Borrowing Materials Check out materials at the front desk or at the Express Check Out in the lobby. The check out period for most items is three weeks. Your receipt will list the items and their due dates and you may also check your account online from home at any time.

Email reminders Sign up for email and receive reminders three days before items are due. You will also receive hold notices and overdue notices by email. We will not share or sell your information with any other entity. You will receive periodic email communications from the library, including our monthly newsletter, *Check In @ LPL*.

Renewing You may renew most materials once if the item is not on hold for someone else. You can renew online, at any library computer, or by calling the Check Out Desk.

Reserving Materials Use your library card to put an item on hold online, at any library computer, or by calling the Reference Desk. If you do not find the materials you want, we may be able to borrow from other sources.

Late, Lost, and Damaged Items Unless noted otherwise, late fees are 25¢ per item per day late. There is a replacement charge for lost or damaged items. We do not accept a duplicate item as a replacement. If you owe the library more than $5.00, you will lose check out privileges and all accounts owing $25.00 or more will be sent to a collection agency for an additional $10.00.

Book Return You may return most materials in the book return box just inside the lobby, or in the 24 hour drive-up book return outside.

Lafayette Public Library

Where books are just the beginning!

We are your community connection to reading and learning.

www.cityoflafayette.com/library

775 West Baseline Road
Lafayette, CO 80026
(303) 665-5200

Library Hours

Monday – Thursday:	**10:00 - 9:00**
Friday – Saturday:	**10:00 - 5:00**
Sunday:	**1:00 - 5:00**

For more about the library go to:
www.cityoflafayette.com/library

Renew items, get answers, search for books, request items, and find out what's happening.

About us

Confidentiality The library respects the privacy of all our customers. Unless required by law, library staff will not divulge account information to anyone.

Colorado Libraries Collaborate You may check out materials at no extra cost, from many other Colorado libraries. You will need to have your hometown library card to register at each library.

Study Rooms Use your library card to reserve our study rooms for quiet study. Ask at the Reference Desk.

Meeting Rooms Go online for details about library meeting rooms, which are available to the public.

Computers Use your library card to log on to any of our computers to check your email, use the Internet, or work on personal projects. Please pre-pay for printing at the check out desk, 10¢ per page.

Copies Make black and white copies for 10¢ per page.

Children and Choices Please help your children make decisions about library resources, the Internet, and the materials they borrow from the library.

What we can do for you

Provide Answers to Questions Librarians will provide comprehensive answers to your questions. Whether for school or business research, call, ask at the Reference Desk, or ask online.

Use the Library Online 24/7 Search the library's databases for magazine articles and more. See websites recommended by library staff. Check out staff recommendations and other book lists. Learn new computer skills or practice for a test using Learning Express. Get job help using Job and Career Accelerator.

Attend Children's Programs Our programs for babies, toddlers, and preschoolers introduce children to the magic of books and promote the skills they will need to become successful readers. School age programs help children discover new books and authors while encouraging them to read for pleasure. Our children's librarians are always happy to help you find just the right book.

Check out Teen Programs Check out the cool programs such as Teen Game Night. Go online for book links and poetry connections. Hang out in the Teen Zone, use computers, listen to music!

What you can do

Volunteer Looking for ways to reach out to your community? We have plenty of opportunities! Go online to fill out a volunteer application or pick up an application at the library. Our Volunteer Coordinator will contact you.

Join the Friends of the Library Support services and programs at the library by becoming a volunteer with the Friends of the Lafayette Public Library. Participate in various fund-raising events such as the used Book Sale located just off the lobby.

Behave Appropriately in the Library Please remember that the library belongs to everyone, of every age. Be considerate of other people. Speak in a quiet voice. Use cell phones quietly. Use library materials and equipment appropriately. Act in a safe way.