

**Draft Minutes**  
**February 25, 2014**  
**7 pm. Regular LCAC Meeting**  
**Cultural Arts Classroom**  
**Lafayette Public Library**  
**775 W. Baseline Road**

**Members Present:** Stacey Bernstein (Chair), Karen Raforth (Vice-Chair), Judy Richards (Treasurer), Kate Simpson (Secretary), Liz Lyons, Neville Harson, Sheble McConnellogue, Susan Booker (Staff Liaison), Gustavo Reyna (City Council Liaison).

**Members Absent:** Lynn Wooton

**Time Called to Order:** 7:02pm

**1. Public Participation:** None

**2. Minutes of February 9, 2014 Special LCAC Meeting:** Stacey moved to approve the minutes. Judy seconded the motion. The motion passed unanimously.

**3. Welcome, “Getting to Know You” exercise and brief orientation for new members:** The Commission reviewed LCAC notebooks, updated contact information sheet, City Council and City department organizational flow charts, and Booker provided a brief overview of the LCAC mission, 2014 goals and projects, P.A.C., and ARTS!Lafayette. Booker requested any updates or corrections to contact information be emailed to her a.s.a.p.

**4. Planning Committee for AOTS: See & Respond!:** Stacey reviewed 2013 event for new members, and discussed overview of this year’s event. Stacey, Sheble, Liz and Judy volunteered for the Subcommittee. Booker will send out an agenda and meeting doodle to Subcommittee members.

**5. Discussion of proposed 2014 Budget:** Judy reviewed proposed budget for 2014. Booker will amend Year to Date Overview to reflect accurate monies granted in the Art in Education Grants. Judy moved to accept the Proposed 2014 Budget, with changes. Karen seconded the motion. The motion passed unanimously.

**6. Arts in Education Grants:** Booker passed around a Thank You card from one of the recipients. Stacey reviewed adjustments to the 2014 Grants timeline. Art in Education Grant applications will now go out in September, with an end of October deadline. Subcommittee members will make suggestions at November LCAC meeting, and recipients will be notified in early December. The Commission agreed to suggested changes.

**7. Arts in Community Grants:** Kate, Neville and Karen volunteered for the 2014 AIC Grant subcommittee. Booker will send the current grant application and other

grant materials to subcommittee members for review and revision. The subcommittee will reassess criteria and flow of process and send revised documents back to Booker.

**8. SCFD Grant:** Booker requested support from Commission members for this year's application process. Liz volunteered to support Booker in content and copy. Karen volunteered to help edit and review, and will find the November insert from The Denver Post that captured local school age demographics. SCFD deadline is March 25.

**9. Treasurer's Report:** Judy reviewed spending to date. The Commission is on track per the previously approved Proposed 2014 budget.

**10. City Council Liaison Report:** Gustavo reviewed upcoming events, including several events that LCAC provided grant monies to support. Gustavo spoke about a vision that some community members have to create a community center that would serve as a place for youth, cultural arts, events, and offer educational opportunities. This is a long term project that Gustavo and others will be working on over time and there may be ways LCAC could choose to be involved.

**11. Staff Liaison Report:** Booker reviewed the ANO event calendar, 2014 map, and changes to layout and flow. ANO will expand in size this year, and will require a significant number of volunteers. Booker requested that all LCAC members work towards the effort of execution and volunteer recruitment this year.

**12. Public Art Committee Report:** PAC did not meet in February due to lack of a quorum. Art on the Street is set for installation in late March, with contingency plans in place if weather is an issue.

**13. ARTS!Lafayette Report:** ARTS!Lafayette is on schedule with planning the 2014 ANO Wine and Beer Garden. Board members are working to recruit volunteers, finalize vendors, and train on the new layout and boundaries.

**14. Next Regular Meeting:** March 25, 2014. Stacey will be away. Karen will serve as acting Chair.

**15. Adjournment:** 9:07pm

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Stacey Bernstein, Chair

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Kate Simpson, Secretary