



Lafayette Urban Renewal Authority • 1290 S. Public Road • Lafayette, Colorado 80026

LAFAYETTE URBAN RENEWAL AUTHORITY MEETING

February 11, 2014

A G E N D A

6:30 PM LURA MEETING

City Council Chambers, City Hall, 1290 S. Public Rd

- I. OPENING OF REGULARLY SCHEDULED MEETING**
 - Call to Order
 - Roll Call
- II. PUBLIC INPUT**
 - A. ITEMS FROM THE PUBLIC
- III. MINUTES**
 - B. MINUTES FROM THE JANUARY 14, 2014 MEETING
- IV. CONSENT AGENDA**
 - C. Expenditure for Starkey Lawn Tables and Umbrellas / Landscape Forms Inc.
- V. BUSINESS**
 - D. Purchasing Card
 - E. Parking Lot Agreement / 101 S. Public Road
- VI. STAFF REPORTS**
 - F. 2014 Legislature / Update
- VII. NEW BUSINESS / LURA COMMISSIONERS REPORTS**
- VIII. ADJOURNMENT**

RECORD OF PROCEEDINGS

CITY OF LAFAYETTE LAFAYETTE URBAN RENEWAL AUTHORITY MEETING

January 14, 2014

Call to Order

Chair Sally Martin called the January 14, 2014 meeting of the Lafayette Urban Renewal Authority (LURA) meeting to order at 6:30 p.m. in the City Hall Council Chambers at 1290 South Public Road, Lafayette, Colorado.

Those present and answering roll call were Commissioners Graig Anspach, Carolyn Cutler, Jake Puzio, Jamie Ramos, Vice Chair Chris Bosch and Chair Martin. Also present was LURA Executive Director Jenn Oton.

Public Input

Ron Spaulding, 597 Casper Drive, expressed his support for the proposed seating and public art for the second phase of the Starkey Building lawn reconfiguration and also the proposed patio enclosure at 300 S. Public Road.

Business

Chair Martin noted that the meeting minutes from the November 12, 2013, meeting should reflect that Vice Chair Bosch opened the meeting. A motion was made by Commissioner Cutler and seconded by Commissioner Anspach to accept the minutes for the November 12, 2013, meeting as amended. The motion passed unanimously.

Commissioner Cutler moved to approve a public art location and furniture purchase for the Starkey Building crusher fine surface. Commissioner Ramos seconded the motion, which passed unanimously.

Executive Director Oton presented information for a commission review of site and architectural plans for a temporary outdoor patio enclosure at 300 S. Public Road that had previously been administratively approved by staff. Oton explained the proposal for the enclosure included red and black tweed canvas roll-down walls with clear vinyl window panes and resolute roofing and described two conditions of approval issued with the administrative notice of decision. Applicant Bob Soehngen and Appeizz e vino manager Branka Prodanovic made presentations regarding the specifics of the materials being proposed for the project.

Commissioner Ramos moved to approve the request for a temporary outdoor patio enclosure to include canvas roll-down walls with clear vinyl window panes and resolute roofing, subject to the conditions previously approved by staff, finding that the proposal complies with the Downtown Architectural Standards and Sec.26-16-7.1 of the City of Lafayette Code of Ordinances. Commissioner Puzio seconded the motion, which passed unanimously.

Executive Director Oton presented information regarding a proposed supplemental carryover appropriation for \$75,000 for the 2014 budget for a loan to The Post Brewing. The restaurant and brewery was not completed in 2013 and the funds that were budgeted for the project in 2013 were not spent. Commissioner Ramos moved to approve Resolution 2014-01, Supplemental Carryover Appropriation. Commissioner Anspach seconded the motion, which passed unanimously.

Executive Director Oton told the Authority that 2013 revenues were higher than expected and as a result the final payment of the administrative fee paid to the city would be larger than \$10,000. Commissioner Bosch moved to approve the final administrative fee to the City of Lafayette for 2013. Commissioner Ramos seconded the motion, which passed unanimously.

Executive Director Oton asked whether members of the Authority would be interested in having city email addresses in order to have the City of Lafayette act as the record keeper in the event of a public information request. All members of the Authority who were present said that they would like to have city email addresses. Staff will work with the IT Department on the creation of the email addresses.

Executive Director Oton provided an overview of a meeting with Majority Leader Dickie Lee Hullinghorst regarding the potential for a bill regarding urban renewal in the 2014 legislative session and information from the Colorado Municipal League on the same topic.

