

Lafayette Urban Renewal Authority • 1290 S. Public Road • Lafayette, Colorado 80026

#### LAFAYETTE URBAN RENEWAL AUTHORITY MEETING

#### March 12, 2013 A G E N D A

### 7 PM JOINT WORKSHOP – LURA AND HISTORIC PRESERVATION BOARD City Council Chambers, City Hall, 1290 S. Public Rd

- I. OPENING OF WORKSHOP
- II. DISCUSSION ITEMS
  - A. Heritage Tourism
  - B. Promoting Lafayette's History
  - C. Simpson Street Survey
- III. ADJOURN WORKSHOP
- IV. OPENING OF REGULARLY SCHEDULED MEETING (8PM)

Call to Order Roll Call

- V. PUBLIC INPUT
  - D. ITEMS FROM THE PUBLIC
- VI. MINUTES
  - E. MINUTES FROM THE FEBRUARY 12, 2013 MEETING
- VII. BUSINESS
  - F. Consider making February 12, 2013, executive session tape available to Commissioner Ward
- VIII. PUBLIC HEARING
  - G. Resolution No. 2013-01 / 2013 Budget Amendment (Noticed in Daily Camera, March 1, 2013)
  - IX. ADJOURN REGULAR MEETING

#### RECORD OF PROCEEDINGS

## CITY OF LAFAYETTE LAFAYETTE URBAN RENEWAL AUTHORITY MEETING

February 12, 2013

#### Call to Order

Chair Sally Martin called the February 12, 2013 meeting of the Lafayette Urban Renewal Authority (LURA) to order at 6:33 p.m. in the City Hall Council Chambers at 1290 South Public Road, Lafayette, Colorado.

Those present and answering roll call were Commissioners Graig Anspach, Chris Bosch, Carolyn Cutler, Jake Puzio, Jamie Ramos, and Chair Martin. Also present were Executive Director Gary Klaphake, Assistant LURA Executive Director Phillip Patterson and Downtown Coordinator Jenn Ooton.

#### **Items from the Public**

Tim Maguire said he was attending the LURA meeting as part of a class requirement for course work at the University of Colorado.

#### **Business**

A motion was made by Commissioner Puzio and seconded by Commissioner Cutler <u>to accept the minutes for the January 8</u>, 2013, <u>meeting as written.</u> The motion passed unanimously.

A motion was made by Commissioner Cutler and seconded by Commissioner Bosch <u>to accept the minutes for the January 22, 2013</u>, <u>meeting as written</u>. The motion passed unanimously.

Chair Martin led a discussion regarding following the pattern of City Council by having a "Coffee with Urban Renewal" series to seek public input regarding downtown and the Downtown Vision. Two commissioners would attend each Coffee with Urban Renewal event. The commissioners discussed holding three or four coffees in a row on upcoming Saturdays and to advertise the coffees through flyers, press releases, the city's website and a table-top sign at the coffee location. Staff will send out a schedule to have commissioners sign up for a coffee shift.

#### Adjournment

Commissioner Puzio moved to <u>adjourn into a joint workshop with the Public Art Committee and Cultural Arts Commission</u> at 7:02 pm. Commissioner Ramos seconded the motion, which passed unanimously.

#### Workshop

Those present at the joint workshop were LURA Commissioners Graig Anspach, Chris Bosch, Carolyn Cutler, Jake Puzio, Jamie Ramos, and Chair Martin; Steve Kracha, City Council liaison to PAC and LCAC; Stacey Bernstein, LCAC member; Alan Crandall (PAC); Melissa Fathaman, PAC member; Lynn Wooton, LCAC member; and Tiffany Choate, PAC alternate member. Also present were Executive Director Gary Klaphake, Assistant LURA Executive Director Phillip Patterson, Cultural Resources Coordinator Susan Booker and Downtown Coordinator Jenn Ooton.

Members of the three organizations and staff introduced themselves and then discussed ideas for including additional creative, diverse and eclectic elements into the downtown streetscape. Ideas

Lafayette Urban Renewal Authority Minutes – February 12, 2013 Page 2

included additional bicycle racks that look like art (including potentially having businesses contribute toward the purchase/design of the bicycle racks and having racks match business themes), a bench program in which a single type of bench is decorated in different themes by individual artists, winter-focused streetscape, interactive light installations and winter holiday banners.

Chair Martin adjourned the workshop back into the regular meeting at 8:15pm.

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Commissioner Cutler moved to <u>adjourn the meeting into executive according to C.R.S. 24-6-402(4)(e)</u>, for determining positions relative to matters that may be subject to negotiations; <u>developing strategy for negotiations</u>; and instructing negotiators pertaining to properties on Public <u>Road</u>. Commissioner Bosch seconded the motion. Executive Director Klaphake gave a brief overview of the legal reasons that an urban renewal authority may go into executive session. The commissioners had a brief discussion regarding executive sessions. Commissioner Puzio called the question. The motion to adjourn into executive session passed 5-1, with Chair Martin voting no.

EMPRIENTE ORBINI RENEWALTIO	THORITI, COLORIDO
ATTEST:	Sally Martin, Chair
Jenn Ooton, Downtown Coordinator	

The minutes herein are a summary of the business conducted at this meeting, not a verbatim transcription. Only the actions taken and text appearing within quotation marks are verbatim.



