

**Lafayette Waste Reduction Advisory Committee Meeting**  
**April 4, 2013**  
**Minutes**

**Attendance:** Marjorie Griek, Laura Estle, Jeff Schwartz, Shelly Colwell, Kristi Chapin, Kathy Wertz, Brad Wiesley & Doug Short.

**Minutes**

The minutes of March 7, 2013 were unanimously approved with a motion by Kristi and a second by Marjie.

**2013 Peach Festival Volunteers**

Group had a lengthy discussion about recruiting enough volunteers via a letter that can be sent to CU & High School students. Details discussed included number of hours for volunteers, training, and scheduling of volunteer hours. The letter is going out as soon as possible. Kristi will check the WRAC e-mail for responses. It was determined that in June, to place community ads asking for volunteers and place this info at all Lafayette social media sites including the City web page.

Kristi has contacted Vitamin Cottage about giving away their reusable bags at the Peach festival. The group discussed how many bags to ask for and what method to use to hand out/distribute at Peach. A draft of the letter asking for reusable bags will be sent to Doug to be placed on City letterhead and hand delivered to Vitamin Cottage. The group also discussed the CSU brochures that could be printed out that talk about various Zero Waste activities, primarily composting, that could be made available at the WRAC booth.

**2014 Budget Request**

Kristi discussed that we need new banners due to the poor condition. Brad reviewed the reasons Council is looking for budget requests from the various Advisory Committee's. Group discussed various types of holders to display handout material, table skirts, vertical and horizontal banners holders and reusable bags to buy to hand out at Oatmeal and Peach. The group will need to research prices and quantities to present a budget to Council on July 2<sup>nd</sup>.

**WRAC By-Laws**

The group reviewed the final draft of the new by-laws. With a motion by Marjie and a second by Shelly, a motion was placed to the WRAC members to approve the WRAC by-laws. Discussion followed with a call for vote by Co-Chair Laura. The vote was 6-0 in favor of approving the WRAC by-laws.

**Old/New Business**

An application by Julie Klein to join WRAC was reviewed. The group discussed her background and expertise in the recycling field. A motion was made by Kristi with a second by Kathy to accept Ms. Klein's application and directed Doug to seek confirmation by the City Council. Motion passed unanimously. Doug will write Kelly O'Neil about the adoption of the by-laws concerning attendance at WRAC.

Doug discussed the emergency watering restrictions and the water conservation programs for the year, including Garden-in-a-Box.

Meeting adjourned at 7:40 p.m.

**May 2, 2013 Meeting Agenda (6:30 p.m. at Library Conference Room):**

- Approval of Minutes – April 4, 2013 (Vote)
- Introduction of WRAC member Julie Klein (Information)
- Selection of Chair and Vice-Chair (Vote)
- 2013 Peach Volunteers (Discussion)
- 2014 Budget Needs (Discussion)
- Old/New Business (Discussion/Information)

**Attest**

**City of Lafayette, Colorado**

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**Douglas Short**  
**Staff Liaison**

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**Lafayette Waste Reduction Advisory**  
**Committee Co-Chair Person**