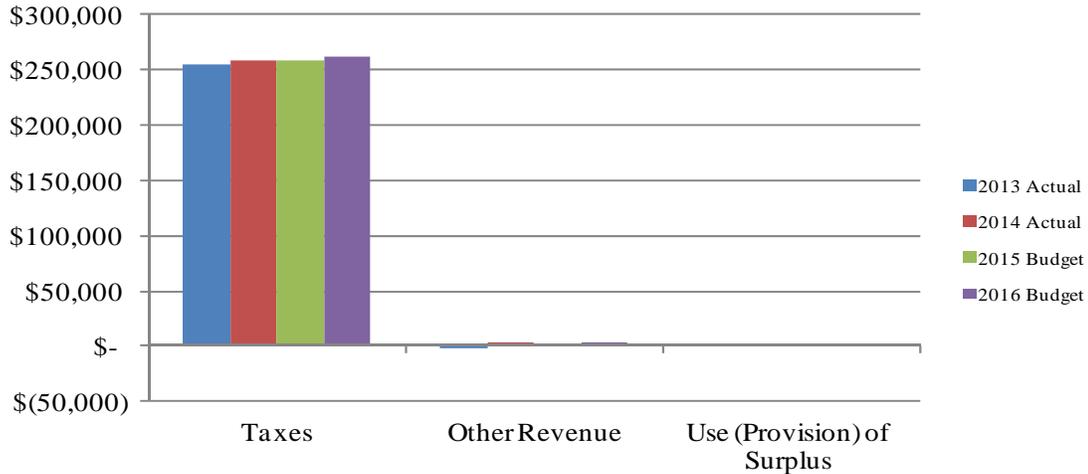
LAFAYETTE CORPORATE CAMPUS GENERAL IMPROVEMENT DISTRICT FUND

2016

**CITY OF LAFAYETTE
2016 BUDGET**

REVENUES					
DEPARTMENT: Lafayette Corporate Campus GID					Division: All
Description	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Taxes					
Property Tax Revenue	\$ 243,059	\$ 245,301	\$ 247,677	\$ 247,665	\$ 251,516
Specific Ownership Taxes	12,177	13,266	10,314	10,314	10,314
Total Taxes	\$ 255,236	\$ 258,567	\$ 257,991	\$ 257,979	\$ 261,830
Other Revenue					
Interest Income	\$ (254)	\$ 3,564	\$ 1,824	\$ 3,060	\$ 2,785
Total Other Revenue	\$ (254)	\$ 3,564	\$ 1,824	\$ 3,060	\$ 2,785
Use (Provision) of Surplus					
Use (Provision) of Surplus	\$ -	\$ -	\$ -	\$ (1,260)	\$ -
Total Use (Provision) of Surplus	\$ -	\$ -	\$ -	\$ (1,260)	\$ -
Total Revenue	\$ 254,982	\$ 262,130	\$ 259,815	\$ 259,779	\$ 264,615

**REVENUE BY CATEGORY
2013-2016**



**CITY OF LAFAYETTE
2016 BUDGET**

EXPENDITURES	
DEPARTMENT: Lafayette Corporate Campus GID	Division: All

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Services	\$ 13,606	\$ 11,678	\$ 13,715	\$ 13,679	\$ 18,715
Debt Service	244,100	246,180	246,100	246,100	245,900
Total	\$ 257,706	\$ 257,858	\$ 259,815	\$ 259,779	\$ 264,615

DEBT SERVICE SCHEDULE

CORPORATE CAMPUS GID

Year	Principal	Interest	Total Principal & Interest	Interest Rate
2016	\$ 70,000	\$ 174,400	\$ 244,400	8.000%
2017	80,000	168,800	248,800	8.000%
2018	85,000	162,400	247,400	8.000%
2019	90,000	155,600	245,600	8.000%
2020	95,000	148,400	243,400	8.000%
2021	105,000	140,800	245,800	8.000%
2022	115,000	132,400	247,400	8.000%
2023	125,000	123,200	248,200	8.000%
2024	135,000	113,200	248,200	8.000%
2025	145,000	102,400	247,400	8.000%
2026	155,000	90,880	245,880	8.000%
2027	165,000	78,400	243,400	8.000%
2028	180,000	65,200	245,200	8.000%
2029	195,000	50,800	245,800	8.000%
2030	210,000	35,200	245,200	8.000%
2031	230,000	18,400	248,400	8.000%
	\$ 2,180,000	\$ 1,760,480	\$ 3,940,480	

ANNUAL BUDGET

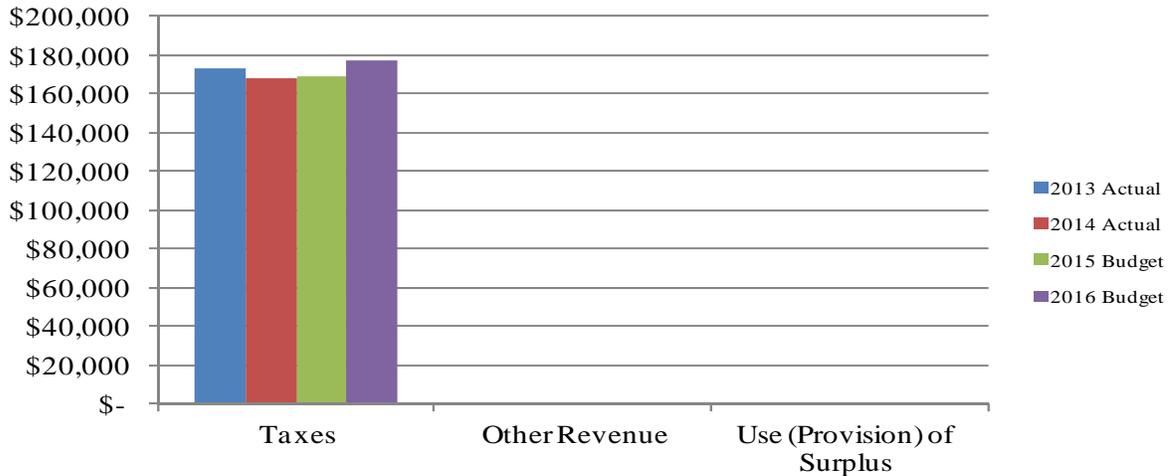
LAFAYETTE TECH CENTER GENERAL IMPROVEMENT DISTRICT FUND

2016

**CITY OF LAFAYETTE
2016 BUDGET**

REVENUES					
DEPARTMENT: Lafayette Tech Center GID				Division: All	
Description	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Taxes					
Property Tax Revenue	\$ 164,636	\$ 160,164	\$ 163,954	\$ 160,760	\$ 172,670
Specific Ownership Taxes	8,169	7,825	5,000	5,000	5,000
Total Taxes	\$ 172,805	\$ 167,989	\$ 168,954	\$ 165,760	\$ 177,670
Other Revenue					
Interest Income	\$ 279	\$ 676	\$ 105	\$ 350	\$ 189
Total Other Revenue	\$ 279	\$ 676	\$ 105	\$ 350	\$ 189
Use (Provision) of Surplus					
Use (Provision) of Surplus	\$ -	\$ -	\$ -	\$ 3,909	\$ -
Total Use (Provision) of Surplus	\$ -	\$ -	\$ -	\$ 3,909	\$ -
Total Revenue	\$ 173,083	\$ 168,665	\$ 169,059	\$ 170,019	\$ 177,859

**REVENUE BY CATEGORY
2013-2016**



**CITY OF LAFAYETTE
2016 BUDGET**

EXPENDITURES	
DEPARTMENT: Lafayette Tech Center GID	Division: All

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Services	\$ 10,470	\$ 10,391	\$ 11,959	\$ 11,919	\$ 22,459
Debt Service	156,650	154,275	157,100	158,100	155,400
Total	\$ 167,120	\$ 164,666	\$ 169,059	\$ 170,019	\$ 177,859

DEBT SERVICE SCHEDULES

GO REFUNDING BONDS - SERIES 2006

Year	Principal	Interest	Total Principal & Interest	Interest Rate
2016	\$ 45,000	\$ 108,900	\$ 153,900	6.000%
2017	50,000	106,200	156,200	6.000%
2018	50,000	103,200	153,200	6.000%
2019	55,000	100,200	155,200	6.000%
2020	60,000	96,900	156,900	6.000%
2021	60,000	93,300	153,300	6.000%
2022	65,000	89,700	154,700	6.000%
2023	70,000	85,800	155,800	6.000%
2024	75,000	81,600	156,600	6.000%
2025	75,000	77,100	152,100	6.000%
2026	80,000	72,600	152,600	6.000%
2027	85,000	67,800	152,800	6.000%
2028	90,000	62,700	152,700	6.000%
2029	95,000	57,300	152,300	6.000%
2030	105,000	51,600	156,600	6.000%
2031	110,000	45,300	155,300	6.000%
2032	115,000	38,700	153,700	6.000%
2033	120,000	31,800	151,800	6.000%
2034	130,000	24,600	154,600	6.000%
2035	135,000	16,800	151,800	6.000%
2036	145,000	8,700	153,700	6.000%
	\$ 1,815,000	\$ 1,420,800	\$ 3,235,800	

ANNUAL BUDGET

CAPITAL PROJECTS FUNDS

The Capital Projects Funds are used to account for the acquisition or construction of major capital facilities other than those financed by propriety fund types. The City's Capital Projects Funds account for the following capital projects:

Legacy Open Space Fund

Parks, Open Space and Trails Fund

Conservation Trust Fund

Capital Projects Fund

2016

ANNUAL BUDGET

LEGACY OPEN SPACE FUND

To account for sales and use taxes collected for the acquisition and maintenance of open space.

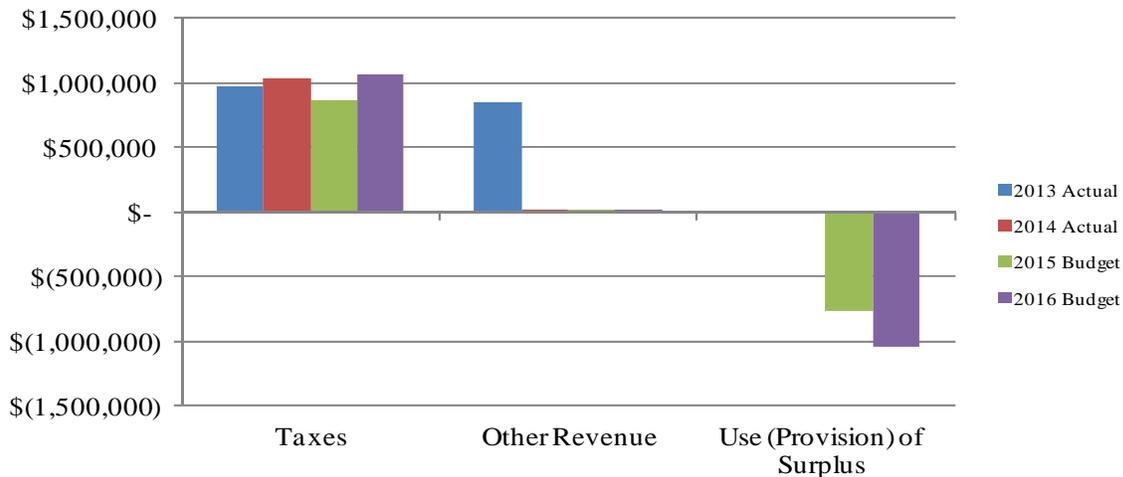
2016

**CITY OF LAFAYETTE
2016 BUDGET**

REVENUES	
DEPARTMENT: Legacy Open Space Fund	Division: All

Description	2013 Actual	2014 Actual	2015 Budget	2015 Projection	2016 Budget
Taxes					
Sales Tax	\$ 723,914	\$ 775,815	\$ 698,009	\$ 775,815	\$ 799,089
Other Use Tax	25,964	36,221	23,881	37,308	37,308
Motor Vehicle Use Tax	111,513	124,194	82,205	127,920	127,920
Use Tax -- Bldg Materials	106,645	102,233	61,182	105,299	105,299
Total Taxes	\$ 968,037	\$ 1,038,463	\$ 865,277	\$ 1,046,342	\$ 1,069,616
Other Revenue					
Miscellaneous Revenue	\$ 851,666	\$ -	\$ -	\$ -	\$ -
Interest Income	(4,008)	22,962	11,161	13,700	23,886
Total Other Revenue	\$ 847,658	\$ 22,962	\$ 11,161	\$ 13,700	\$ 23,886
Use (Provision) of Surplus					
Use (Provision) of Surplus	\$ -	\$ -	\$ (773,327)	\$ (771,931)	\$ (1,040,391)
Total Use (Provision) of Surplus	\$ -	\$ -	\$ (773,327)	\$ (771,931)	\$ (1,040,391)
Total Revenue	\$ 1,815,695	\$ 1,061,425	\$ 103,111	\$ 288,111	\$ 53,111

**REVENUE BY CATEGORY
2013-2016**



**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL
DEPARTMENT: Legacy Open Space Fund
Division: All

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projection	2016 Budget
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Services	7,524	6,210	4,111	189,111	4,111
Capital	784,567	105,462	99,000	99,000	49,000
Total	\$ 792,091	\$ 111,672	\$ 103,111	\$ 288,111	\$ 53,111

ANNUAL BUDGET

PARKS, OPEN SPACE & TRAILS FUND

To account for sales and use taxes collected for the acquisition, enhancement, and maintenance of land for use as parks, preservation of open space and trails.

