City of Lafayette

VACATION REVIEW Application Form **Community Development Department**

A complete application must be received 30 days prior to the Planning Commission meeting.

Applicant _____ Date Filed _____
Address _____ Amount Paid _____
Phone _____ File Number _____
Fax: _____ E-mail: _____

Date of First Pre-Application Conference _____ Fee Paid _____
Date of Second Pre-Application Conference _____ Fee Paid _____

Required information to be submitted with this form:

1. Vicinity map 1" to 500' extending at least 500' beyond the property boundaries.
2. Ten (10) copies of submittal.
3. Submission shall include a JPEG image, an optimized PDF, and an 8 ½" x 11" drawing of property being requested for Vacation.
4. Legal description in word format.
5. A public hearing fee shall be included with all applications requiring a public hearing. This fee does not include the costof publishing public notices or postage.
6. Mailing labels and funds for first class postage for all property owners within 750' of the boundaries of the property and a list and map of those owners.

Complete the following information.

VACATION OF: easement___ street_____ other (describe)_____

LOCATION: (state precise legal description or attach) _____

_____

_____

Request is hereby made for a vacation of the public way as described above. I hereby certify, warrant, and guarantee that the rights of any persons of ingress, egress, water flowage and the like, will in no way be adversely affected if such vacation be granted, and this warranty is an express and continuing pre-condition to such vacation and a covenant running with the property so vacated, to the effect, and it is hereby so agreed and stipulated, that such a vacation shall be null and void from the beginning for any breach of said foregoing certification and warranty.

_____	_____	_____	_____
Owner's Signature	Date	Applicant's Signature (If different from Owner)	Date

ABUTTING PROPERTY OWNERS

We, the undersigned, being property owners that would have land returned as a result of the approval of this request, consent to the vacation of the above described public way.

1._____ Date_____ 4._____ Date_____

2._____ Date_____ 5._____ Date_____

3._____ Date_____ 6._____ Date_____

If additional space is needed for signatures by abutting property owners, please attach another sheet with the remainder of the signatures.

UTILITIES, SERVICES & PUBLIC AGENCIES

Consent of Public Service Company of Colorado, Colorado to the City of Lafayette, Colorado:
The undersigned hereby consents to the vacation of the above described easement, subject to the following conditions:

_____

_____

_____ Date _____, 20___
Design Manager, Boulder, Colorado

Consent of Qwest to the City of Lafayette, Colorado:
The undersigned hereby consents to the vacation of the above described easement, subject to the following conditions:

_____

_____

_____ Date _____, 20___
Division Manager, Boulder, Colorado

Consent of Comcast Cable to the City of Lafayette, Colorado:
The undersigned hereby consents to the vacation of the above described easement, subject to the following conditions:

_____

_____

_____ Date _____, 20___
Authorized Agent

Consent of the Department of Public works to the City of Lafayette, Colorado:
The undersigned hereby consents to the vacation of the above described easement, subject to the following conditions:

_____

_____

_____ Date _____, 20___
Authorized Agent

There may be additional utility agencies and/or public agencies, such as the Colorado Department of Transportation, who are affected by this vacation and their consent is required. Their consent should be in the preceding form on an attached sheet.

Pre-application conference(s) with the community development director or director's representative is required prior to submitting an application. Fees associated with the pre-application conference must be paid at the time of the conference.

Vacations of street rights-of-way and access easements require a public hearing before the Planning Commission and the City Council. Vacations of utility easements only require a public hearing before the City Council. All vacations require an ordinance to be approved by City Council. Ordinances require two readings by Council before they are approved.

The Planning Commission meets on the fourth Tuesday, and following Wednesday if necessary, of each month. City Council meets on the first and third Tuesdays of each month.

Costs of Legal Notice in the Newspaper are paid by the Applicant.