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#### **STAFF REPORT**

To: Lafayette Urban Renewal Authority

From: Jenn Ooton, Downtown Coordinator

Date: March 6, 2013

RE: Resolution No. 2013-01 / 2013 Budget Amendment

Recommendation: Approve Resolution No. 2013-01 amending the 2013 Budget

**Background:** This memo provides background information on a proposed 2013 LURA Budget amendment that would increase the Public Road Streetscape line to incorporate approved plans for a shared parking agreement.

#### Amendment to Expenses:

• Streetscape Improvements. The proposed amendment would increase the Public Road Streetscapes line in the budget by \$42,500 for a public parking agreement at 103 N. Public Road. LURA approved a lease agreement with the property owner on January 8, 2013, for 16 public parking stalls in exchange for improvements to and maintenance of the parking lot. The original budgeted amount of \$50,000 in the Public Road Streetscapes line is anticipated to be spent on other streetscape projects (such as the reconfiguration of the Starkey Building lawn, downtown entryway landscaping at So. Boulder Road, street tree replacement on the northern portion of Public Road where dead trees were removed, and wayfinding sign replacement.)

Per the recent amendments to Lafayette's Urban Renewal Plan, LURA is required to present its proposed budget to the Lafayette City Council for the purposes of securing comments or suggestions prior to LURA's adoption of its budget. City Council reviewed the proposed budget amendment at its meeting on March 5 and accepted it without comment.

**Fiscal Impact:** The amendment to the budget will increase the Public Road Streetscapes line by \$42,500. The remaining projected fund balance after the budget adjustment is \$1,194,784.

#### **Attachments:**

Resolution No. 2013-01 2013 LURA Budget Worksheet

## LAFAYETTE URBAN RENEWAL AUTHORITY RESOLUTION NO. 2013-01

#### A RESOLUTION BY THE LAFAYETTE URBAN RENEWAL AUTHORITY AMENDING A BUDGET AND REVISING APPROPRIATIONS FOR THE FISCAL YEAR OF 2013

WHEREAS, the Lafayette Urban Renewal Authority (the "Authority") was created by Ordinance No. 99-38, Series 1999; and

WHEREAS, in June 2012, the Lafayette City Council passed Resolution 2012-30 approving the appointment of seven commissioners to act as the Board of Directors for the Authority; and

WHEREAS, the Authority operates to eliminate blight and prevent the spread of blight within the urban renewal areas of the City of Lafayette in accordance with the Urban Renewal Law of Colorado; and

WHEREAS, the Authority is to consider at least once a year a proposed Budget and make appropriations for each budget year; and

WHEREAS, on September 11, 2012, the Authority held a public hearing and approved the 2013 Budget; and

WHEREAS, the 2013 Budget needs to be amended for subsequent events.

**NOW, THEREFORE, BE IT RESOLVED** by the Lafayette Urban Renewal Authority of the City of Lafayette, Colorado, as follows:

**Section 1.** That the 2013 Budget for the Authority incorporated herein as Exhibit A is hereby amended and approved in essentially the form and content accompanying this Resolution.

**Section 2.** That the following sums are hereby appropriated from the revenues of the Authority, for the purposes stated:

Public Road Streetscapes \$42,500

Total Fund Appropriations \$42,500

**Section 3.** That the Treasurer is directed to file the approved budget with the Division of Local Government in conformance with the state budget law.

**Section 4**. That the Executive Director shall attest and affix the seal of the Authority to this resolution.

RESOLVED AND PASSED THISTH DAY OF, 201
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	Sally Martin, Chair	
ATTEST:		
Gary Klaphake Executive Director		

David S. Williamson, City Attorney

LAFAYETTE URBAN RENEWAL

**AUTHORITY** 

# Exhibit A Lafayette Urban Renewal Authority 2013 Budget Worksheet

			2013				
	2012				Proposed	Adjusted	
<u>Description</u>		<u>Actual</u>	<u>Or</u>	ig Budget	<u>Adjustmnt</u>		<u>Budget</u>
Revenues -							
Property Taxes	\$	149,484	\$	131,464		\$	131,464
Sales Tax		95,130		44,034			44,034
Misc Revenues		7,000		-			-
Interest Income		3,140		5,400			5,400
Transfer from General Fund		250,000		-			-
		504,754		180,898	-		180,898
Expenditures -							
Books & Periodicals		207		250			250
Operating Supplies		547		250			250
Maintenance		8,210		16,555			16,555
Legal Fees		3,856		10,000			10,000
County Treasurer's Fees		2,738		1,977			1,977
Professional Services		4,137		20,000			20,000
Utilities Expense		3,100		1,500			1,500
Printing & Publishing		45		250			250
Administrative Fee		6,348		18,087			18,087
Memberships & Meetings		771		750			750
Transfer to General Fund		45,082		-			-
Misc Services		-		1,500			1,500
Economic Development		12,230		14,650			14,650
Public Road Streetscapes		44,287		50,000	42,500		92,500
Art Night Out				11,000			11,000
		131,558		146,769	42,500		189,269
Excess Revenues/(Expenditures)	\$	373,196	\$	34,129		\$	(8,371)
Beginning Fund Balance	\$	795,830		1,169,026		\$ 1	1,203,155
Projected Ending Fund Balance	\$	1,169,026	\$ :	1,203,155		\$ 1	1,194,784