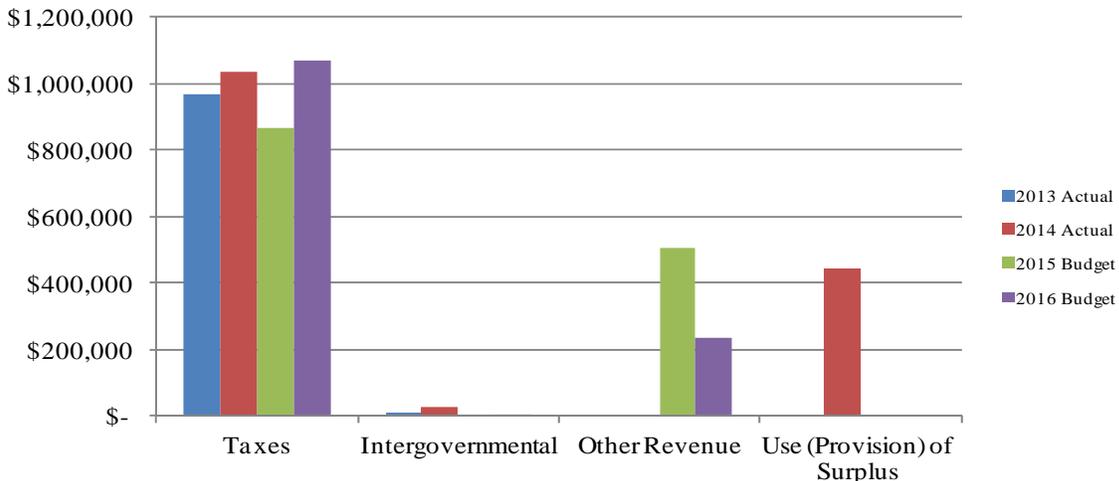
2016

**CITY OF LAFAYETTE
2016 BUDGET**

REVENUES	
DEPARTMENT: Parks, Open Space & Trails Fund	Division: All

Description	2013 Actual	2014 Actual	2015 Budget	2015 Projection	2016 Budget
Taxes					
Sales Tax	\$ 723,914	\$ 775,815	\$ 698,009	\$ 775,815	\$ 799,089
Other Use Tax	25,964	36,221	23,881	37,308	37,308
Motor Vehicle Use Tax	111,513	124,194	82,205	127,920	127,920
Use Tax - Building Materials	106,645	102,233	61,182	105,299	105,299
Total Taxes	\$ 968,037	\$ 1,038,463	\$ 865,277	\$ 1,046,342	\$ 1,069,616
Intergovernmental					
Misc State Grants	\$ -	\$ 59,117	\$ -	\$ 60,000	\$ -
Misc Federal Grants	-	382,714	-	350,000	-
Total Intergovernmental	\$ -	\$ 441,831	\$ -	\$ 410,000	\$ -
Other Revenue					
Miscellaneous Donations	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Revenue	10,475	19,196	-	5,900	-
Interest Income	(3,837)	6,026	5,862	6,000	1,593
Total Other Revenue	\$ 6,638	\$ 25,222	\$ 5,862	\$ 11,900	\$ 1,593
Use (Provision) of Surplus					
Use (Provision) of Surplus	\$ -	\$ -	\$ 508,213	\$ 269,460	\$ 233,036
Total Use (Provision) of Surplus	\$ -	\$ -	\$ 508,213	\$ 269,460	\$ 233,036
Total Revenue	\$ 974,675	\$ 1,505,515	\$ 1,379,352	\$ 1,737,702	\$ 1,304,245

**REVENUE BY CATEGORY
2013-2016**



**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL
DEPARTMENT: Parks, Open Space & Trails Fund
Division: All

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projection	2016 Budget
Supplies	\$ -	\$ 21,205	\$ -	\$ 8,350	\$ -
Services	781,994	2,094,777	1,015,352	1,495,352	1,304,245
Capital	77,465	64,721	364,000	234,000	-
Total	\$ 859,459	\$ 2,180,703	\$ 1,379,352	\$ 1,737,702	\$ 1,304,245

ANNUAL BUDGET

CONSERVATION TRUST FUND

To account for proceeds collected through the Colorado Lottery for the acquisition, development, and maintenance of new conservation sites or for capital improvements or maintenance for recreational purposes on any public site.

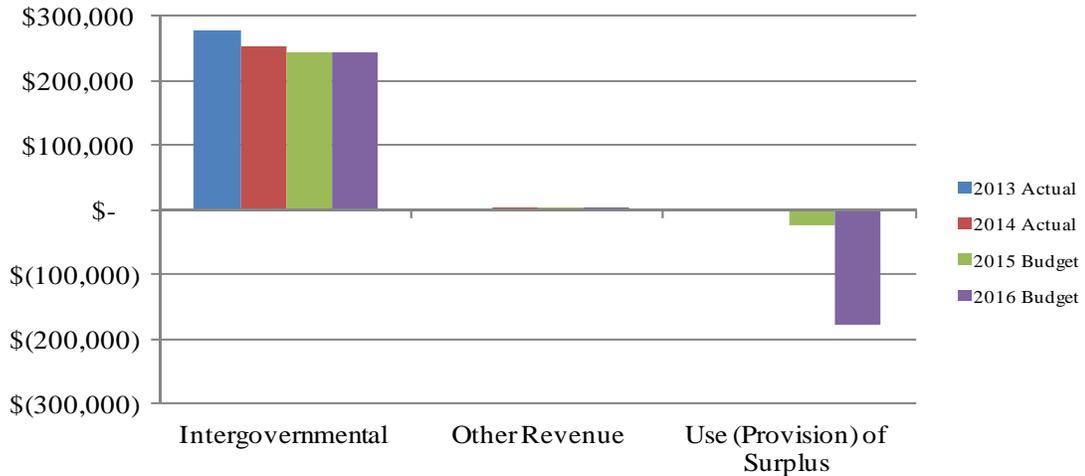
2016

**CITY OF LAFAYETTE
2016 BUDGET**

REVENUES			
DEPARTMENT: Conservation Trust Fund	Division: All		

Description	2013 Actual	2014 Actual	2015 Budget	2015 Projection	2016 Budget
Intergovernmental					
Trust Fund Distributions	\$ 276,683	\$ 252,174	\$ 245,000	\$ 245,000	\$ 245,000
Total Intergovernmental	\$ 276,683	\$ 252,174	\$ 245,000	\$ 245,000	\$ 245,000
Other Revenue					
Interest Income	\$ (221)	\$ 1,591	\$ 724	\$ 900	\$ 983
Total Other Revenue	\$ (221)	\$ 1,591	\$ 724	\$ 900	\$ 983
Use (Provision) of Surplus					
Use (Provision) of Surplus	\$ -	\$ -	\$ (25,224)	\$ 62,600	\$ (178,983)
Total Use (Provision) of Surplus	\$ -	\$ -	\$ (25,224)	\$ 62,600	\$ (178,983)
Total Revenue	\$ 276,462	\$ 253,766	\$ 220,500	\$ 308,500	\$ 67,000

**REVENUE BY CATEGORY
2013-2016**



**CITY OF LAFAYETTE
2016 BUDGET**

EXPENDITURES
DEPARTMENT: Conservation Trust Fund
Division: All

**SUMMARY OF EXPENDITURES BY ACCOUNT CATEGORY
CONSERVATION TRUST FUND**

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projection	2016 Budget
Supplies	\$ 45,767	\$ 48,360	\$ 220,500	\$ 220,500	\$ -
Capital	192,173	228,278	-	88,000	67,000
Total	\$ 237,940	\$ 276,638	\$ 220,500	\$ 308,500	\$ 67,000

**SUMMARY OF EXPENDITURES BY DIVISION
CONSERVATION TRUST FUND**

EXPENSE BY DIVISION	2013 Actual	2014 Actual	2015 Budget	2015 Projection	2016 Budget
Recreation Center	\$ 220,279	\$ 257,888	\$ 212,000	\$ 300,000	\$ 67,000
Building Maintenance	-	18,750	8,500	8,500	-
Library	17,661	-	-	-	-
Total	\$ 237,940	\$ 276,638	\$ 220,500	\$ 308,500	\$ 67,000

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Conservation Trust Fund	Division: Recreation Center

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015	
				Projection	2016 Budget
Supplies	\$ 33,616	\$ 29,610	\$ 212,000	\$ 212,000	\$ -
Capital	186,664	228,278	-	88,000	67,000
Total	\$ 220,279	\$ 257,888	\$ 212,000	\$ 300,000	\$ 67,000

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Conservation Trust Fund	Division: Building Maintenance

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015	
				Projection	2016 Budget
Supplies	\$ -	\$ 18,750	\$ 8,500	\$ 8,500	\$ -
Capital	-	-	-	-	-
Total	\$ -	\$ 18,750	\$ 8,500	\$ 8,500	\$ -

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Conservation Trust Fund	Division: Library

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projection	2016 Budget
Supplies	\$ 12,152	\$ -	\$ -	\$ -	\$ -
Capital	5,509	-	-	-	-
Total	\$ 17,661	\$ -	\$ -	\$ -	\$ -

ANNUAL BUDGET

CAPITAL PROJECTS FUND

To account for the financial resources to be used for the acquisition, construction, or improvement of the City's facilities.

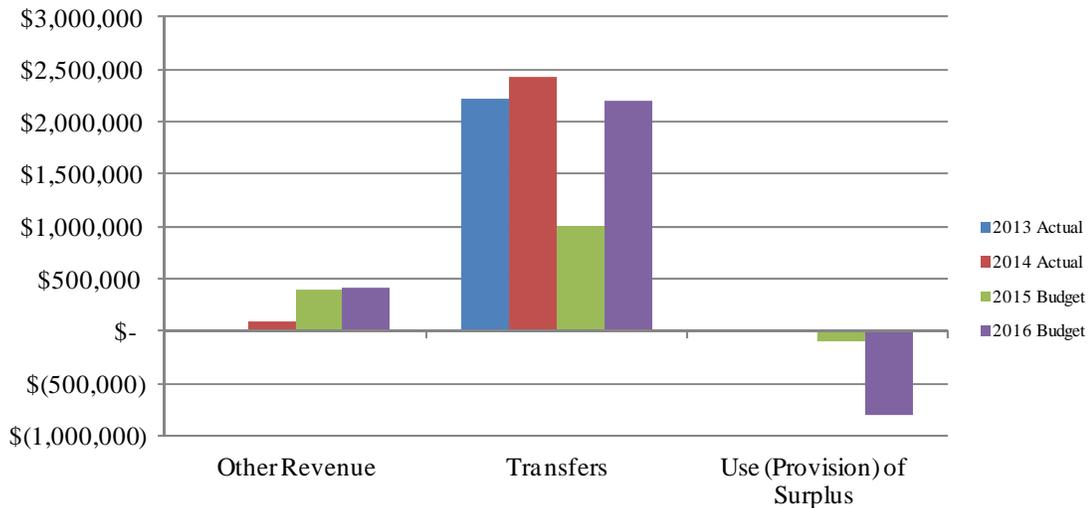
2016

**CITY OF LAFAYETTE
2016 BUDGET**

REVENUES	
DEPARTMENT: Capital Projects Fund	Division: All

Description	2013 Actual	2014 Actual	2015 Budget	2015 Projection	2016 Budget
Other Revenue					
Miscellaneous Revenue	\$ 22,460	\$ 44,820	\$ 377,621	\$ -	\$ 377,621
Interest Income	(18,699)	39,416	24,987	31,753	42,265
Total Other Revenue	\$ 3,761	\$ 84,236	\$ 402,608	\$ 31,753	\$ 419,886
Transfers					
Transfer from Other Fund	\$ 2,211,869	\$ 2,428,440	\$ 1,000,000	\$ 2,369,728	\$ 2,195,316
Total Transfers	\$ 2,211,869	\$ 2,428,440	\$ 1,000,000	\$ 2,369,728	\$ 2,195,316
Use (Provision) of Surplus					
Use (Provision) of Surplus	\$ -	\$ -	\$ (102,608)	\$ 1,576,607	\$ (795,202)
Total Use (Provision) of Surplus	\$ -	\$ -	\$ (102,608)	\$ 1,576,607	\$ (795,202)
Total Revenue	\$ 2,215,630	\$ 2,512,676	\$ 1,300,000	\$ 3,978,088	\$ 1,820,000

**REVENUE BY CATEGORY
2012-2015**



**CITY OF LAFAYETTE
2016 BUDGET**

EXPENDITURES	
DEPARTMENT: Capital Projects Fund	Division: All

**SUMMARY OF EXPENDITURES BY ACCOUNT CATEGORY
CAPITAL PROJECTS FUND**

EXPENSE BY DIVISION	2013 Actual	2014 Actual	2015 Budget	2015 Projection	2016 Budget
Non-Departmental	\$ -	\$ -	\$ -	\$ 222,728	\$ -
Fire	1,311,838	-	-	-	-
Public Works	635,064	1,929,100	1,300,000	2,995,360	1,520,000
Parks	-	-	-	760,000	300,000
Total	\$ 1,946,902	\$ 1,929,100	\$ 1,300,000	\$ 3,978,088	\$ 1,820,000

**SUMMARY OF EXPENDITURES BY DIVISION
CAPITAL PROJECTS FUND**

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projection	2016 Budget
Services	\$ 258,815	\$ 154,936	\$ -	\$ 262,728	\$ -
Capital	1,688,087	1,774,164	1,300,000	3,715,360	1,820,000
Total	\$ 1,946,902	\$ 1,929,100	\$ 1,300,000	\$ 3,978,088	\$ 1,820,000

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Capital Projects Fund	Division: Public Works

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015	
				Projection	2016 Budget
Services	\$ 258,815	\$ 154,936	\$ -	\$ 40,000	\$ -
Capital	376,249	1,774,164	1,300,000	2,955,360	1,520,000
Total	\$ 635,064	\$ 1,929,100	\$ 1,300,000	\$ 2,995,360	\$ 1,520,000

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Capital Projects Fund	Division: Parks

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projection	2016 Budget
Capital	\$ -	\$ -	\$ -	\$ 760,000	\$ 300,000
Total	\$ -	\$ -	\$ -	\$ 760,000	\$ 300,000

ANNUAL BUDGET

WATER UTILITY FUND

The Water Utility Fund is used to account for water services provided for residential and commercial use within the city and a few locations outside the City limits. All activities necessary to provide such services are accounted for in this fund.

2016

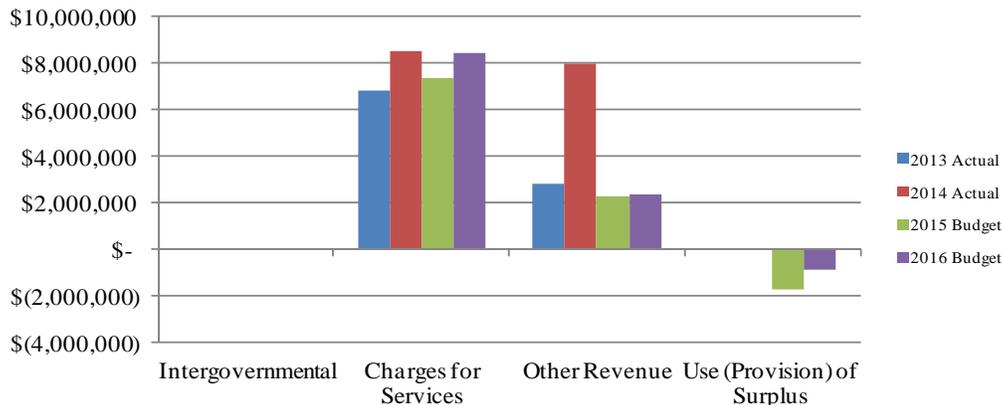
**CITY OF LAFAYETTE
2016 BUDGET**

REVENUES	
DEPARTMENT: Water Fund	Division: All

The largest source of revenue to pay for these services is receipt of monthly water payments from water customers as mentioned in the Budget Overview.

