CHECK LIST
FOR COMMERCIAL BUILDING PERMIT

City of Lafayette
Community Development Department
1290 S. Public Road, Lafayette, Colorado 80026
303-665-5588
Fax 303-665-2153

APPLICANT NAME	PHONE (1)	PHONE (2)
PROJECT ADDRESS (Number and Street)	PROJECT	

This is a list of what you need to provide in order to get a building permit. Some of these items may not be required for all projects. Contact the Building Department regarding the specific requirements of your project.

Design Information:

Codes: International Building Code 2009, International Mechanical Code 2009, International Fuel Gas Code 2009, International Plumbing Code 2009, National Electrical Code 2011, and International Energy Conservation Code 2009.

Snowload: 30 lbs./sq. ft. roof and ground
Windspeed: 105 mph @ 3 sec. gust I.B.C.
Frost Depth: 36 inch frost depth

Building Department

- ☐ 1. Completed Building Permit Application
- ☐ 2. Three sets of complete plans stamped by an architect or engineer, or both. The maximum plan size is 24"x36" and must include:
  - ☐ Site plan
  - ☐ Floor plan
  - ☐ Elevations
  - ☐ Construction sections
  - ☐ Structural
  - ☐ Plumbing and Mechanical
  - ☐ Electrical
- ☐ 3. Architect or engineer's letter certifying compliance with International Energy Conservation Code or COM Check Certification including envelope, mechanical, and lighting.
- ☐ 4. Soils report
- ☐ 5. Appropriate contractor's license

Public Works Department

- ☐ 1. Completed Utility Service Application, including all applicable service information (IPC fixture unit counts with flow data, etc.)
- ☐ 2. Grading and drainage plan with engineer's stamp (11"x17" maximum size)
- ☐ 3. Site plan showing all utilities and floodways
- ☐ 4. Right-of-way permits (if applicable)
- ☐ 5. Grading and Erosion Control Permit Application including all corresponding requirements (if disturbing 1 acre or more)
- ☐ 6. Copy of State Stormwater Permit cover page if over 1 acre.

Planning Department

- ☐ 1. Site plan with setbacks, easements, property lines, sidewalks, and site lighting (11" x 17" maximum size)
- ☐ 2. Parking plan
- ☐ 3. Landscape plan with irrigation system and water budget
- ☐ 4. Sign permit application
- ☐ 5. Other_____

Fire Department

- ☐ 1. Fire hydrant compliance
- ☐ 2. Fire department access compliance
- ☐ 3. Fire sprinkler and alarm systems plans
- ☐ 4. Special hazards, e.g., fuel storage, spray booth, etc.
- ☐ 5. Commercial Hoods
- ☐ 6. Other_____