Adjournment

Chair Martin adjourned the meeting at 8:35 p.m.

LAFAYETTE URBAN RENEWAL AUTHORITY,
COLORADO

ATTEST:

Sally Martin, Chair

Jenn Oton, Executive Director

The minutes herein are a summary of the business conducted at this meeting, not a verbatim transcription. Only the actions taken and text appearing within quotation marks are verbatim.



Lafayette Urban Renewal Authority • 1290 S. Public Road • Lafayette, Colorado 80026

STAFF REPORT

To: Lafayette Urban Renewal Authority
From: Jenn Ooton, Downtown Coordinator
Date: February 5, 2014
RE: Expenditure for Starkey Lawn Tables and Umbrellas / Landscape Forms Inc.

Recommendation: Approve an expenditure of \$12,330 for the previously approved Starkey lawn tables and umbrellas

Background: At the January 14, 2014 meeting, the Authority approved plans to purchase two 4-seat Mingle tables and two Cygnus umbrellas as part of Phase 2 of the Starkey Building lawn reconfiguration project. These tables and umbrellas will be installed near the green fencing in the crusher fines area in front of the Starkey Building.

Expenditures of larger than \$10,000 require formal approval from the Authority.

Fiscal Impact: The \$12,330 will be assigned to the Streetscape Improvements line item.

Attached: None



Lafayette Urban Renewal Authority • 1290 S. Public Road • Lafayette, Colorado 80026

STAFF REPORT

To: Lafayette Urban Renewal Authority
From: Jenn Ooton, Executive Director
Date: February 4, 2014
RE: Shared Parking Lease Agreement / 101 S. Public Road

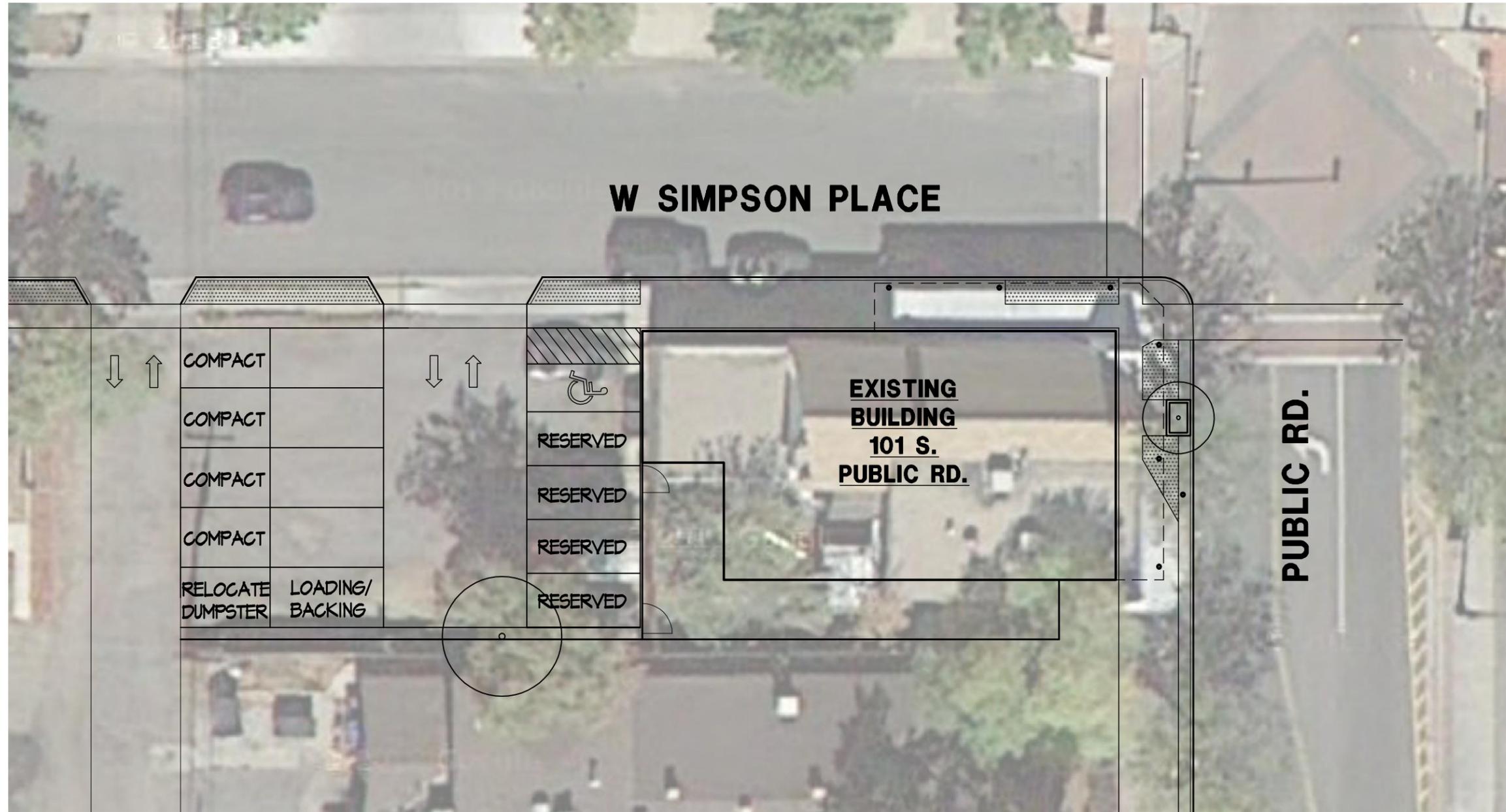
Recommendation: Approve lease agreement for shared parking at 101 S. Public Road subject to City Council adopting a resolution decreasing the minimum private parking spaces required for the property.