Description	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Intergovernmental					
Misc Federal Grants	\$ -	\$ 595	\$ -	\$ -	\$ -
Total Intergovernmental	\$ -	\$ 595	\$ -	\$ -	\$ -
Charges for Services					
Meter Sales	\$ 300	\$ -	\$ -	\$ -	\$ -
Water Tap Fees	993,471	2,575,558	1,417,500	1,700,000	2,227,500
Bulk Water Sales	120,943	86,307	60,000	60,000	60,000
Metered Water Sales	5,678,891	5,857,477	5,820,133	5,279,032	6,111,140
Water Turn-On Fees	18,100	7,445	10,000	15,000	10,000
Door Hanger Fees	-	8,876	8,500	8,500	8,500
Late Payment Fees	16,595	24,671	18,000	25,000	18,000
Total Charges for Services	\$ 6,828,301	\$ 8,560,334	\$ 7,334,133	\$ 7,087,532	\$ 8,435,140
Other Revenue					
Miscellaneous Revenue	\$ 46,423	\$ 40,977	\$ 35,000	\$ 39,000	\$ 35,000
Interest Income	(66,693)	266,910	154,665	187,500	263,985
Payment in Lieu of Water	1,423,214	1,666,284	2,100,000	1,200,000	2,100,000
Dedicated Infrastructure	1,437,239	5,633,488	-	-	-
Proceeds from Debt Issuance	-	374,882	-	-	-
Total Other Revenue	\$ 2,840,182	\$ 7,982,541	\$ 2,289,665	\$ 1,426,500	\$ 2,398,985
Use (Provision) of Surplus					
Use (Provision) of Surplus	\$ -	\$ -	\$ (1,688,629)	\$ 5,012,041	\$ (885,957)

**REVENUE BY CATEGORY
2013-2016**

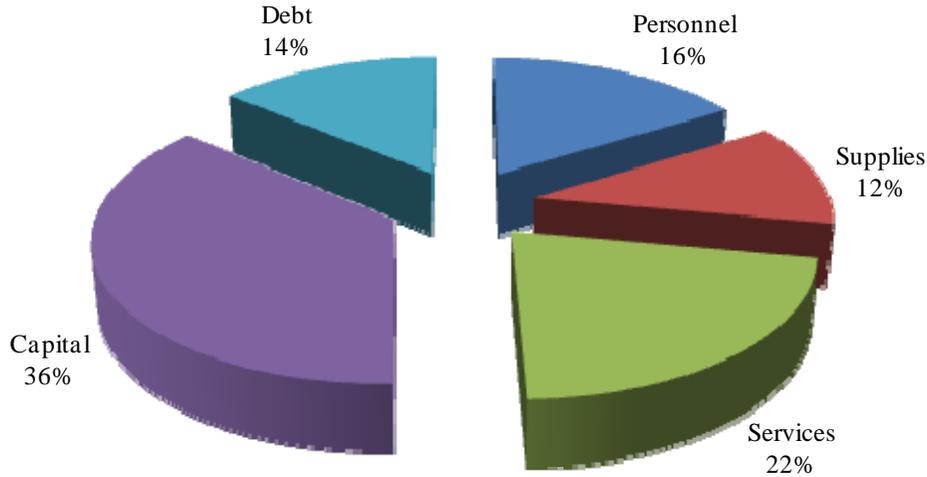


**CITY OF LAFAYETTE
2016 BUDGET**

EXPENDITURES	
DEPARTMENT: Water Fund	Division: All

**SUMMARY OF EXPENDITURES BY ACCOUNT CATEGORY
WATER FUND**

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Personnel	\$ 1,432,536	\$ 1,429,475	\$ 1,544,485	\$ 1,563,973	\$ 1,615,013
Supplies	669,037	946,868	1,113,103	1,046,253	1,161,103
Services	3,669,664	3,733,155	1,997,244	1,892,287	2,158,611
Capital	-	-	1,903,123	7,645,346	3,627,731
Debt	500,862	471,086	1,377,214	1,378,214	1,385,710
Total	\$ 6,272,100	\$ 6,580,584	\$ 7,935,169	\$ 13,526,073	\$ 9,948,168

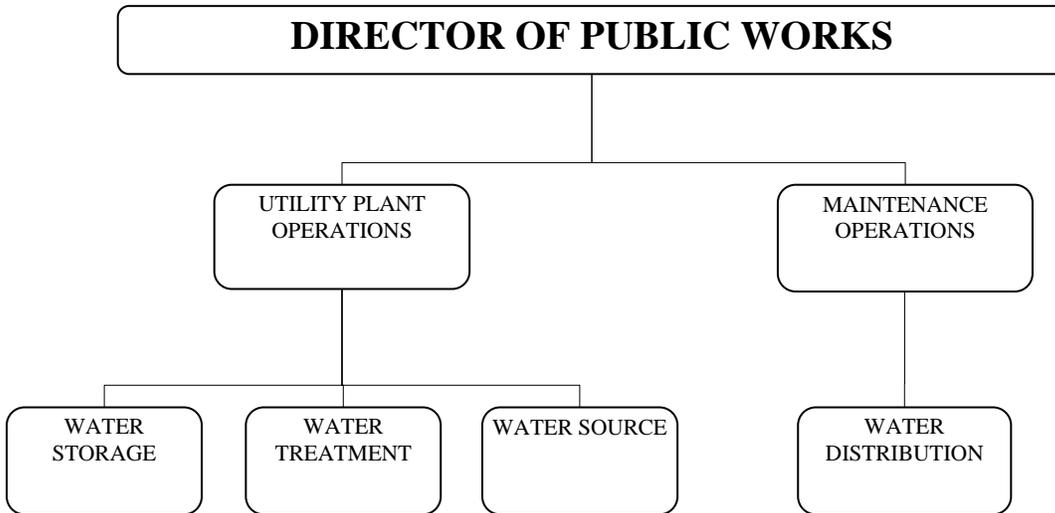


**SUMMARY OF EXPENDITURES BY DIVISION
WATER FUND**

EXPENSE BY DIVISION	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Operating					
Administration	\$ 2,776,812	\$ 2,873,586	\$ 1,356,951	\$ 1,232,570	\$ 1,545,434
Source of Supply	515,502	611,917	393,387	419,519	395,819
Treatment	1,690,709	1,635,685	1,745,436	1,842,394	2,127,394
Transmission & Distribution	788,214	988,310	1,352,058	1,283,430	1,364,830
Capital Projects					
Construction & Capital Projects	-	-	1,710,123	7,369,946	3,128,981
Debt Service					
Debt Service	500,862	471,086	1,377,214	1,378,214	1,385,710
Total	\$ 6,272,100	\$ 6,580,584	\$ 7,935,169	\$ 13,526,073	\$ 9,948,168

**CITY OF LAFAYETTE
2016 BUDGET**

**CITY OF LAFAYETTE ORGANIZATIONAL CHART
WATER UTILITY
2016**



**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL

DEPARTMENT: Water Fund

DIVISION: Administration

The Water Fund Administration Division manages the Water Utilities operations and the capital projects undertaken by this utility. This division is also responsible for the acquisition of raw water resources and the coordination of the related legal costs.

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Personnel	\$ 145,871	\$ 148,638	\$ 173,912	\$ 156,788	\$ 207,828
Supplies	78	7,497	920	8,020	920
Services	2,630,863	2,717,451	1,182,119	1,067,762	1,336,686
Total	\$ 2,776,812	\$ 2,873,586	\$ 1,356,951	\$ 1,232,570	\$ 1,545,434

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Director of Public Works	0.40	0.40	0.40	0.40	0.40
Utility Billing Technician	0.80	0.80	0.80	0.80	0.80
Administrative Asssitant	0.34	0.34	0.34	0.34	0.34
Total	1.54	1.54	1.54	1.54	1.54

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL

DEPARTMENT: Water Fund

DIVISION: Source of Supply

This division is responsible for ensuring the availability of raw water to the Lafayette water system. This includes water lease payments, ditch fees, and storage costs.

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Personnel	\$ 92,677	\$ 97,056	\$ 96,037	\$ 98,469	\$ 98,469
Supplies	2,735	18,315	600	21,300	600
Services	420,089	496,546	296,750	299,750	296,750
Total	\$ 515,502	\$ 611,917	\$ 393,387	\$ 419,519	\$ 395,819

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Assistant City Engineer	0.75	0.75	0.75	0.75	0.75
Total	0.75	0.75	0.75	0.75	0.75

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	DIVISION: Treatment
DEPARTMENT: Water Fund	

The Treatment Division is responsible for the treatment of raw water and the monitoring of the quality of raw water prior to treatment and all water prior to distribution. The objective is to ensure that the water distributed to citizens is of high quality and safe to drink.

WATER TREATMENT – DIVISION GOALS AND MEASUREMENT

Goal Statement – Maintain the existing high quality of water supplied to the utility customers.

Objective

Continue to evaluate operations for improvements in efficiency and quality.

Timeline: On-going

Measurement: Track operating costs per customer

Maintain and improve the system infrastructure to continually meet all current regulations and strive to meet future needs.

Timeline: On-going

Measurement: Track volume of water treated

	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Millions of gallons of water treated	1,421	1,700	1,435	1,550
Peak demand of treated water (in Millions of Gallons)	8.621	11.000	9.062	10.000
Operating costs of treatment per customer	\$169.21	\$189.94	\$157.92	\$189.94

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Personnel	\$ 744,293	\$ 702,970	\$ 793,828	\$ 809,786	\$ 809,786
Supplies	358,815	446,393	443,133	524,133	471,133
Services	587,602	486,321	468,475	468,475	468,475
Capital	-	-	40,000	40,000	378,000
Total	\$ 1,690,709	\$ 1,635,685	\$ 1,745,436	\$ 1,842,394	\$ 2,127,394

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Full-Time Positions					
Water Superintendent	1.00	1.00	1.00	1.00	1.00
Plant Operating IV	5.00	5.00	5.00	5.00	5.00
Plant Operator I	1.00	1.00	1.00	1.00	1.00
Plant Operator II	1.00	1.00	1.00	1.00	1.00
Plant Mechanic	1.00	1.00	1.00	1.00	1.00
Lead Plant Operator	1.00	1.00	1.00	1.00	1.00
Total Full-Time Positions	10.00	10.00	10.00	10.00	10.00
Part-time Positions					
Plant Operator I Trainee	0.75	0.75	0.75	0.75	0.75
Total Part-Time Positions	0.75	0.75	0.75	0.75	0.75
Total FTE	10.75	10.75	10.75	10.75	10.75

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL

DEPARTMENT: Water Fund

DIVISION: Transmission & Distribution

The Transmission and Distribution Division maintains and repairs the water distribution system throughout the City of Lafayette. This division is also responsible for the meter operations of reading, installation, disconnects, and maintenance.

WATER TRANSMISSION – DIVISION GOALS AND MEASUREMENT

Goal Statement – Update water meters to new technology.

Objective

Continue with the meter replacement project designed to convert technology.

Timeline: On-going

Measurement: Track meters replaced and serviced.

	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Number of new meter installation	150	160	160	160
Number of meters replaced	140	150	150	800
Number of hydrants serviced or replaced	20	20	20	20
Number of valves exercised	150	150	150	150
Number of customers	8,900	8,900	8,900	8,900
Water sales per customer	\$626.52	\$626.52	\$626.52	\$626.52
Operating costs of distribution per customer	\$128.00	\$128.00	\$128.00	\$128.00

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Personnel	\$ 449,694	\$ 480,811	\$ 480,708	\$ 498,930	\$ 498,930
Supplies	307,409	474,663	668,450	492,800	688,450
Services	31,110	32,836	49,900	56,300	56,700
Capital	-	-	153,000	235,400	120,750
Total	\$ 788,214	\$ 988,310	\$ 1,352,058	\$ 1,283,430	\$ 1,364,830

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT: Water Fund	DEPARTMENT DETAIL	DIVISION: Transmission & Distribution (Concluded)
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FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Full-Time Positions					
City Engineer	0.25	0.25	0.25	0.25	0.25
Crew Supervisor	0.50	0.50	0.50	0.50	0.50
Crew Supervisor - Fleet	0.25	0.25	0.25	0.25	0.25
Senior Equipment Operator	1.00	1.00	1.00	1.00	1.00
Equipment Operator	0.50	0.50	0.50	0.50	0.50
Street/Utility Superintendent	0.25	0.25	0.25	0.25	0.25
Street/Utility Technician	1.50	1.50	1.50	1.50	1.50
Utility Systems Operator	1.00	1.00	1.00	1.00	1.00
Senior Construction Inspector	0.37	0.37	0.37	0.37	0.37
Construction Inspector II	0.38	0.38	0.38	0.38	0.38
Meter Reader	1.00	1.00	1.00	1.00	1.00
Fleet Mechanic	0.40	0.40	0.40	0.40	0.40
Senior Clerk	0.25	0.25	0.25	0.25	0.25
Total Full-Time Positions	7.65	7.65	7.65	7.65	7.65
Part-time Positions					
Senior Clerk	0.13	0.13	0.13	0.13	0.13
Interns	0.37	0.37	0.37	0.37	0.37
Total Part-Time Positions	0.50	0.50	0.50	0.50	0.50
Total FTE	8.15	8.15	8.15	8.15	8.15

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT: Water Fund	DEPARTMENT DETAIL
	DIVISION: Construction & Capital Improvements

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Capital	\$ -	\$ -	\$ 1,710,123	\$ 7,369,946	\$ 3,128,981
Total	\$ -	\$ -	\$ 1,710,123	\$ 7,369,946	\$ 3,128,981

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Water Fund	DIVISION: Debt Service

This division accounts for debt for the Water Fund.

