TIMELINE
ANNEXATION & ZONING

_____ Submission of packet to City Clerk request public notices

_____ Notices to Planning for Review

_____ City Council Meeting/Resolution to set Public Hearing (Notice of Public Hearing must be published 4 successive weeks/the first not less than 30 days before the hearing

_____ **1st** Publication Notice of Public Hearing for Annexation before City Council
(submit to newspaper_____)

_____ **2nd** Publication Notice of Public Hearing for Annexation before City Council
(submit to newspaper_____)

_____ Impact Report due to City Clerk (Actually due to be mailed 25 days prior to hearing) LESS THEN 10 ACRES NOT REQUIRED

_____ Petition and plat, 6 copies of each, due to City Clerk (Actually due to be mailed 25 days prior to hearing)

_____ **3rd** Publication Notice of Public Hearing for Annexation before City Council
(submit to newspaper_____)

_____ Publication of Notice of Public Hearing for Zoning before Planning Commission
(Submit to newspaper_____)

_____ Notice of Public Hearing, Resolution, Petition and Impact Report, if required, are to be mailed to County and Districts at least 25 days prior to hearing

_____ Notice to Adjacent Property Owners

_____ **4th** Publication Notice of Public Hearing for Annexation before City Council
(submit to newspaper_____)

_____ Planning Commission Meeting – Public Hearing for Zoning Annexation

_____ Draft Annexation Agreement

_____ Publication of Notice of Public Hearing for Zoning before City Council
(submit to newspaper_____)

_____ Submit copy of ordinances to newspaper

_____ City Council Meeting /Public Hearing
ANNEXATION & ZONING -Resolution Making Findings Fact
1st Reading Annexation Ordinance
1st Reading Zoning Ordinance

_____ City Council Meeting
2nd Reading Annexation Ordinance
2nd Reading Zoning Ordinance

_____ Ordinance Final ten days after enactment

_____ Challenge period ends

_____ Record annexation documents w./Boulder County & State of Colorado submit documents to Utilities
2 mylars and 4 bluelines (8 reduced to 11x17)