Background: The Downtown Vision, adopted by the Lafayette Urban Renewal Authority in 2011, recommends pursuing shared parking agreements for spaces within the downtown core in order to increase the available number of public parking spaces. Over the past two months, staff has been working with the property owner of 101 S. Public Road on a shared parking agreement in which nine (9) public parking spaces would be leased from the property owner in exchange for improvements to and maintenance of the parking lot. The improvements include one parking lot overlay, striping, wheel stops and a dumpster enclosure. Maintenance would include snow removal and minor repairs, such as filling potholes.

Staff is recommending approval of the parking lease agreement subject to City Council adopting a resolution decreasing the minimum private parking spaces required for the property. This lease agreement is substantially similar to the previously approved lease agreement for the parking lot at 103 N. Public Road.

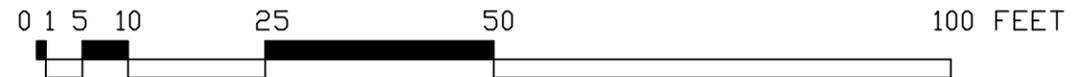
Fiscal Impact: Improvements to the parking lot, including one paving overlay, signage, screening for one dumpster, striping and wheel stops, are estimated to cost approximately \$25,000. Ongoing maintenance to the parking lot is expected to cost \$2,900 annually.

Attached: Parking Lot Site Plan

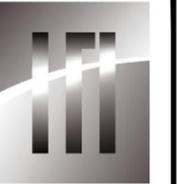


NOTE - DRAWINGS, IMAGES, & OTHER DATA INCLUDED HEREIN ARE CONCEPTUAL ONLY & ARE SUBJECT TO CHANGE BASED ON PROPERTY OWNER/TENANT REQUIREMENTS AND CITY APPROVALS. ALL DIMENSIONS ARE APPROXIMATE. PROPERTY BOUNDARY TO BE VERIFIED.

TOTAL PARKING SPACES = 13
 PUBLIC PARKING SPACES = 8
 RESERVED SPACES = 4
 SMALL CAR SPACES = 4
 HANDICAPPED SPACES = 1



1 SITE PLAN - HEAD-IN PARKING WITH CURB CUT
1.1 1" = 20'



HARTRONFT ASSOCIATES
A Professional Corporation

*Planning
 Architecture
 Interior Design*

950 Spruce Street, #1A
 Louisville, CO 80027
 TEL: 303.673.9304
 FAX: 303.673.9319

Lafayette Urban Renewal District
PARKING STUDY
 101 S. PUBLIC ROAD
 Lafayette, Colorado

COPYRIGHT 2013
 All drawn and written information duplicated disclosed or otherwise appearing herein shall not be used without written consent of Hartronft Associates, p.c.

PROJECT # 4190.40
 DATE 11-08-15
 DRAWN BY: HAPC
 CHECKED BY: JEH
 REVISIONS:

1.1