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Debt	\$ 500,862	\$ 471,086	\$ 1,377,214	\$ 1,378,214	\$ 1,385,710
Total	\$ 500,862	\$ 471,086	\$ 1,377,214	\$ 1,378,214	\$ 1,385,710

DEBT SERVICE SCHEDULES (Budgetary Basis)

WATER REVENUE REFUNDING BONDS - SERIES 2012

**MUNICIPAL SUBDISTRICT OF THE NORTHERN
COLORADO WATER CONSERVANCY DISTRICT**

Year	Principal	Interest	Total Principal & Interest	Interest Rate
2016	\$ 890,000	\$ 472,000	\$ 1,362,000	1.500%
2017	900,000	458,650	1,358,650	4.000%
2018	935,000	422,650	1,357,650	2.000%
2019	955,000	403,950	1,358,950	4.000%
2020	995,000	365,750	1,360,750	2.000%
2021	1,015,000	345,850	1,360,850	4.000%
2022	1,050,000	305,250	1,355,250	4.000%
2023	1,095,000	263,250	1,358,250	3.000%
2024	1,130,000	230,400	1,360,400	5.000%
2025	1,185,000	173,900	1,358,900	4.000%
2026	1,235,000	126,500	1,361,500	5.000%
2027	1,295,000	64,750	1,359,750	5.000%
	<u>\$ 12,680,000</u>	<u>\$ 3,632,900</u>	<u>\$ 16,312,900</u>	

Year	Principal	Interest	Total Principal & Interest	Interest Rate
2016	\$ 19,146	\$ 2,064	\$ 21,210	5.000%
2017	20,178	1,059	21,237	5.000%
	<u>\$ 39,324</u>	<u>\$ 3,123</u>	<u>\$ 42,447</u>	

ANNUAL BUDGET

WATER RECLAMATION FUND

The Water Reclamation Utility Fund is used to account for water reclamation services provided for residential and commercial use within the City. All activities necessary to provide such services are accounted for in this fund.

2016

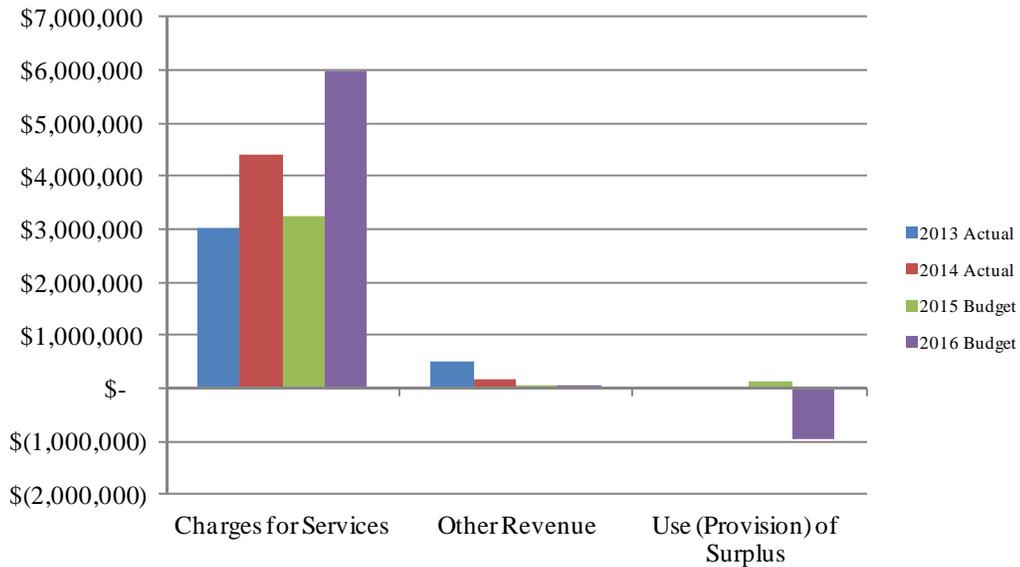
**CITY OF LAFAYETTE
2016 BUDGET**

REVENUES	
DEPARTMENT: Water Reclamation Fund	Division: All

The major source of revenue for the Water Reclamation Fund is the collection of monthly sewer fees charged to the City’s customers. In 2016, this source of revenue represents 99% of total budgeted revenue.

Description	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Charges for Services					
Sewer Tap Fees	\$ 1,037,415	\$ 1,675,587	\$ 927,500	\$ 1,100,000	\$ 1,457,500
Sewer Fees	1,990,648	2,740,861	2,299,563	2,289,633	4,540,181
Total Charges for Services	\$ 3,028,062	\$ 4,416,448	\$ 3,227,063	\$ 3,389,633	\$ 5,997,681
Other Revenue					
Miscellaneous Revenue	\$ 13,752	\$ 4,720	\$ -	\$ 2,600	\$ -
Interest Income	(2,305)	40,334	16,088	30,093	39,022
Dedicated Infrastructure	493,658	105,995	-	-	-
Assessment Interest	1,923	2,076	-	-	-
Total Other Revenue	\$ 507,028	\$ 153,125	\$ 16,088	\$ 32,693	\$ 39,022
Use (Provision) of Surplus					
Use (Provision) of Surplus	\$ -	\$ -	\$ 127,505	\$ 491,394	\$ (978,957)
Total Use (Provision) of Surplus	\$ -	\$ -	\$ 127,505	\$ 491,394	\$ (978,957)
Total Revenue	\$ 3,535,090	\$ 4,569,574	\$ 3,370,656	\$ 3,913,720	\$ 5,057,746

**REVENUE BY CATEGORY
2013-2016**

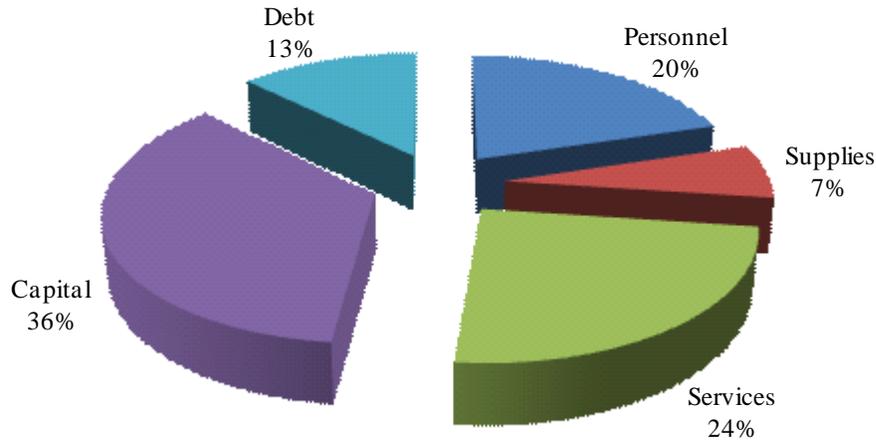


**CITY OF LAFAYETTE
2016 BUDGET**

EXPENDITURES	
DEPARTMENT: Water Reclamation Fund	Division: All

**SUMMARY OF EXPENDITURES BY ACCOUNT CATEGORY
WATER RECLAMATION FUND**

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Personnel	\$ 975,176	\$ 993,197	\$ 975,903	\$ 993,625	\$ 1,025,343
Supplies	298,477	312,586	320,025	324,575	346,025
Services	1,664,861	1,779,208	937,312	938,079	1,242,850
Capital	-	-	493,000	1,013,025	1,802,750
Debt	165,828	147,449	644,416	644,416	640,778
Total	\$ 3,104,342	\$ 3,232,440	\$ 3,370,656	\$ 3,913,720	\$ 5,057,746

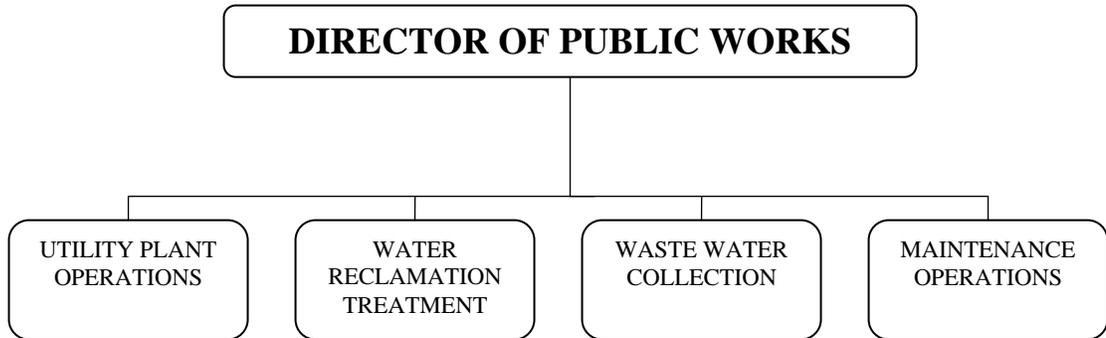


**SUMMARY OF EXPENDITURES BY DIVISION
WATER RECLAMATION FUND**

EXPENSE BY DIVISION	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Operating					
Administration	\$ 1,310,842	\$ 1,492,612	\$ 527,784	\$ 522,891	\$ 845,980
Treatment	1,073,846	1,055,539	1,411,528	1,419,764	1,102,264
Collection	553,825	536,840	786,928	851,524	816,724
Capital Projects					
Construction & Capital Projects	-	-	-	475,125	1,652,000
Debt Service					
Debt Service	165,828	147,449	644,416	644,416	640,778
Total	\$ 3,104,342	\$ 3,232,440	\$ 3,370,656	\$ 3,913,720	\$ 5,057,746

**CITY OF LAFAYETTE
2016 BUDGET**

**CITY OF LAFAYETTE ORGANIZATIONAL CHART
WATER RECLAMATION UTILITY
2016**



**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Water Reclamation Fund	DIVISION: Administration

The Water Reclamation Fund Administration Division manages the Water Reclamation Utilities operations and the capital projects undertaken by this utility.

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Personnel	\$ 97,898	\$ 101,761	\$ 115,172	\$ 101,612	\$ 133,330
Supplies	635	-	-	-	-
Services	1,212,309	1,390,850	412,612	421,279	712,650
Total	\$ 1,310,842	\$ 1,492,612	\$ 527,784	\$ 522,891	\$ 845,980

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Director of Public Works	0.40	0.40	0.40	0.40	0.40
Utility Billing Technician	0.20	0.20	0.20	0.20	0.20
Administrative Asssitant	0.33	0.33	0.33	0.33	0.33
Total	0.93	0.93	0.93	0.93	0.93

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Water Reclamation Fund	DIVISION: Treatment

The Treatment Division is responsible for the treatment of wastewater and the maintenance of the Water Reclamation Treatment Plant.

WATER RECLAMATION TREATMENT – DIVISION GOALS AND MEASUREMENT

Goal Statement – Evaluate operations for efficiency and system improvements.

Objective

Maintain the consistent high quality of effluent discharge.

Timeline: On-going

Measurement: Track operating costs per customer

	2015			
	2014 Actual	2015 Budget	Projections	2016 Budget
Millions of gallons of wastewater reclaimed	826	800	868	860
Tons of biosolids hauled	532	560	565	570
Cost of treatment center per 1000 gallons	\$1.28	\$1.36	\$1.22	\$1.24

EXPENSE BY CATEGORY	2015				
	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
Personnel	\$ 477,501	\$ 510,436	\$ 454,153	\$ 466,389	\$ 466,389
Supplies	240,444	256,627	254,375	254,375	280,375
Services	355,901	288,476	325,000	321,000	325,500
Capital	-	-	378,000	378,000	30,000
Total	\$ 1,073,846	\$ 1,055,539	\$ 1,411,528	\$ 1,419,764	\$ 1,102,264

FTE BY DEPARTMENT	2015				
	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
Full-Time Positions					
Wastewater Superintendent	1.00	1.00	1.00	1.00	1.00
Plant Operating IV	2.00	2.00	2.00	2.00	2.00
Plant Operator II	2.00	2.00	2.00	2.00	2.00
Lead Operator	1.00	1.00	1.00	1.00	1.00
Total Full-Time Positions	6.00	6.00	6.00	6.00	6.00
Part-time Positions					
Custodian	0.19	0.19	0.19	0.19	0.19
Total Part-Time Positions	0.19	0.19	0.19	0.19	0.19
Total FTE	6.19	6.19	6.19	6.19	6.19

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Water Reclamation Fund	DIVISION: Collection

The Collection and Cleaning Division maintains and repairs the waste water collection and outfall systems throughout the City of Lafayette.

WATER RECLAMATION COLLECTION – DIVISION GOALS AND MEASUREMENT

Goal Statement – Maintain existing lines to ensure efficient collection.

Objective

Clean water reclamation lines.

Timeline: On-going

Measurement: Track emergency line cleanings

Ensure costs are in line with service provided.

Timeline: On-going

Measurement: Track operating costs of collection per customer.

	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Number of emergency water reclamation cleanings	10	10	10	10
Number of water reclamation line repairs	4	4	4	4
Number of customer accounts	8,410	8,456	9,175	9,523
Water reclamation fees per customer	\$272	\$272	\$272	\$272
Operating costs of collection per customer	\$81	\$81	\$81	\$81

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Personnel	\$ 399,777	\$ 380,999	\$ 406,578	\$ 425,624	\$ 425,624
Supplies	57,398	55,959	65,650	70,200	65,650
Services	96,651	99,882	199,700	195,800	204,700
Capital	-	-	115,000	159,900	120,750
Total	\$ 553,825	\$ 536,840	\$ 786,928	\$ 851,524	\$ 816,724

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL
DEPARTMENT: Water Reclamation Fund
DIVISION: Collection (Concluded)

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Full-Time Positions					
City Engineer	0.25	0.25	0.25	0.25	0.25
Street/Utilities Superintendent	0.25	0.25	0.25	0.25	0.25
Crew Supervisor - Fleet	0.25	0.25	0.25	0.25	0.25
Crew Supervisor	0.50	0.50	0.50	0.50	0.50
Assistant City Engiener	0.25	0.25	0.25	0.25	0.25
Senior Clerk	0.25	0.25	0.25	0.25	0.25
Street/Utility Technician	0.50	0.50	0.50	0.50	0.50
Senior Construction Inspector	0.37	0.37	0.37	0.37	0.37
Construction Inspector II	0.38	0.38	0.38	0.38	0.38
Equipment Operator	1.50	1.50	1.50	1.50	1.50
Fleet Mechanic	0.40	0.40	0.40	0.40	0.40
Total Full-Time Positions	4.90	4.90	4.90	4.90	4.90
Part-time Positions					
Senior Clerk	0.13	0.13	0.13	0.13	0.13
Interns	0.38	0.38	0.38	0.38	0.38
Total Part-Time Positions	0.51	0.51	0.51	0.51	0.51
Total FTE	5.41	5.41	5.41	5.41	5.41

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Water Reclamation Fund	DIVISION: Construction & Capital Improvements

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Capital	\$ -	\$ -	\$ -	\$ 475,125	\$ 1,652,000
Total	\$ -	\$ -	\$ -	\$ 475,125	\$ 1,652,000

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Water Reclamation Fund	DIVISION: Debt Service

This division accounts for debt for the Water Reclamation Fund.

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Debt	\$ 165,828	\$ 147,449	\$ 644,416	\$ 644,416	\$ 640,778
Total	\$ 165,828	\$ 147,449	\$ 644,416	\$ 644,416	\$ 640,778

DEBT SERVICE SCHEDULES (Budgetary Basis)

SERIES 2001 CWRPDA BONDS

Year	Principal	Interest	Total Principal & Interest
2016	\$ 513,202	\$ 127,576	\$ 640,778
2017	534,749	107,156	641,905
2018	556,695	86,230	642,925
2019	577,614	64,463	642,077
2020	599,288	41,976	641,264
2021	628,799	18,379	647,178
	\$ 3,410,347	\$ 445,780	\$ 3,856,127

ANNUAL BUDGET

STORM WATER FUND

The Storm Water Fund is used to account for the use of facilities for collecting and conducting drainage. All activities necessary to maintain and operate such facilities are accounted for in this fund.

2016

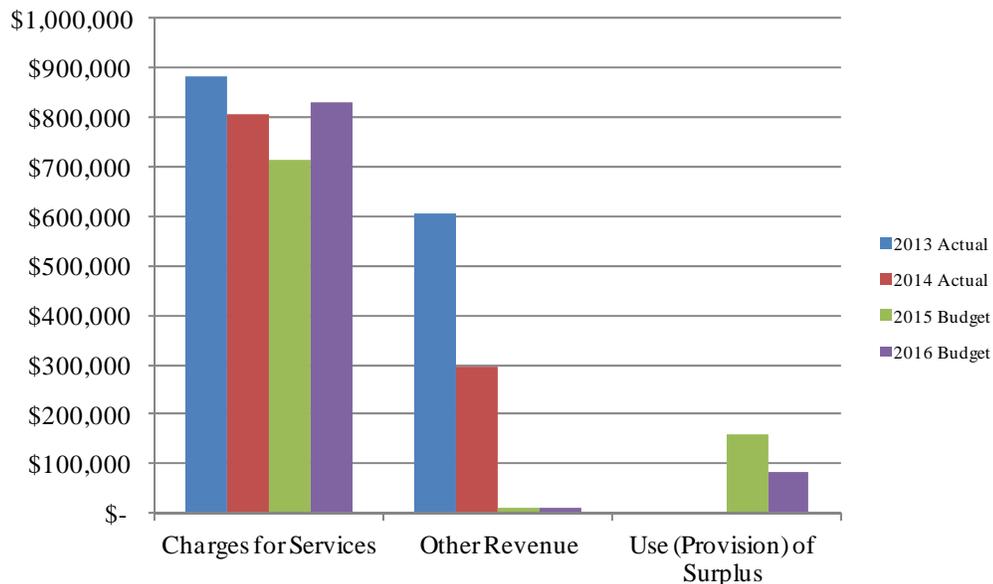
**CITY OF LAFAYETTE
2016 BUDGET**

REVENUES	
DEPARTMENT: Storm Water Fund	Division: All

The major source of revenue for the Storm Water Fund is the collection of monthly storm water fees charged to the City’s customers and development fees charged on new construction through the building permit process. These sources of revenue represent 99% of total budgeted revenue in 2015.

Description	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Charges for Services					
Storm Water Fee	\$ 635,022	\$ 646,715	\$ 600,000	\$ 600,000	\$ 600,000
Storm Water Development	247,017	158,270	115,000	350,000	230,000
Total Charges for Services	\$ 882,039	\$ 804,985	\$ 715,000	\$ 950,000	\$ 830,000
Other Revenue					
Miscellaneous Revenue	\$ 9,460	\$ 4,805	\$ 4,000	\$ 4,500	\$ 4,000
Interest Income	(3,481)	10,115	6,323	7,500	8,464
Dedicated Infrastructure	601,615	279,916	-	-	-
Total Other Revenue	\$ 607,594	\$ 294,836	\$ 10,323	\$ 12,000	\$ 12,464
Use (Provision) of Surplus					
Use (Provision) of Surplus	\$ -	\$ -	\$ 158,500	\$ 1,073,638	\$ 84,039
Total Use (Provision) of Surplus	\$ -	\$ -	\$ 158,500	\$ 1,073,638	\$ 84,039
Total Revenue	\$ 1,489,633	\$ 1,099,820	\$ 883,823	\$ 2,035,638	\$ 926,503

**REVENUE BY CATEGORY
2013-2016**

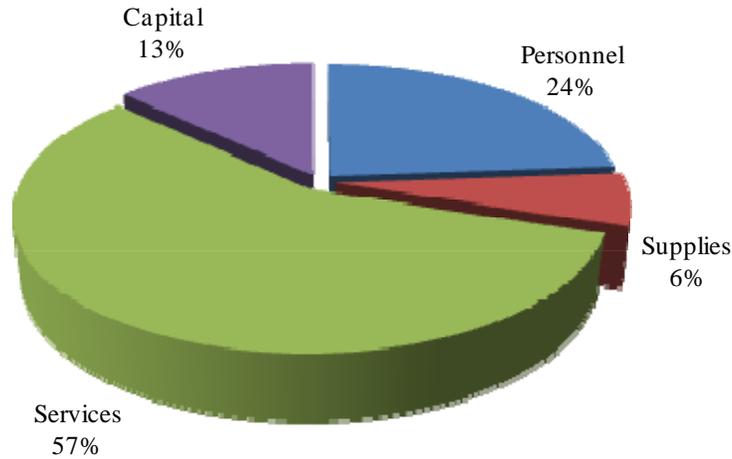


**CITY OF LAFAYETTE
2016 BUDGET**

EXPENDITURES	
DEPARTMENT: Storm Water Fund	Division: All

**SUMMARY OF EXPENDITURES BY ACCOUNT CATEGORY
STORM WATER FUND**

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Personnel	\$ 171,333	\$ 180,349	\$ 208,725	\$ 213,673	\$ 220,625
Supplies	80,126	76,815	55,225	68,425	55,225
Services	662,086	662,880	504,873	475,040	529,903
Capital	-	-	115,000	1,278,500	120,750
Total	\$ 913,545	\$ 920,043	\$ 883,823	\$ 2,035,638	\$ 926,503

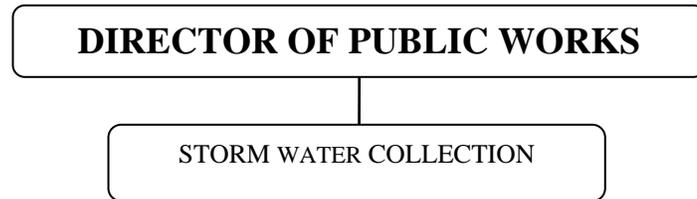


**SUMMARY OF EXPENDITURES BY DIVISION
STORM WATER FUND**

EXPENSE BY DIVISION	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Operating					
Administration	\$ 381,416	\$ 415,028	\$ 253,026	\$ 250,359	\$ 280,174
Collection	532,129	505,015	630,797	1,004,179	646,329
Capital Projects					
Construction & Capital Projects	-	-	-	781,100	-
Total	\$ 913,545	\$ 920,043	\$ 883,823	\$ 2,035,638	\$ 926,503

**CITY OF LAFAYETTE
2016 BUDGET**

**CITY OF LAFAYETTE ORGANIZATIONAL CHART
STORM WATER
2016**



**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Storm Water Fund	DIVISION: Administration

The Storm Water Fund Administration Division manages the Storm Water Utilities operations and the capital projects undertaken by this utility.

STORM WATER – DIVISION GOALS AND MEASUREMENT

Goal Statement – Ensure compliance with requirements of the NPDES Phase II permit.

Objectives

Maintain, inspect and clean storm water collection system to meet our NPDES Phase II permit.

Timeline: 4th Quarter 2015

Measurement: Inspect and document 100 storm water outfalls.

Meet NPDES Phase II permit annual goals and enforce Best Management Practices and contractor’s State & Local storm water permits.

Timeline: 4th Quarter 2015

Measurement: Clean, inspect and document 20% of all storm water inlets.

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Personnel	\$ 21,684	\$ 22,646	\$ 25,153	\$ 23,819	\$ 30,771
Supplies	3,510	-	1,500	1,500	1,500
Services	356,222	392,381	226,373	225,040	247,903
Total	\$ 381,416	\$ 415,028	\$ 253,026	\$ 250,359	\$ 280,174

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Director of Public Works	0.10	0.10	0.10	0.10	0.10
Administrative Asssitant	0.10	0.10	0.10	0.10	0.10
Total	0.20	0.20	0.20	0.20	0.20

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Storm Water Fund	DIVISION: Collection

EXPENSE BY CATEGORY	2015				
	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
Personnel	\$ 149,649	\$ 157,702	\$ 183,572	\$ 189,854	\$ 189,854
Supplies	76,616	76,815	53,725	66,925	53,725
Services	305,863	270,498	278,500	250,000	282,000
Capital	-	-	115,000	497,400	120,750
Total	\$ 532,129	\$ 505,015	\$ 630,797	\$ 1,004,179	\$ 646,329

FTE BY DEPARTMENT	2015				
	2013 Actual	2014 Actual	2015 Budget	Projections	2016 Budget
City Engineer	0.10	0.10	0.10	0.10	0.10
Civil Engineer I	0.00	0.00	0.00	0.00	0.00
Streets/Utilities Superintendent	0.20	0.20	0.20	0.20	0.20
Crew Supervisor	0.20	0.20	0.20	0.20	0.20
Senior Equipment Operator	0.33	0.33	0.33	0.33	0.33
Streets/Utilites Tech	1.08	1.08	1.08	1.08	1.08
Equipment Operator	0.33	0.33	0.33	0.33	0.33
Total	2.24	2.24	2.24	2.24	2.24

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Storm Water Fund	DIVISION: Construction & Capital Improvements

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Capital	\$ -	\$ -	\$ -	\$ 781,100	\$ -
Total	\$ -	\$ -	\$ -	\$ 781,100	\$ -

ANNUAL BUDGET

GOLF COURSE FUND

The Golf Course Fund is used to account for the operations of the municipal golf course. All activities necessary to maintain and operate this facility are accounted for in this fund.

2016

**CITY OF LAFAYETTE
2016 BUDGET**

REVENUES	Division: All
DEPARTMENT: Golf Course Fund	

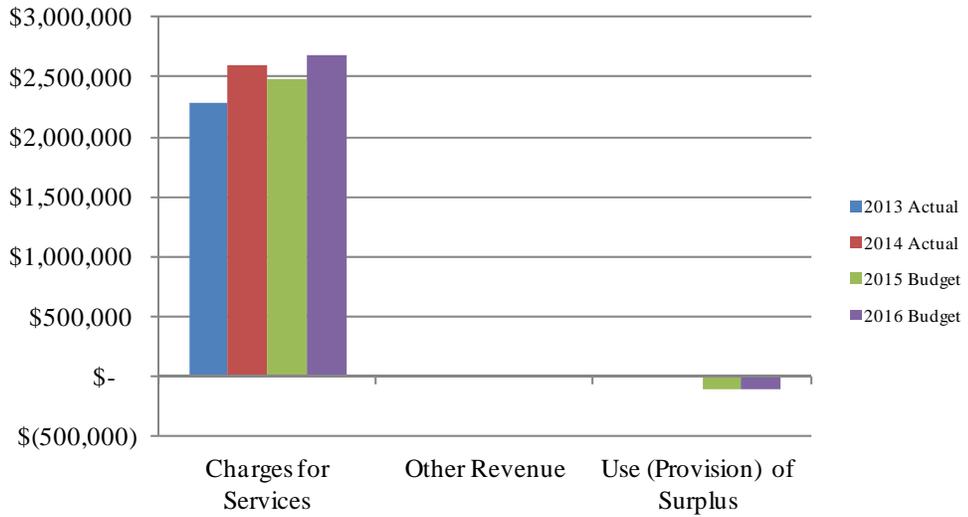
The largest source of revenue is from Green Fees charged to customers playing rounds of golf. These fees account for 61% of the 2015 budget year revenues.

Description	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Charges for Services					
Green Fees	\$ 1,324,131	\$ 1,502,150	\$ 1,522,220	\$ 1,522,220	\$ 1,527,823
Golf Cart Rentals	238,211	269,215	235,660	235,660	289,961
Snack Bar Sales	294,483	345,108	318,720	318,720	341,545
Pro Shop Sales	186,822	207,594	190,088	185,029	205,425
Driving Range	154,063	190,792	150,213	150,213	188,825
Pull Cart Rentals	5,490	4,531	3,282	3,194	4,482
Club Repairs	1,510	1,220	2,353	2,290	1,204
Club Rentals	11,423	13,548	12,136	10,764	13,488
Golf Lessons	45,653	44,883	25,828	68,000	79,940
Handicap Fees	17,685	24,195	20,000	25,000	24,195
Total Charges for Services	\$ 2,279,471	\$ 2,603,235	\$ 2,480,500	\$ 2,521,090	\$ 2,676,888
Other Revenue					
Miscellaneous Revenue	\$ 7,121	\$ 2,016	\$ 5,000	\$ 19,000	\$ 2,016
Golf Course Over/Short	30	(80)	-	110	-
Interest Income	391	3,425	1,068	1,400	1,693
Total Other Revenue	\$ 7,541	\$ 5,361	\$ 6,068	\$ 20,510	\$ 3,709
Use (Provision) of Surplus					
Use (Provision) of Surplus	\$ -	\$ -	\$ (108,560)	\$ 160,055	\$ (112,226)
Total Use (Provision) of Surplus	\$ -	\$ -	\$ (108,560)	\$ 160,055	\$ (112,226)
Total Revenue	\$ 2,287,012	\$ 2,608,596	\$ 2,378,008	\$ 2,701,655	\$ 2,568,371

**CITY OF LAFAYETTE
2016 BUDGET**

REVENUES (Concluded)
DEPARTMENT: Golf Course Fund **Division: All**

**REVENUE BY CATEGORY
2013-2016**



**CITY OF LAFAYETTE
2016 BUDGET**

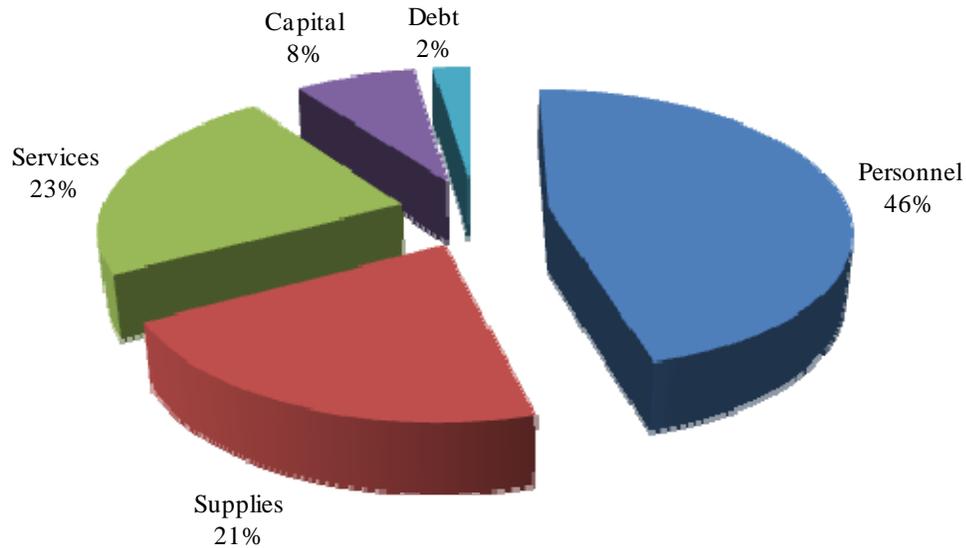
DEPARTMENT: Golf Course Fund

Division: All

EXPENDITURES

**SUMMARY OF EXPENDITURES BY ACCOUNT CATEGORY
GOLF COURSE FUND**

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Personnel	\$ 973,220	\$ 1,051,617	\$ 1,052,167	\$ 1,056,434	\$ 1,174,614
Supplies	524,991	502,166	537,320	481,700	547,770
Services	608,459	701,953	547,071	547,873	589,067
Capital	-	-	240,000	555,728	197,000
Debt	11,136	3,458	-	59,920	59,920
Total	\$ 2,117,805	\$ 2,259,194	\$ 2,376,558	\$ 2,701,655	\$ 2,568,371

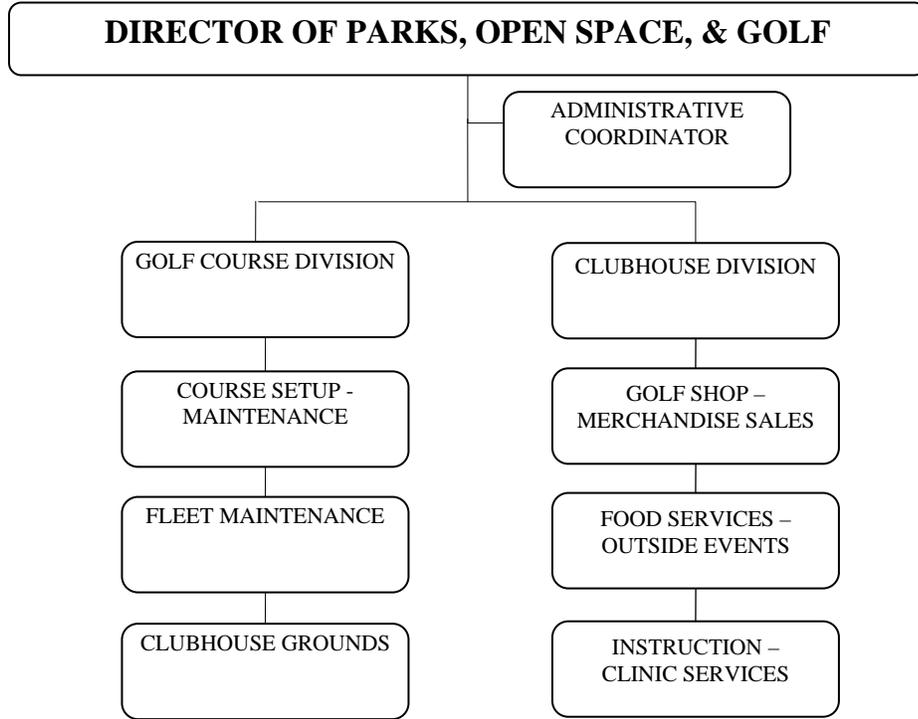


**SUMMARY OF EXPENDITURES BY DIVISION
GOLF COURSE FUND**

EXPENSE BY DIVISION	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Operating					
Administration	\$ 534,390	\$ 618,283	\$ 460,354	\$ 449,877	\$ 526,747
Operations	699,216	767,285	955,592	947,288	977,354
Clubhouse	632,053	583,797	705,703	987,465	733,895
Snack Bar	241,011	286,370	254,909	257,105	270,455
Debt Service					
Debt Service	11,136	3,458	-	59,920	59,920
Total	\$ 2,117,805	\$ 2,259,194	\$ 2,376,558	\$ 2,701,655	\$ 2,568,371

**CITY OF LAFAYETTE
2016 BUDGET**

**CITY OF LAFAYETTE ORGANIZATIONAL CHART
GOLF COURSE
2016**



**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Golf Course Fund	DIVISION: Administration

The City of Lafayette maintains and operates an 18-hole regulation size municipal golf course. This division operates a profitable and premier championship golf course by implementing marketing strategies to secure our valid market share, tracking the number of play days and adjust expenditures accordingly, and offering non-daily fee services (e.g., tournaments, non-golf special events, and leagues) to achieve outside revenue streams.

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Personnel	\$ 72,375	\$ 71,450	\$ 92,233	\$ 72,954	\$ 106,780
Supplies	971	498	-	5,200	1,450
Services	461,044	546,334	368,121	371,723	418,517
Total	\$ 534,390	\$ 618,283	\$ 460,354	\$ 449,877	\$ 526,747

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Parks, Open Space & Golf Dir	0.33	0.33	0.33	0.33	0.33
Administrative Coordinator	0.33	0.33	0.33	0.33	0.33
Total	0.66	0.66	0.66	0.66	0.66

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Golf Course Fund	DIVISION: Golf Course Operations

The City of Lafayette maintains and operates an 18-hole championship municipal golf course consisting of 191 acres.

GOLF COURSE FUND – DIVISION GOALS AND MEASUREMENT

Goal Statements – Operate a profitable and premier championship golf course.

Objectives

- Implement marketing strategies to secure our valid market share
- Track the number of play days and adjust expenditures accordingly
- Offer non-daily fee services (e.g., tournaments, non-golf special events, and leagues) to achieve outside revenue streams.

	2014 Actual	2015 Budget	2015 Projection	2016 Budget
Number of paid rounds played	41,927	41,500	41,500	41,500
Revenue per round	\$62.22	\$62.78	\$61.92	\$64.63
Number of play days	280	260	260	280
Number of non-daily fee events:				
Tournaments	28	23	28	30
Non-golf special events	25	25	27	29
Leagues	7	7	7	7

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Personnel	\$ 464,009	\$ 507,492	\$ 509,342	\$ 522,038	\$ 526,504
Supplies	154,380	172,647	191,000	170,900	185,000
Services	80,827	87,145	107,250	106,350	98,850
Capital	-	-	148,000	148,000	167,000
Total	\$ 699,216	\$ 767,285	\$ 955,592	\$ 947,288	\$ 977,354

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Full-time Positions					
Golf Course Superintendent	1.00	1.00	1.00	1.00	1.00
Golf Course Asst. Supervisor	1.00	1.00	1.00	1.00	1.00
Mechanic	1.00	1.00	1.00	1.00	1.00
Irrigation Technician	1.00	1.00	1.00	1.00	1.00
Total Full-Time Positions	4.00	4.00	4.00	4.00	4.00
Part-time Positions					
Various	6.63	6.63	6.63	6.63	6.63
Total Part-Time Positions	6.63	6.63	6.63	6.63	6.63
Total FTE	10.63	10.63	10.63	10.63	10.63

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Golf Course Fund	DIVISION: Club House

The City of Lafayette maintains and operates an 18-hole regulation size municipal golf course. Facilities present in the clubhouse include a pro shop, food service area, office space, and a golf cart storage area.

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Personnel	\$ 320,335	\$ 338,609	\$ 336,483	\$ 344,237	\$ 411,675
Supplies	245,729	177,600	206,720	167,000	221,720
Services	65,988	67,588	70,500	68,500	70,500
Capital	-	-	92,000	407,728	30,000
Total	\$ 632,053	\$ 583,797	\$ 705,703	\$ 987,465	\$ 733,895

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Full-Time Positions					
Head Golf Professional	1.00	1.00	1.00	1.00	1.00
1st Asst. Golf Professional	1.00	1.00	1.00	1.00	1.00
2nd Asst. Golf Professional	1.00	1.00	1.00	1.00	1.00
Total Full-Time Positions	3.00	3.00	3.00	3.00	3.00
Part-time Positions					
Various	4.25	4.25	4.25	4.25	4.25
Total Part-Time Positions	4.25	4.25	4.25	4.25	4.25
Total FTE	7.25	7.25	7.25	7.25	7.25

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Golf Course Fund	DIVISION: Snack Bar

The City of Lafayette operates a bar and grill foodservice at the Indian Peaks Golf Course.

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Personnel	\$ 116,500	\$ 134,065	\$ 114,109	\$ 117,205	\$ 129,655
Supplies	123,911	151,420	139,600	138,600	139,600
Services	600	885	1,200	1,300	1,200
Total	\$ 241,011	\$ 286,370	\$ 254,909	\$ 257,105	\$ 270,455

FTE BY DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Full-Time Positions					
Food Service Supervisor	1.00	1.00	1.00	1.00	1.00
Total Full-Time Positions	1.00	1.00	1.00	1.00	1.00
Part-time Positions					
Various	2.72	2.72	2.72	2.72	2.72
Total Part-Time Positions	2.72	2.72	2.72	2.72	2.72
Total FTE	3.72	3.72	3.72	3.72	3.72

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Golf Course Fund	DIVISION: Debt Service

This division accounts for debt for the Golf Course Fund.

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Debt	\$ 11,136	\$ 3,458	\$ -	\$ 59,920	\$ 59,920
Total	\$ 11,136	\$ 3,458	\$ -	\$ 59,920	\$ 59,920

DEBT SERVICE SCHEDULES (Budgetary Basis)

GOLF COURSE FUND GOLF CART LOAN

Year	Principal	Interest	Total Principal & Interest
2016	\$ 54,835	\$ 5,085	\$ 59,920
2017	56,480	3,440	59,920
2018	58,175	1,745	59,920
	<u>\$ 169,490</u>	<u>\$ 10,270</u>	<u>\$ 179,760</u>

ANNUAL BUDGET

INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis. The City's Internal Service Funds account for the following services:

Employee Benefit Fund: To account for the allocation of costs associated with employee insurance plans.

Insurance Fund: To account for the allocation of costs associated with the City's Insurance plans.

2016

ANNUAL BUDGET

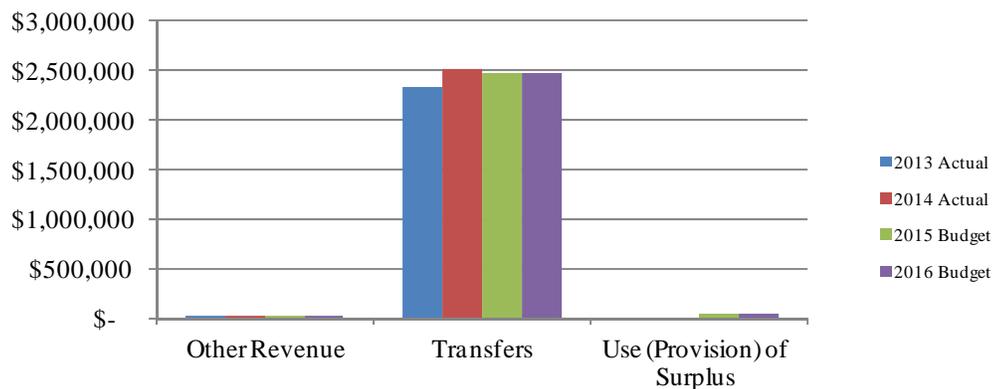
EMPLOYEE BENEFIT PLAN

2016

**CITY OF LAFAYETTE
2016 BUDGET**

REVENUES					
DEPARTMENT: Employee Benefit Plan				Division: All	
Description	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Other Revenue					
Miscellaneous Revenue	\$ 7,991	\$ 4,702	\$ 7,000	\$ 5,000	\$ 5,000
Interest Income	(1,738)	3,300	3,392	4,025	3,784
Total Other Revenue	\$ 6,254	\$ 8,002	\$ 10,392	\$ 9,025	\$ 8,784
Transfers					
General Fund Contribution	\$ 1,642,449	\$ 1,791,008	\$ 1,771,917	\$ 1,771,917	\$ 1,771,917
Emp Requied Contribution	75,074	77,929	77,409	77,409	77,409
Amb/Fire Fund Contribution	42,407	68,472	62,085	62,085	62,085
Water Fund Contribution	258,153	264,937	263,842	263,842	263,842
Water Rec Fund Contribution	166,579	165,140	155,450	155,450	155,450
Storm Water Fund Cont	38,452	36,497	36,087	36,087	36,087
G.C. Fund Contribution	98,839	103,736	102,241	102,241	102,241
Total Transfers	\$ 2,321,953	\$ 2,507,720	\$ 2,469,031	\$ 2,469,031	\$ 2,469,031
Use (Provision) of Surplus					
Use (Provision) of Surplus	\$ -	\$ -	\$ 34,566	\$ 21,933	\$ 36,174
Total Use (Provision) of Surplus	\$ -	\$ -	\$ 34,566	\$ 21,933	\$ 36,174
Total Revenue	\$ 2,328,207	\$ 2,515,722	\$ 2,513,989	\$ 2,499,989	\$ 2,513,989

**REVENUE BY CATEGORY
2013-2016**



**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL				
DEPARTMENT: Employee Benefit Plan	Division: Non-Departmental			

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Services	\$ 2,412,949	\$ 2,506,137	\$ 2,513,989	\$ 2,499,989	\$ 2,513,989
Total	\$ 2,412,949	\$ 2,506,137	\$ 2,513,989	\$ 2,499,989	\$ 2,513,989

ANNUAL BUDGET

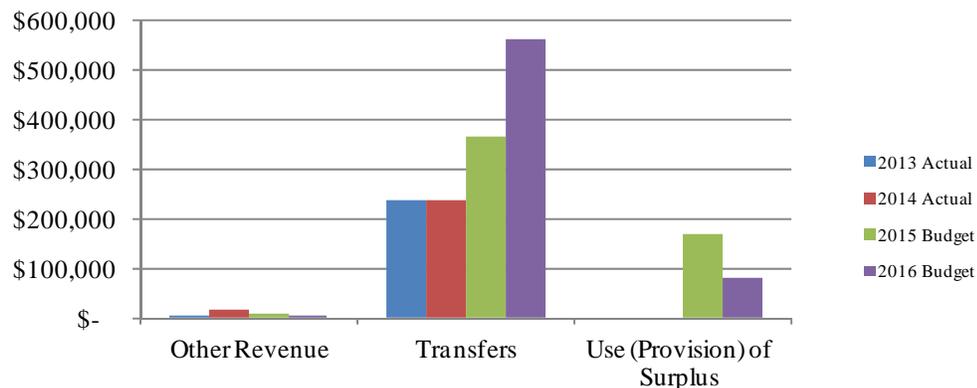
INSURANCE FUND

2016

**CITY OF LAFAYETTE
2016 BUDGET**

REVENUES					
DEPARTMENT: Insurance Fund				Division: All	
Description	2013 Actual	2014 Actual	2015 Budget	2015	
				Projections	2016 Budget
Other Revenue					
Miscellaneous Revenue	\$ 5,511	\$ 15,385	\$ 5,000	\$ 1,000	\$ 1,000
Interest Income	(2,443)	2,703	3,097	2,625	2,565
Total Other Revenue	\$ 3,067	\$ 18,088	\$ 8,097	\$ 3,625	\$ 3,565
Transfers					
General Fund Contribution	\$ 145,036	\$ 145,036	\$ 202,326	\$ 231,020	\$ 317,168
Amb/Fire Fund Contribution	11,888	11,888	23,156	23,911	33,587
Water Fund Contribution	33,286	33,286	46,417	49,815	69,952
Water Rec Fund Contribution	23,777	23,777	43,297	45,562	63,980
Storm Water Fund Cont	9,511	9,511	21,730	22,108	31,047
G.C. Fund Contribution	14,266	14,266	30,164	32,429	45,543
Total Transfers	\$ 237,763	\$ 237,763	\$ 367,090	\$ 404,845	\$ 561,277
Use (Provision) of Surplus					
Use (Provision) of Surplus	\$ -	\$ -	\$ 168,501	\$ 131,218	\$ 80,318
Total Use (Provision) of Surplus	\$ -	\$ -	\$ 168,501	\$ 131,218	\$ 80,318
Total Revenue	\$ 240,830	\$ 255,851	\$ 543,688	\$ 539,688	\$ 645,160

**REVENUE BY CATEGORY
2013-2016**



**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT: Insurance Fund	DEPARTMENT DETAIL	Division: Non-Departmental
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EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Services	\$ 503,411	\$ 476,719	\$ 543,688	\$ 539,688	\$ 645,160
Total	\$ 503,411	\$ 476,719	\$ 543,688	\$ 539,688	\$ 645,160

ANNUAL BUDGET

PERMANENT FUND

Permanent Funds are used to account for resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support programs for the citizens. The City's Permanent Fund accounts for the following services:

Cemetery Endowment Fund: To account for the income and expenditures of the endowment.

2016

ANNUAL BUDGET

CEMETERY ENDOWMENT FUND

2016

**CITY OF LAFAYETTE
2016 BUDGET**

REVENUES				
DEPARTMENT: Cemetery Endowment Fund				Division: All

Description	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Other Revenue					
Interest Income	\$ -	\$ 360	\$ 231	\$ 348	\$ 348
Total Other Revenue	\$ -	\$ 360	\$ 231	\$ 348	\$ 348
 Total Revenue	 \$ -	 \$ 360	 \$ 231	 \$ 348	 \$ 348

**CITY OF LAFAYETTE
2016 BUDGET**

DEPARTMENT DETAIL	
DEPARTMENT: Cemetery Endowment Fund	Division: Cemetery

EXPENSE BY CATEGORY	2013 Actual	2014 Actual	2015 Budget	2015 Projections	2016 Budget
Services	\$ -	\$ 339	\$ 231	\$ 348	\$ 348
Total	\$ -	\$ 339	\$ 231	\$ 348	\$ 348

ANNUAL BUDGET

APPENDIX

This section of the budget contains various budget resolutions and the appropriations ordinance.

2016

**CITY OF LAFAYETTE
ORDINANCE NO. 35, SERIES 2015
INTRODUCED BY: COUNCILOR STACI LUPBERGER**

**AN ORDINANCE APPROPRIATING FUNDS FOR THE OPERATION OF THE CITY OF
LAFAYETTE, COLORADO, FOR THE FISCAL YEAR OF 2016**

WHEREAS, the City Council of the City of Lafayette, Colorado, is charged with the responsibility of adopting an appropriation ordinance for the purpose of allocating funds to the various departments for expenditure in the fiscal year of 2016; and

WHEREAS, the City Administrator, as Budget Officer designated by the City Council, has prepared and submitted a recommended budget in full compliance with the provisions of Chapter 8, Section 8.2, sub (a) through sub (f), of the Charter of the City of Lafayette, Colorado; and

WHEREAS, the City Council has adopted a budget for the next ensuing fiscal year, 2015, in full compliance with the provisions of Chapter 8, Section 4 of the Charter of the City of Lafayette, Colorado; and

WHEREAS, it is the duty of the City Council to appropriate, by ordinance, the money needed for municipal purposes during the next ensuing fiscal year, 2016.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAFAYETTE, COLORADO, ORDAINS:

1. Pursuant to Resolution No. 2015-58, adopting the 2016 fiscal year budget, the following revenues will be received in the 2016 fiscal year:

2016 BUDGETED REVENUES

General Fund	\$ 27,242,894
Debt Service Fund	1,758,288
Special Revenue Fund:	
Ambulance & Fire	2,315,138
Capital Projects Funds:	
Legacy Open Space	53,111
POST Open Space	1,304,245
Conservation Trust	67,000
Capital Projects	1,820,000
Enterprise Funds:	
Water Utility	9,948,168
Water Reclamation Utility	5,057,746
Storm Water Utility	926,503
Golf Course	2,568,371
Internal Service Funds:	
Employee Benefit Plan	2,513,989
Insurance	645,160
Cemetery Endowment	<u>348</u>
TOTAL BUDGETED REVENUES	\$ <u>57,288,244</u>

2. Pursuant to Resolution No. 2015-58, adopting the 2016 fiscal year budget, the following expenditures will be made in the 2016 fiscal year:

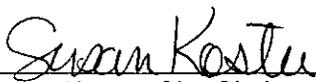
2016 BUDGETED EXPENDITURES

General Fund	\$ 27,242,894
Debt Service Fund	1,758,288
Special Revenue Funds:	
Ambulance & Fire	2,315,138
Capital Projects Funds:	
Legacy Open Space	53,111
POST Open Space	1,304,245
Conservation Trust	67,000
Capital Projects	1,820,000
Enterprise Funds:	
Water Utility	9,948,168
Water Reclamation Utility	5,057,746
Storm Water Utility	926,503
Golf Course	2,568,371
Internal Service Funds:	
Employee Benefit Plan	2,513,989
Insurance	645,160
Cemetery Endowment	<u>348</u>
 TOTAL BUDGETED EXPENDITURES	 \$ <u>57,288,244</u>

INTRODUCED, PASSED ON FIRST READING AND PUBLIC NOTICE ORDERED THIS 6TH DAY OF OCTOBER, 2015.

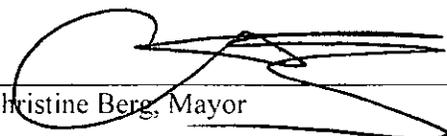
PASSED ON SECOND AND FINAL READING THIS 20TH DAY OF OCTOBER, 2015.

ATTEST:

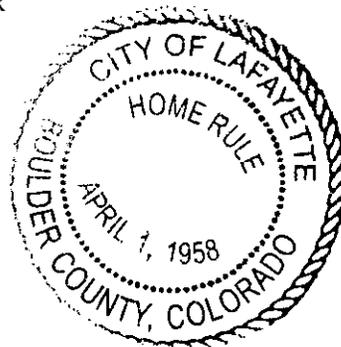


Susan Koster, City Clerk

CITY OF LAFAYETTE, COLORADO



Christine Berg, Mayor



APPROVED AS TO FORM:



David S. Williamson, City Attorney

CITY OF LAFAYETTE

RESOLUTION NO. 2015 – 58

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAFAYETTE
ADOPTING THE 2016 BUDGET, AUTHORIZING THE 2016 COMPENSATION PLAN AND
ESTABLISHING THE MILL LEVY**

WHEREAS, the City Council of the City of Lafayette, Colorado, pursuant to Section 8.3 of the Charter of the City of Lafayette, Colorado, held a public hearing on the proposed 2016 Budget on October 6, 2015; and

WHEREAS, the City Council finds that:

1. The City Administrator, as City Budget Officer, prepared and submitted to the Council on or before October 6, 2015, a recommended budget in full compliance with the City Charter Section 8.2, paragraphs (a) through (f) inclusive; and

2. The notice of the proposed public hearing, a summary of the proposed budget, and notice that the proposed budget was on file in the office of the City Clerk was published at least one week in advance of the public hearing; and

WHEREAS, the mill levy, proposed by this resolution is 16.161 mills and is intended to generate tax funds not to exceed \$606,852 in revenue for debt payments on public library, fire station, police station construction, \$1,848,445 for Ambulance and Fire services, and approximately \$4,183,237 for other municipal purposes.

WHEREAS, the revenue goals were established to insure compliance with the various bond issue ballot questions and provisions of the Colorado State Constitution; and

WHEREAS, between December 1 and December 15, 2015, the City will receive a final assessed valuation which may be different from the previous valuation of \$410,765,666; and

WHEREAS, the City must certify the appropriate mill levy to the Boulder County Assessor's Office no later than December 15, 2015; and

WHEREAS, an amendment to this resolution may be required to modify the mill levy used for the payment of various debt issues and to modify the mill levy used for other municipal purposes.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council of the City of Lafayette adopts the 2016 Budget, a copy of which is marked Exhibit "A" and is on file in the City Clerk's Office.

2. The City Council of the City of Lafayette determines that it is necessary to levy a tax of 0.383 mills on the real property within the City Limits for the purpose of payment of principal and interest on the 1998 General Obligation Refunding and Improvement Bonds, to levy a tax of 1.094 mills on the real property within the City Limits for the purpose of payment of principal and interest on the 2005 General Obligation (Police Station Construction) Bonds, to levy a tax of 4.500 mills on the real property within the City Limits for Ambulance and Fire services, and to levy a tax of 10.184 mills on the real property within the City Limits for other municipal purposes, for a total levy of 16.161 mills on the real property within the City Limits for municipal purposes and hereby orders the same to be certified. Said levy is based on Boulder County's 2015 assessed valuation.

3. The City Council recognizes that it may be necessary to further modify the total mill levy prior to December 15, 2015, in order to ensure compliance with various bond issue ballot questions and provisions of the Colorado State Constitution; and

a. The City Council of the City of Lafayette authorizes the City Administrator to make appropriate adjustments; and

b. The City Council of the City of Lafayette authorizes the City Administrator to certify the mill levy by December 15, 2015, to generate revenue not to exceed \$157,286 for the refunded portion of debt related to public library improvements and debt related to fire station construction; \$449,566 for debt related to police station construction, \$1,848,445 for Ambulance and Fire services, and approximately \$4,183,237 for other municipal purposes; and

c. Should the City Administrator find it necessary to modify the mill levy, a Resolution ratifying that decision shall be presented to the City Council at the next scheduled meeting.

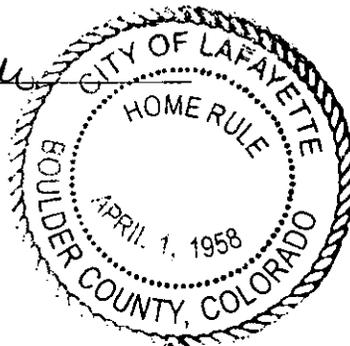
4. The City Council of the City of Lafayette does hereby approve and authorize the compensation plan (attached as Exhibit "B") to be implemented and effective January 2, 2016.

It was moved by Council Member Dowling and seconded by Council Member Mazza that the foregoing Resolution No. 2015-58 be passed and adopted this 6th day of October, 2015.

WHEREUPON, the Mayor declared the foregoing Resolution No. 2015-58 having received 7 votes Aye and 0 votes Nay, was passed, adopted and effective this 6th day of October, 2015.

ATTEST:

Susan Koster
Susan Koster
City Clerk



CITY OF LAFAYETTE, COLORADO

Christine Berg
Christine Berg
Mayor

APPROVED AS TO FORM:

David S. Williamson
David S. Williamson
City Attorney

LAFAYETTE CITY CENTER GENERAL IMPROVEMENT DISTRICT

RESOLUTION 2015-01

INTRODUCED BY BOARD MEMBER Merrily Mazza

A RESOLUTION

BY THE LAFAYETTE CITY COUNCIL, SITTING EX OFFICIO AS THE BOARD OF DIRECTORS OF THE LAFAYETTE CITY CENTER GENERAL IMPROVEMENT DISTRICT, CITY OF LAFAYETTE, COLORADO, ADOPTING A BUDGET, MAKING APPROPRIATIONS FOR THE BUDGET YEAR 2016 AND APPROVING A MILL LEVY.

WHEREAS, the Lafayette City Center General Improvement District (the "District") was created by Ordinance No. 98-15, Series 1998 (the "Ordinance"), and the Ordinance recognized the Council of the City of Lafayette as the Board of Directors of the District (the "Board of Directors"), pursuant to § 31-25-609, C.R.S.; and

WHEREAS, the Ordinance established a District Advisory Board (the "Advisory Board"), comprising representatives of key agencies of the City and the individual signatories to the Petition for organization of the District, and specified that such Advisory Board should, subject to the approval of the Board of Directors, conduct and manage all affairs of the District as the authorized agent of the Board of Directors, including its financial and legal affairs; and

WHEREAS, in accordance with the Ordinance, the Advisory Board will prepare, deliver and recommend to the Board of Directors, at least once a year, a proposed Budget (describing the major activities and contracts to be undertaken by the District for the next succeeding fiscal year); and appropriations and a designated mill levy for the budget year 2016; and

WHEREAS, the Board of Directors is authorized to approve the Budget; and

WHEREAS, the Advisory Board has thereby prepared, reviewed and recommended to the Council for its approval a District Budget Resolution for the 2016 Budget Year, with its accompanying exhibits, all as set forth therein; and

WHEREAS, the eligible electors of the District have approved ballot issues authorizing the collection, retention and spending of the property tax and other revenues in the amounts specified in the proposed budget.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LAFAYETTE, IN ITS EX OFFICIO CAPACITY AS THE BOARD OF DIRECTORS OF THE LAFAYETTE CITY CENTER GENERAL IMPROVEMENT DISTRICT:

Section 1. That the Budget for the District attached hereto and incorporated herein as Exhibit A is hereby adopted and approved for the Budget Year 2016. That the estimated revenues and expenditures for the District's General Fund, the Debt Service Fund and the Capital Projects Fund for fiscal year 2016, as more specifically set forth in the Budget, are adopted and approved.

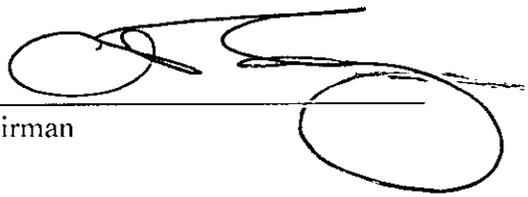
Section 2. That the following sums are hereby appropriated from the revenues of the District, for the purposes stated:

Debt Service Fund	<u>\$ 101,636</u>
Total Fund Appropriations	<u>\$ 101,636</u>

Section 3. That the amount of money necessary to be raised from property taxes for the purpose of the District's General Operating Expenses is \$8,166 and for Debt Service is \$88,738; that the total valuation for assessment in the District is \$4,639,120; that a levy of 20.888 mills upon each dollar of the total valuation for assessment of all taxable property within the District is hereby approved and certified for levy and collection by Boulder County, Colorado in accordance with law.

Section 4. That the Clerk of the City of Lafayette, acting *ex officio* as the Secretary of the Board of Directors of the District, shall attest and affix the seal of the District to this resolution.

APPROVED THIS 20TH DAY OF OCTOBER, 2015 BY THE LAFAYETTE CITY COUNCIL, SITTING EX OFFICIO AS THE BOARD OF DIRECTORS OF THE LAFAYETTE CITY CENTER GENERAL IMPROVEMENT DISTRICT:

By: 
Chairman

ATTEST:

By: 
City Clerk

EXEMPLA GENERAL IMPROVEMENT DISTRICT

RESOLUTION 2015-01

INTRODUCED BY BOARD MEMBER Staci Lupberger

A RESOLUTION

BY THE LAFAYETTE CITY COUNCIL, SITTING EX OFFICIO AS THE BOARD OF DIRECTORS OF THE EXEMPLA GENERAL IMPROVEMENT DISTRICT, CITY OF LAFAYETTE, COLORADO, ADOPTING A BUDGET, MAKING APPROPRIATIONS FOR THE BUDGET YEAR 2016, AND CERTIFYING A MILL LEVY.

WHEREAS, the Exempla General Improvement District (the "District") was created by Ordinance No. 19, Series 2002 (the "Ordinance"), and the Ordinance recognized the Council of the City of Lafayette as the Board of Directors of the District (the "Board of Directors"), pursuant to § 31-25-609, C.R.S.; and

WHEREAS, the Ordinance established a District Advisory Board (the "Advisory Board"), comprising representatives of key agencies of the City and the individual signatories to the Petition for organization of the District, and specified that such Advisory Board should, subject to the approval of the Board of Directors, conduct and manage all affairs of the District as the authorized agent of the Board of Directors, including its financial and legal affairs; and

WHEREAS, in accordance with the Ordinance, the Advisory Board will prepare, deliver and recommend to the Board of Directors, at least once a year, a proposed Budget (describing the major activities and contracts to be undertaken by the District for the next succeeding fiscal year); and appropriations and a designated mill levy for the budget year 2016; and

WHEREAS, the Board of Directors is authorized to approve the Budget; and

WHEREAS, the Advisory Board has thereby prepared, reviewed and recommended to the Council for its approval a District Budget Resolution for the 2016 Budget Year, with its accompanying exhibits, all as set forth therein; and

WHEREAS, the eligible electors of the District have approved ballot issues authorizing the collection, retention and spending of property taxes, assessments, and other revenues in the amounts specified in the proposed budget.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LAFAYETTE, IN ITS EX OFFICIO CAPACITY AS THE BOARD OF DIRECTORS OF THE EXEMPLA GENERAL IMPROVEMENT DISTRICT:

Section 1. That the Budget for the District attached hereto and incorporated herein as Exhibit A is hereby adopted and approved for the Budget Year 2016. That the estimated revenues and expenditures for the District's General Fund, the Debt Service Fund and the Capital Projects Fund for fiscal year 2016, as more specifically set forth in the Budget, are adopted and approved.

Section 2. That the following sums are hereby appropriated from the revenues of the District, for the purposes stated:

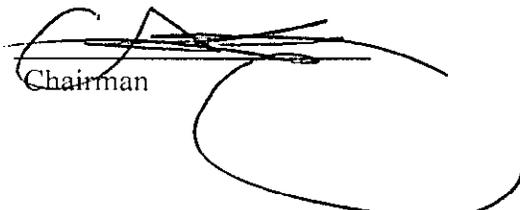
Debt Service Fund	<u>\$ 523,173</u>
Total Fund Appropriations	<u>\$ 523,173</u>

Section 3. That the amount of money necessary to be raised from assessments for the purpose of the District's General Operating Expenses is \$425,206; that the amount of money necessary to be raised from property taxes for the purpose of the District's General Operating Expenses is \$97,967; that the total valuation for assessment in the District is \$19,593,400; that a levy of 5.000 mills upon each dollar of the total valuation for assessment of all taxable property within the District is hereby approved and certified for levy and collection by Boulder County, Colorado in accordance with law.

Section 4. That the Clerk of the City of Lafayette, acting *ex officio* as the Secretary of the Board of Directors of the District, shall attest and affix the seal of the District to this resolution.

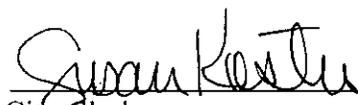
APPROVED THIS 20TH DAY OF OCTOBER, 2015 BY THE LAFAYETTE CITY COUNCIL, SITTING EX OFFICIO AS THE BOARD OF DIRECTORS OF THE EXEMPLA GENERAL IMPROVEMENT DISTRICT:

By:


Chairman

ATTEST:

By:


City Clerk

LAFAYETTE CORPORATE CAMPUS GENERAL IMPROVEMENT DISTRICT

RESOLUTION 2015-01

INTRODUCED BY BOARD MEMBER Tom Dowling

A RESOLUTION

BY THE LAFAYETTE CITY COUNCIL, SITTING EX OFFICIO AS THE BOARD OF DIRECTORS OF THE LAFAYETTE CORPORATE CAMPUS GENERAL IMPROVEMENT DISTRICT, CITY OF LAFAYETTE, COLORADO, ADOPTING A BUDGET, MAKING APPROPRIATIONS FOR THE BUDGET YEAR 2016 AND APPROVING A MILL LEVY.

WHEREAS, the Lafayette Corporate Campus General Improvement District (the "District") was created by Ordinance No. 20, Series 2002 (the "Ordinance"), and the Ordinance recognized the Council of the City of Lafayette as the Board of Directors of the District (the "Board of Directors"), pursuant to § 31-25-609, C.R.S.; and

WHEREAS, the Ordinance established a District Advisory Board (the "Advisory Board"), comprising representatives of key agencies of the City and the individual signatories to the Petition for organization of the District, and specified that such Advisory Board should, subject to the approval of the Board of Directors, conduct and manage all affairs of the District as the authorized agent of the Board of Directors, including its financial and legal affairs; and

WHEREAS, in accordance with the Ordinance, the Advisory Board will prepare, deliver and recommend to the Board of Directors, at least once a year, a proposed Budget (describing the major activities and contracts to be undertaken by the District for the next succeeding fiscal year); and appropriations and a designated mill levy for the budget year 2016; and

WHEREAS, the Board of Directors is authorized to approve the Budget; and

WHEREAS, the Advisory Board has thereby prepared, reviewed and recommended to the Council for its approval a District Budget Resolution for the 2016 Budget Year, with its accompanying exhibits, all as set forth therein; and

WHEREAS, the eligible electors of the District have approved ballot issues authorizing the collection, retention and spending of the property tax and other revenues in the amounts specified in the proposed budget.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LAFAYETTE, IN ITS EX OFFICIO CAPACITY AS THE BOARD OF DIRECTORS OF THE LAFAYETTE CORPORATE CAMPUS GENERAL IMPROVEMENT DISTRICT:

Section 1. That the Budget for the District attached hereto and incorporated herein as Exhibit A for the budget year 2016 is hereby adopted and approved. That the estimated revenues and expenditures for the District's General Fund, the Debt Service Fund and the Capital Projects Fund for fiscal year 2016, as more specifically set forth in the Budget, are adopted and approved.

Section 2. That the following sums are hereby appropriated from the revenues of the District, for the purposes stated:

Debt Service Fund	<u>\$ 264,615</u>
Total Fund Appropriations	<u>\$ 264,615</u>

Section 3. That the amount of money necessary to be raised from property taxes for the purpose of the District's General Operating Expenses is \$5,616 and for Debt Service is \$245,900; that the total valuation for assessment in the District is \$10,830,962; that a levy of 23.222 mills upon each dollar of the total valuation for assessment of all taxable property within the District is hereby approved and certified for levy and collection by Boulder County, Colorado, in accordance with law.

Section 4. That the Clerk of the City of Lafayette, acting *ex officio* as the Secretary of the Board of Directors of the District, shall attest and affix the seal of the District to this resolution.

APPROVED THIS 20TH DAY OF OCTOBER, 2015 BY THE LAFAYETTE CITY COUNCIL, SITTING EX OFFICIO AS THE BOARD OF DIRECTORS OF THE LAFAYETTE CORPORATE CAMPUS GENERAL IMPROVEMENT DISTRICT.

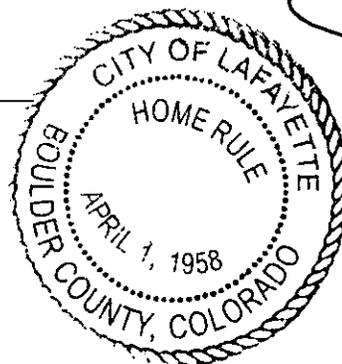
By: _____

Chairman

ATTEST:

By: _____

City Clerk



LAFAYETTE TECH CENTER GENERAL IMPROVEMENT DISTRICT

RESOLUTION 2015-01

INTRODUCED BY BOARD MEMBER Alexandra Lynch

A RESOLUTION

BY THE LAFAYETTE CITY COUNCIL, SITTING EX OFFICIO AS THE BOARD OF DIRECTORS OF THE LAFAYETTE TECH CENTER GENERAL IMPROVEMENT DISTRICT, CITY OF LAFAYETTE, COLORADO, ADOPTING A BUDGET, MAKING APPROPRIATIONS FOR THE BUDGET YEAR 2016 AND APPROVING A MILL LEVY.

WHEREAS, The Lafayette Tech Center General Improvement District (the "District") was created by Ordinance No. 30, Series 1999 (the "Ordinance"), and the Ordinance recognized the Council of the City of Lafayette as the Board of Directors of the District (the "Board of Directors"), pursuant to § 31-25-609, C.R.S.; and

WHEREAS, the Ordinance established a District Advisory Board (the "Advisory Board"), comprising representatives of key agencies of the City and the individual signatories to the Petition for organization of the District, and specified that such Advisory Board should, subject to the approval of the Board of Directors, conduct and manage all affairs of the District as the authorized agent of the Board of Directors, including its financial and legal affairs; and

WHEREAS, in accordance with the Ordinance, the Advisory Board will prepare, deliver and recommend to the Board of Directors, at least once a year, a proposed Budget (describing the major activities and contracts to be undertaken by the District for the next succeeding fiscal year); and appropriations and a designated mill levy for the budget year 2016; and

WHEREAS, the Board of Directors is authorized to approve the Budget; and

WHEREAS, the Advisory Board has thereby prepared, reviewed and recommended to the Council for its approval a District Budget Resolution for the 2016 Budget Year, with its accompanying exhibits, all as set forth therein; and

WHEREAS, the eligible electors of the District have approved ballot issues authorizing the collection, retention and spending of the property tax and other revenues in the amounts specified in the proposed budget.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LAFAYETTE, IN ITS EX OFFICIO CAPACITY AS THE BOARD OF DIRECTORS OF THE LAFAYETTE TECH CENTER GENERAL IMPROVEMENT DISTRICT:

Section 1. That the Budget for the District attached hereto and incorporated herein as Exhibit A is hereby adopted and approved for the Budget Year 2016. That the estimated revenues and expenditures for the District's General Fund, the Debt Service Fund and the Capital Projects Fund for fiscal year 2016, as more specifically set forth in the Budget, are adopted and approved.

Section 2. That the following sums are hereby appropriated from the revenues of the District, for the purposes stated:

Debt Service Fund	\$ <u>177,859</u>
Total Fund Appropriations	\$ <u>177,859</u>

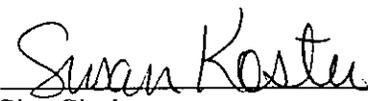
Section 3. That the amount of money necessary to be raised from property taxes for the purpose of the District's General Operating Expenses is \$17,270 and for Debt Service is \$155,400; that the total valuation for assessment in the District is \$4,405,345, that a levy of 39.196 mills upon each dollar of the total valuation for assessment of all taxable property within the District is hereby approved and certified for levy and collection by Boulder County, Colorado in accordance with law.

Section 4. That the Clerk of the City of Lafayette, acting ex officio as the Secretary of the Board of Directors of the District, shall attest and affix the seal of the District to this resolution.

APPROVED THIS 20TH DAY OF OCTOBER, 2015 BY THE LAFAYETTE CITY COUNCIL, SITTING EX OFFICIO AS THE BOARD OF DIRECTORS OF THE LAFAYETTE TECH CENTER GENERAL IMPROVEMENT DISTRICT.

By: 
Chairman

ATTEST:

By: 
City Clerk

